



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

Tel: 01636 680 333 ~ Fax: 01636 680 350

Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

FINANCE & GENERAL PURPOSES COMMITTEE

THURSDAY 12TH SEPTEMBER 2019

Thursday 5th September 2019

Dear Councillor

You are summonsed to attend a meeting of the Finance & General Purposes Committee at 7.30pm on **Thursday** 12th September 2019. This meeting will be held in the Council Chamber at the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. C. Mellor'.

Alan Mellor
Town Clerk

FINANCE & GENERAL PURPOSES COMMITTEE

A G E N D A

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Pre-Group Meetings

1	6.00pm	Labour , Green & Independents	Committee Room
2	7.00pm	Conservative Group	Pickin Room

Committee Membership

Cllr D Jones (Chairman)
Cllr Mrs G Dawn (Vice Chairman)
Cllr J Baggaley
Cllr Mrs I Brown
Cllr M Cope
Cllr E Cropper
Cllr Mrs R Crowe
Cllr R A Crowe
Cllr Geary
Cllr L Goff
Cllr J Henderson
Cllr D Ledger
Cllr J Lee
Cllr D Lloyd
Cllr T Mathias
Cllr Ms J Oliver
Cllr J Olson
Cllr M Skinner



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Agenda Item No: 2

Committee Date: Thursday 12th September 2019

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 10th July 2019 in the Town Hall.

Membership Present:	Councillor	D Jones (in the Chair)
	Councillors	Mrs G Dawn (Vice-Chairman) J Baggaley Mrs I Brown M Cope (Ap) E Cropper Mrs R Crowe R A Crowe L Geary L Goff J Henderson D Ledger J Lee D Lloyd T Mathias Ms J Oliver J Olson M Skinner
Apologies for Absence:	Councillors	M Cope
Officers Present:	Town Clerk Deputy Town Clerk	Alan Mellor James Radley
Taking Notes:	Town Clerk	Alan Mellor
	There was one member of the public present.	
Venue:	Council Chamber, Town Hall	

FGP11/19/20 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 12th June 2019

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 12th June 2019 were **AGREED** as a true and accurate record and signed by the Chairman.

FGP12/19/20 Matters Arising

There were no Matters Arising.

FGP13/19/20 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP14/19/20 Voluntary Body/Community Events Grant Applications

Members **AGREED** to grant the following application for free use of the Town Hall:

(i) **Newark Town Football Club**

Cllr E Cropper declared a non-pecuniary personal interest in this item.

The Town Clerk was asked to clarify whether or not the application was for one or two evenings as the application form was slightly contradictory on this matter.

It was **AGREED** to grant Newark Town Football Club free use of rooms for 1 or 2 presentation nights on 15th and 22nd May 2020, at a total cost of £500 (maximum grant allowance).

(ii) **Newark Palace Singers**

An application for free use of the Ballroom & Kitchen to hold a Coffee Break Concert was submitted for Members consideration on an Addendum; this application was **AGREED** for either 15 or 22 October 2019 at a cost of £195.

FGP15/19/20 Internal Audit Plan 2019/2020

Members **APPROVED** the Internal Audit work plan for the 2019/20 financial year.

FGP16/19/20 Financial Out-Turn

Members **RECEIVED** and **APPROVED** the financial out-turn report as at 30 June 2019.

FGP17/19/20 Mayoral Transport

The Town Clerk advised Members that the Fuel Type and CO2 Emissions figures had been transposed between the Ford Mondeo and the Huyundai Ioniq. The descriptions for these vehicles should have read:

2.8 Ford Mondeo 2.0 EcoBlue Titanium

Based on 24 monthly payments of £362.72 totalling £10,519

Equivalent to an annual charge £5,259

Servicing costs included.

List price for outright purchase £25,840.

Fuel Type: Diesel

CO2 Emissions: 123g/km

2.9 Hyundai Ioniq Hatchback 1.6 GDi Hybrid Premium SE

Based on 24 monthly payments of £268.35 totalling £7,782

Equivalent to an annual charge £3,891

Servicing costs included.

List price for outright purchase £25,921.

