



NEWARK TOWN COUNCIL

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FINANCE & POLICY COMMITTEE MINUTES

Minutes of the Meeting of the Finance & Policy Committee held on Wednesday, 8th April 2015 in the Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	K Clayton (Ap) M G Cope Mrs G Dawn L Goff D Payne B Richardson (Vice-Chairman) S Wallace C Wetton
In attendance:	Councillors	T Bickley, Mrs I Brown, R Crowe, T Roberts MBE
Apologies for Absence	Councillors	K Clayton
Officers Present:	Town Clerk	Alan Mellor
Taking Notes:	PA to the Town Clerk	Helen Crossland
	There were four members of the public present.	
Venue:	Council Chamber, Town Hall	

FP51/14/15	Minutes
	The Minutes of the meeting held on Wednesday 11 th February 2015 were AGREED as a true and accurate record and signed by the Chairman.
FP52/14/15	Matters Arising
	FP44/14/15 – Citizens Advice Bureau Cllr M Cope noted that the grant of £5,000 was not showing in the Payment Schedules; the Town Clerk responded that it would come out of 2015/2016 budget, and confirmed that the current three day opening in Newark would be maintained.

FP53/14/15	Declarations of Interest	
	It was AGREED that any Declarations of Interest be taken as they arise on the Agenda.	
FP54/14/15	Payment Schedules 10/15 & 11/15	
	Members AGREED that payment in accordance with Payment Schedule 10/15 in the sum of £96,895.46 (ninety six thousand, eight hundred and ninety five pounds 46p), and Payment Schedule 11/15 of £80,732.02 (eighty thousand, seven hundred and thirty two pounds 02p) be NOTED .	
FP55/14/15	Community Events Grant Applications	
	Prior to discussion of this item it was pointed out by Cllr M Cope that the Guidelines for such grants need to be updated.	
	(i) Newark Carnival	
	The request for the sum of £1,000 towards the transport costs of holding the Carnival on 21 st June AGREED .	
	(ii) Newark Civil War Real Ale Trail	
	<p>Cllrs D Lloyd, M Cope and C Wetton declared a personal interest in this Agenda Item.</p> <p>During discussion of this item Cllr S Wallace said that the Town Council had never encouraged other groups to ask for any funding (Heritage, Georgian Houses, Historical Walks for example) towards their advertising.</p> <p>Cllr M Cope suggested that the Town Council could ask the Newark Civil War Real Ale Trail to include the Town Crest on their leaflets; Cllr D Lloyd said that they may have already gone to print, but agreed that the suggestion could be made in the future.</p> <p>A vote was taken and the request for £600.00 towards the cost of advertising and production of leaflets was AGREED.</p>	
FP56/14/15	Voluntary Body Grant Applications	
	(i)	Roaring Meg Football Club
		<p>Cllr Mrs G Dawn declared a personal interest in this Agenda Item; she said that she hoped the Committee would look upon this request favourably. The club had been running for only a few months, and funds were needed to continue. Cllr Mrs G Dawn proposed that the grant be put up to £200.00 and this was seconded by Cllr L Goff.</p> <p>Following a vote, a grant of £200.00 towards the cost of various equipment for the scheme was AGREED.</p>
	(ii)	Contact the Elderly - Newark
		<p>The Chairman proposed that this application be deferred to a future meeting of this Committee; this was seconded by Cllr Mrs G Dawn.</p> <p>It was pointed out that they had not applied to other Parishes that they serve, i.e., Farndon, Collingham or Balderton, for any funding.</p> <p>Cllr S Wallace said that many of the activities that this group carry out are similar to</p>

	<p>the Independent Living group.</p> <p>The Town Clerk was asked to find out more details about 'Contact the Elderly' prior to this application coming back to Committee.</p> <p>Cllr D Lloyd also suggested that should the grant be made in the future, it could be proposed that the Invoices be sent to the Town Council for payment, if the group do not have a 'proper' bank account. This would enable Members to see that the money was being spent as declared.</p> <p>A vote was held and the proposal to defer the request was AGREED.</p>
	<p>(iii) The Salvation Army – Newark</p>
	<p>Cllr L Goff declared a personal interest in this Agenda Item.</p> <p>The Chairman proposed that this application also be deferred to a future meeting of this Committee; this was seconded by Cllr M Cope, he felt that additional information was required before the application could be properly considered. In particular it was felt that a full list of Agencies who would be attending the event should be obtained, in part this was to ensure that the Town Council was not in effect funding an organisation twice.</p> <p>Information was also requested about what other, if any, Parish Councils had been asked to provide financial support for the initiative.</p> <p>Following a vote, the proposal to defer the request was AGREED.</p>
FP57/14/15	Risk Register
	<p>Cllr M Cope opened the discussion on this Agenda Item.</p> <p>He said he was pleased to see in paragraph 3.8, Risk No. 7 – Newark Festival the risk was now downgraded.</p> <p>Cllr M Cope then asked the Town Clerk if it was necessary to have paragraph 3.10, Risk No. 9, 10 & 11 – Devolved Services on the risk register.</p> <p>Cllr D Lloyd reported that the Agreement has now been signed; there were later discussions held over certain aspects (car parking for the market for example).</p> <p>The Town Clerk said that he intended to submit a further report to the Full Town Council meeting later this month. He confirmed that the Agreement had been signed on 31st March 2015; there were still some legal processes to complete (land transfers etc). The Town Clerk also reported that it had not been easy to satisfy some of the market traders (stall positions) and there is still a lot of work to be done, and an understanding of how we do it. He said that from his perspective, so far it had been successful.</p> <p>A question was then raised as to whether 3.4, Risk No. 3 – Staffing and 3.10, Risk No. 9, 10 & 11 – Devolved Services, (ii) Town Council Capacity were the same thing; it was also asked if the risk for both should be low probability and medium impact.</p> <p>The Town Clerk explained what he perceived the difference to be.</p> <p>The Chairman then proposed that the strategic risks as in the Agenda Report be approved; this was seconded by Cllr M Cope.</p> <p>A vote was held and this was AGREED.</p>

Meeting Closed:	7.35pm	Next Meeting:	Wednesday 10th June 2015
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