Fuel Type: Petrol/Electric Hybrid

CO2 Emissions: 84g/km

Following this clarification Members **CONSIDERED** a further hire agreement to acquire a car to transport the Town Mayor to official functions and events and **AGREED** to acquire the Hyundai Ioniq which was the most environmentally friendly having the lowest CO2 emissions.

FGP18/19/20 Allotment Rents Review

Cllr D Lloyd proposed an increase of 3% together with an affordability scheme for those people on low incomes, this was seconded by Cllr. Mrs R Crowe.

This was followed by a debate on the current level of Allotment Rents and the potential for introducing a reduced rate for the elderly and people on low incomes.

Cllr D Jones proposed a nil increase for October 2020 this was seconded by Cllr L Geary.

Following this proposal Cllr D Lloyd withdrew his proposition.

Members then **CONSIDERED** the remaining proposal not to increase Allotment Rents in October 2020 and following a vote this was **AGREED**.

FGP19/19/20 Christmas Lights

Members **CONSIDERED** the Agenda Report and **AGREED** the following:

- (i) To remove the Christmas light displays on Balderton Gate.
- (ii) To remove the Christmas light displays on Barnby Gate.
- (iii) Members **NOTED** the deletion of the Christmas Tree on the Beastmarket Hill roundabout.

Members then asked the Town Clerk to investigate the possibility of re-locating the tree on the area of open space at the junction of Portland Street and Albert Street. If this was a viable site then it was **AGREED** to install a Christmas tree this year.

Members also asked the Town Clerk to investigate the possibility of installing Christmas Lights on Trent Bridge. The Town Clerk agree to undertake this work but advised Members that it was now too late in the year to install lights at this location for the 2019 displays.

- (iv) Members **APPROVED** the replacement of 254 sets of lights for the Market Place canopy at a cost of £7,200, to be met from Capital Receipts and the Market Place Repair & Renewals Fund.
- (v) Members **APPROVED** the establishment of a Repair & Renewal Fund for Christmas Lights, with revenue to be considered as part of the consideration of next years' revenue budgets.

FGP20/19/20 Museum Accreditation

The Town Clerk introduced the Agenda Report for this item; he emphasised the need to resolve the situation and confirmed that if a request wasn't made to the District Council for them to delegate powers to the Town Council then a further report would have to be submitted to confirm the closure of the Museum forthwith.

- (i) Members **NOTED** that the Town Council has no legal powers to operate the Town Hall Museum.
- (ii) Members **AGREED** to make a formal request to Newark & Sherwood District Council for them to delegate to the Town Council the exercise of the powers that they have to provide and maintain a museum and art gallery.
- (iii) Members **AGREED** to request the Museum Curator to apply to the Arts Council for a renewal of accreditation of the Town Hall Museum.
- (iv) Members **APPROVED** the engagement of a Consultant to support the Museum Curator in the accreditation process at an estimated cost of £1,500.

FGP21/19/20 Exempt Notice

Members **AGREED** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the remainder of the meeting on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

FGP22/19/20 Public Conveniences

Cllr J Baggaley joined the meeting at this point.

The Chairman began discussion of this Agenda Item reminding Members that this item had been deferred from the last meeting in order that they had sufficient time to read the comments submitted by the staff and general public.

The Town Clerk introduced the report and said that, in his view, the proposed operational arrangements represented a reasonable position given the introduction of turnstiles which had resulted in a significant reduction in vandalism and anti-social behaviour in the PC's. In his view the comments received from both the staff and general public didn't introduce any significant issues which undermined the proposal

- (i) Members **AGREED** to change the operational arrangements for the Town Council PCs to a roaming service as outlined in the report.
- (ii) Members **AGREED** to the request for redundancy and early retirement from a member of the PC staff, together with the associated cost of approving the redundancy and early retirement.

- (iii) Members **ASKED** the Town Clerk to submit a further report back to this Committee in October giving an update on the implementation of these new operational arrangements together with a review of the opening times and disabled access.

Meeting Closed:	8.45pm	Next Meeting:	Thursday 12th September
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FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	PAYMENT SCHEDULES
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members to Approve the attached Payment Schedules 3/20 & 4/20

2. Background

2.1 Payment Schedules 3/20 & 4/20 appended to this report.

3. Financial, Legal, Equality and Risk Issues

3.1 None.

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email:

CHEQUES

ACCOUNTS FOR PAYMENT SCHEDULE 3/20

30.06.19

Voucher No	Payee	Cheque No	Budget Head	Total Amount
191	Petty Cash	19115	Refreshments	£70.60
191		19115	Mayor's Sunday/Mayor Making	£20.04
191		19115	Civic Car	£49.30
191		19115	Civics	£39.92
191		19115	TH Bookings	£25.00
191		19115	Market Equipment	£12.93
191		19115	ENV Tools & Equipment	£10.47
191		19115	Postage	£20.55
191		19115	Printing & Stationery	£13.00
191		19115	PC Materials	£8.00
191		19115	PC Repairs & Maintenance	£6.50
191		19115	TH Maintenance & Equipment	£30.80
192	Buckland N	19116	Capital Receipts	£18.00
193	Municipal General Charity	19117	TH Rents	£42.50

Total £367.61

AUTOPAY

ACCOUNTS FOR PAYMENT SCHEDULE 3/20

30.06.19

Voucher No	Payee	Budget Head	Total Amount
194 - 196	Ann et Vin	TH Bar	£206.52
197	AO Cumbernauld	Payroll	£11,402.03
198	Canon UK	Printing & Stationery	£617.23
199	Creamer M	Market Uniform	£35.00
200	Creasey N	Market Promotions	£150.00
201	Crossland H	Mayor's Allowance	£18.00
202	D & A Media Services	Market Promotions	£250.00
203	DLS Ltd	P & O/S Repairs & Maintenance	£420.00
204 - 206	EM Digital Media	Market Promotions	£1,505.34
207	EDF	Market Electricity	£4.17
208	EE	Telephones	£87.52
209 - 210	Elwood Control Hire	Music Festival	£2,310.00
211	Fools Paradise Ltd	Market Promotions	£1,947.60
212	Germinal GB Ltd	Cemetery Upkeep	£41.25
213	Groundsman	ENV Tools & Equipment	£190.79
214	Grove Auto Ltd	Vehicle Running Costs	£78.42
215	Haynes RJ	Market Promotions	£150.00
216	HCS Ltd	TH Maintenance & Equipment	£52.80

217	KD Media Publishing	TH Marketing	£188.10
218	Lincoln College	Mayor's Allowance	£500.00
219	Liz Hobbs Group	Music Festival	£24,000.00
220 - 226	Marshall & Sons	P & O/S Repairs & Maintenance	£1,872.00
227	Marshall & Sons	Town Team	£6,000.00
228	Moonshiners	Market Promotions	£200.00
229	Newark Northern Bowls Club	Bowls Club Maintenance	£4,000.00
230	Newark Security Services	P & O/S Security	£744.00
231	Notts CC	Payroll	£13,913.66
232 - 236	NTC Pay Account	Payroll	£41,219.26
237	Petes Flowers	Mayor's Sunday/Mayor Making	£60.00
238	Red Pepper Catering	Mayor's Sunday/Mayor Making	£345.80
239 - 241	Reflect Recruitment	Payroll	£2,218.90
242	Roberts LO	Market Promotions	£210.00
243	Rose JA	TH Bookings	£250.00
243	Rose JA	Damage Waiver	£200.00
244	Saunders J	Payroll	£400.00
245	Sayers FA	Market Promotions	£126.00
246	Sherwood Signs	Market Promotions	£360.00
247 - 248	SSE	Electricity	£397.65
249	Summerfield P	TH Uniform	£45.00
250	TMS Users	Postage	£600.00
251 - 253	Virgin Media	Telephones	£636.84
254	Watch it Security	TH Maintenance & Equipment	£42.00
255	Watch it Security	Allotment Repairs & Maintenance	£378.00
256	Watch it Security	Cemetery Upkeep	£695.23
257 - 258	Wordprint	Mayor's Sunday/Mayor Making	£220.40
		Total	£119,289.51

DIRECT DEBITS

ACCOUNTS FOR PAYMENT SCHEDULE 3/20 30.06.19

Voucher No	Payee	Budget Head	Total Amount
259 + 261	ASD Wholesale	TH Bar	£459.88
260	ASD Wholesale	Civics	£35.26
262 - 270	BT	Telephones	£1,165.22
271	Crown Gas	TH Gas	£1,202.48
272	Edgars Water	Refreshments	£83.42
273	Lex Autolease	Civic Car	£274.00
274	Natwest Cards	ENV Tools & Equipment	£247.15
274		TH Maintenance & Equipment	£112.00
274		Printing & Stationery	£10.40
275		Conferences/Seminars	£103.15
276	NSDC Rates	Rates	£8,297.00
277	Safety Measures	Health & Safety	£88.80
278	Severn Trent Water	ENV Water	£132.84
279 - 280	SSE	Electricity	£839.17
281	UK Fuels	Civic Car	£66.66
282 - 283	UK Fuels	Vehicle Running Costs	£507.05
287	Worldpay	Bank Charges	£115.83

Total £13,740.31

Grand Total £133,397.43

CHEQUES

ACCOUNTS FOR PAYMENT SCHEDULE 4/20 31.07.19

Voucher No	Payee	Cheque No	Budget Head	Total Amount
288	Foulger R	19118	Allotment Bond	£20.00
289	Jones H	19119	Allotment Bond	£20.00
290	Solovjovs	19120	Allotment Rent	£48.00
291	Petty Cash	19121	Travel/Subsistence	£11.80
291		19121	Refreshments	£120.28
291		19121	TH Maintenance & Equipment	£34.89
291		19121	PC Materials	£12.99
291		19121	Mayor's Allowance	£54.44
291		19121	Market Equipment	£20.42
291		19121	Market Computers	£9.99

291		19121	Travel/Subsistence	£44.00
291		19121	Civic Car	£26.39
291		19121	Printing & Stationery	£22.99
291		19121	Tennis Courts - Shwd Ave	£1.00
291		19121	P & O/S Repairs & Maintenance	£13.50
291		19121	TH Bar	£93.40
292	Rose J	19122	Twinning	£300.00
293	Grantham Charter Trustees	19123	Mayor's Allowance	£40.00
294	Polish Air Force Memorial Committee	19124	Mayor's Allowance	£50.00
295	Newark Parish Church Society of Ringers	19125	Mayor Making/Mayor's Sunday	£130.00
Total				£1,074.09

AUTOPAY

ACCOUNTS FOR PAYMENT SCHEDULE 4/20

31.07.19

Voucher No	Payee	Budget Head	Total Amount
296	Admag Publications	Museum	£48.60
297	ADT	TH Contracts	£59.71
298	Amberol Ltd	TH Maintenance & Equipment	£763.32
299 - 300	Amberol Ltd	Newark in Bloom	£367.14
301	Ann et Vin	TH Bar	£154.80
302	A O Cumbernauld	Payroll	£11,392.95
303 - 305	Arco Ltd	Market Uniform	£229.85
306	Argos	TH Maintenance & Equipment	£34.29
307	Aura Journeys	Civic Car	£66.47
308	Beswick S	Market Promotions	£150.00
309	Bag it Don't Bin it Ltd	European Juggling Convention	£4,566.00
310 - 312	Bunzl	TH Maintenance & Equipment	£289.51
313	Chambers S	Market Promotions	£50.00
314	Chubb Fire Security	Cemetery Upkeep	£215.98
315	Churches Fire Security	TH Maintenance & Equipment	£2,261.40
316	Churches Fire Security	Cemetery Upkeep	£1,253.56
317	City Hygiene	PC Contracts	£494.40
318	Community Heartbeat Ltd	Defibrillator	£214.80
319	County Signs	Music Festival	£48.00
320	County Signs	Sunday Band Concerts	£102.00
321	Creasey N	Market Promotions	£150.00
322	Deincourt Ltd	Recharges	£352.80
323	Dry Clean Plus	Mayoral Robes	£268.85
324	EM Digital Media	European Juggling Convention	£780.00
325 - 328	EM Digital Media	Market Promotions	£1,727.62

329 - 330	EDF	Market Electricity	£17.01
331	EE	Telephones	£87.12
332	Elwood Control Hire	Armed Forces Day	£170.00
333 - 334	Enva Ltd	Market Refuse	£3,503.52
335	Farmstar	ENV Uniform	£39.00
336	Farmstar	ENV Tools & Equipment	£9.53
337	Farmstar	Market Equipment	£66.32
338	Fuss Free Foodie	Market Promotions	£355.70
339	Gateway Automation	PC Repairs & Maintenance	£108.00
340	Geary L	Twinning	£550.60
341	GMB	GMB	£41.10
342 - 344	Groundsman	Newark in Bloom	£427.54
345	TC Harrison Ltd	Mowers	£428.70
346 - 348	TC Harrison Ltd	Vehicle Running Costs	£163.80
349	Haynes M	Market Promotions	£250.00
350 - 352	HCS Ltd	TH Maintenance & Equipment	£543.12
353	Helliwell Horticulture	Newark in Bloom	£12,067.19
354	Henton & Chattell	Mowers	£293.96
355	Hot Dogs Brass Band	Armed Forces Day	£400.00
356	Iliffe Media	Market Promotions	£558.30
357 - 358	Immediate Media	Museum	£204.00
359	Jackson Buildbase	Cemetery Upkeep	£58.04
360	JTT Equip Ltd	ENV Tools & Equipment	£280.80
361	Jones Maintenance	TH Maintenance & Equipment	£196.20
362	Jones Maintenance	P & O/S R & R Fund	£4,068.00
363 - 364	Lidsters of Worksop	Cemetery Tablets	£515.00
365 - 366	Liz Hobbs Group	Music Festival	£7,190.00
367	Lost in Translation Circus	European Juggling Convention	£7,800.00
368	Loughborough Concert Band	Sunday Band Concerts	£300.00
369	Marshall & Sons	P & O/S Repairs & Maintenance	£2,160.00
370	Mason J	Armed Forces Day	£114.00
371	Matthysz DA	Cemetery Fees	£143.00
372 - 383	MEC Recycling	Cemetery Upkeep	£75.00
374 - 375	Milvill	PC Materials	£403.06
376	Mobile Staging	Market Promotions	£695.00
377	Mole Country Stores	ENV Uniform	£21.97
378	Moonshiners	Market Promotions	£225.00
379	Neopost Ltd	Postage	£223.08
380	Newark Community Band	Market Promotions	£100.00
381	Newark Security Services	P & O/S Security	£720.00
382	Newark & Sherwood Concert Band	Sunday Band Concerts	£285.00
383	NSDC	Community Infrastructure Levy	£6,000.00
384	NSDC	SLA Parks	£86,266.50
385	Newark Half Marathon	Newark Half Marathon	£1,000.00

386	N&S Locksmiths	P & O/S Repairs & Maintenance	£143.94
386 - 387	N&S Locksmiths	PC Repairs & Maintenance	£367.50
386	N&S Locksmiths	TH Maintenance & Equipment	£23.76
388	Newark Town Band	Sunday Band Concerts	£225.00
389	Northgate Vehicle Hire	Vehicle Running Costs	£520.46
390	Nottm Grounds Maintenance	Market R & R Fund	£1,537.38
391	Notts CC	Payroll	£13,928.46
392	Notts Heritage Forum	Museum	£25.00
393	Notts & Derby Living History Group	Armed Forces Day	£75.00
394 - 397	NTC Pay Account	Payroll	£52,846.11
398	Orona Ltd	TH Contracts	£1,380.00
399	Oughtibridge Brass Band	Sunday Band Concerts	£250.00
400	Owen K	Market Promotions	£60.00
401	Pear UK Ltd	Town Team	£1,782.00
402	PHS Group	TH Maintenance & Equipment	£371.83
403 - 405	Platts Harris	Mowers	£747.03
406	Primeprint	Museum	£345.00
407	Production Services Entertainment	Market Promotions	£1,500.00
408	Pusztai J	Market Promotions	£780.00
409 - 417	Reflect Recruitment	Payroll	£6,982.48
418	Roberts LO	Market Promotions	£630.00
419	Sayers F	Market Promotions	£346.50
420 - 422	Schofield A	Market Promotions	£400.00
423 - 426	Screwfix	ENV Uniform	£127.78
426 - 428	Screwfix	ENV Tools & Equipment	£182.96
429 - 430	Second Element	TH Maintenance & Equipment	£432.00
431	Smith Electrical	TH Maintenance & Equipment	£81.00
432	Smith Electrical	PC Repairs & Maintenance	£114.74
433	Smiths Timber	Newark in Bloom	£11.50
434	Smiths Timber	Cemetery Upkeep	£34.49
435	South Lincs Clothing	TH Uniform	£165.53
435	South Lincs Clothing	Market Uniform	£227.90
435	South Lincs Clothing	PC Uniform	£238.71
435	South Lincs Clothing	ENV Uniform	£293.88
436 - 437	South Wales Computers	Printing & Stationery	£178.00
438 - 439	SSE	Electricity	£206.14
440 - 443	Staples	Printing & Stationery	£238.02
444	Steelgen	Market Promotions	£250.00
445	TMS Ltd	Armed Forces Day	£198.00
446 - 447	UK Waste	Cemetery Upkeep	£1,077.04
448	Unison	Unison	£328.05
449	Viking	ENV Uniform	£110.20
450 - 452	Viking	Printing & Stationery	£132.67

453 - 457	Virgin Media	Telephones	£695.13
458	Watch it Security	Cemetery Upkeep	£695.23
459	Watch it Security	Allotment Repairs & Maintenance	£378.00
460	Wordprint	Printing & Stationery	£146.40
461	Yellow Cabs	Travel	£25.80
Total			£257,002.83

DIRECT DEBITS

ACCOUNTS FOR PAYMENT SCHEDULE 4/20 31.07.19

Voucher No	Payee	Budget Head	Total Amount
462	ASD Wholesale	TH Bar	£889.18
463	ASD Wholesale	Armed Forces Day	£1,364.58
464	Crown Gas	TH Gas	£999.39
465 - 466	Edgars Water	Refreshments	£85.25
467 - 469	Everflow Ltd	Water/Sewerage	£820.65
470	Lex Autolease	Civic Car	£274.00
471	Museums Association	Museum	£20.50
472	Natwest Cards	Market Equipment	£357.00
472		TH Bar	£19.90
472		PC Uniform	£20.00
472		Office Equipment	£500.40
472		TH Maintenance & Equipment	£169.00
472		General Promotions	£364.07
473	NSDC Rates	Rates	£8,297.00
474	Safety Measures	Health & Safety	£88.80
475 - 479	SSE	Electricity	£5,761.15
482-86 + 89	UK Fuels	Vehicle Running Costs	£711.35
481, 87 + 88	UK Fuels	Fuel Mowers	£80.46
489 - 90	UK Fuels	Civic Car	£132.69
491	Worldpay	Bank Charges	£98.96
Total			£21,054.33

Grand Total £279,131.25

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	STREET COLLECTION LICENCES
REPORT BY:	TOWN CLERK

1. Recommendation

1.1 Members are asked to :

- (i) Note the decision taken by the Town Clerk to approve a Street Collection from The Salvation Army.
- (ii) Consider the request for a Street Collection Licence from Betel of Britain.

2. Background

2.1 The Town Council has an agreed criteria for considering Street Collection Licences which is attached at Appendix 1. Also attached at Appendix 2 is a list setting out the number of permits allowed during the year. The following applications are now attached for your consideration.

2.2 The Salvation Army

A request for a permit on either Saturday the 14th or Saturday 21st December 2019 has been received from the Salvation Army.

I have approved this application in accordance with the Delegated Authority given to me by this Committee in 2018 to approve the Street Collection licence requests from:

RAFA

Royal British Legion

Newark & District Round Table

The Salvation Army

At the time of writing this report I have not been able to confirm the preferred date for this Street Collection, I will advise Members of the agreed date at the meeting.

Clearly this decision may have implications for the application from Betel of Britain, if Members are minded to approve that application.

2.3 Betel of Britain

A request for a permit on Saturday 14th December 2019. See Appendix 3 attached.

3. Financial, Legal, Equality & Risk Issues

3.1 None.

Background Papers:	None.
Lead Officer:	Alan Mellor Tel: 01636 680333 Email: Alan.mellor@newark.gov.uk

STREET COLLECTION POLICY

1. The Town Council's policy will be to support locally based charities whose fund raising activities are for the benefit of those living within the local community.
2. This support will be extended to include local branches of national charities where funds are sought for use within the community.
3. The Town Council will also consistently support national appeals such as the Wings Appeal and the Poppy Appeal, where monies are collected on a branch basis.
4. The Town Council will generally not support requests for street collections from those outside the area or where the proceeds are not likely to benefit the community.

In exceptional circumstances, however, the Town Council may support such requests; and in such cases would provide Newark & Sherwood District Council with additional information to explain such decision.

STREET COLLECTIONS 2019

NUMBER OF COLLECTIONS ALLOWED DURING THE YEAR	
January	One collection
February	One collection
March	One collection
April	One collection
May	Two collections
June	Two collections
July	Two collections
August	Two collections
September	Two collections
October	One collection
November	One collection
December	Three collections

COLLECTIONS AGREED TO DATE	
January 26 th	Mind - Newark
February 16 th	Collingham Panthers U7's
March	
April 6 th	Marie Curie
May	
June 8 th	Beaumont House Community Hospice
July	
August	
September 14 th	RAFA
October 5 th October 26 th – 9 th November	Cancer Research The Royal British Legion
November	
December 14 th or 21 st	The Salvation Army



Newark and Sherwood
Application to licence a street collection
Police, Factories etc. (Miscellaneous Provisions) Act
1916

For help contact
requests@nsc.info
 Telephone: 01636 630039

* Required information

Section 1 of 10

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application, generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?
 Yes No Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* Email

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:
 Applying as a business or organisation, including as a sole trader
 Applying as an individual
 A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Is your business registered outside the UK? Yes No

* Business name If your business is registered, use its registered name.

* VAT number Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business	Voluntary Worker	
Home country	United Kingdom	The country where the headquarters of your business is located.
Business Address		If you have one, this should be your official address - that is an address required of you by law for receiving communications.
* Building number or name	Bedel Community Church	
* Street	Rawson Street	
District	New Basford	
* City or town	Nottingham	
County or administrative area		
Postcode	NG7 7FR	
* Country	United Kingdom	

Section 2 of 10

FURTHER DETAILS ABOUT THE APPLICANT

Please note: the applicant must be the organiser of the proposed collection.

Former name(s) If currently or previously known by any other name(s), you must record them here.

Home Address

Is the address the same as (or similar to) the address given in section one?

If 'Yes' is selected you can re-use the details from section one, or amend them as required. Select 'No' to enter a completely new set of details.

Yes No

* Building number or name	Bedel Community Church
* Street	Rawson Street
District	New Basford
* City or town	Nottingham
County or administrative area	
* Postcode	NG7 7FR
* Country	United Kingdom

Further Details

* Date of birth / /
dd / mm / yyyy

* Place of birth

Section 3 of 10

ORGANISATION WHICH IS RESPONSIBLE FOR THE COLLECTION

Continued from previous page...

* Provide a brief description of the organisation and its objectives

Recovery project offering support and accommodation to vulnerable adults struggling with addiction and homelessness issues.

* Are the proceeds of the collection to benefit this organisation?

Yes No

* Is this organisation a registered charity?

Yes No

* Registration number

1061462

* What are the proceeds of the collection to be used for?

Daily running of the charity and residential centres.

Section 4 of 10

CHARITY, FUND OR ORGANISATION TO BENEFIT FROM THE COLLECTION

* Is another organisation going to benefit from your collection?

Yes No

Section 5 of 10

TYPES OF COLLECTION

* What type(s) of collection will you be performing?

- A street collection
 A house to house collection
 Both street and house to house collections

Street Collection

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information.

Where

* In what parts of this authority's area do you intend to carry out the collection?

~~Southwell Town Centre~~

Newark Town Centre

14/12/19

When

* Preferred dates for the collection

14/12/2019

Alternative dates

Continued from previous page...

* During what hours of the day will the collection be held?

Collectors

* How many people do you plan to authorise as collectors?

* How will the collectors be identifiable? (provide details of badge, certificate of authority etc)

What

Check for local guidance notes which may clarify what is allowable in your area and whether additional permissions or licences are required.

* Do you plan to hold the collection in conjunction with a carnival, procession or other event?

Yes No

* Do you intend to offer anything for sale during the collection?

Yes No

Section 6 of 10

EXPENSES AND PAYMENT

* Will 100% of the proceeds of the collection be donated to a charity or used for charitable purposes?

Yes No

Statement Of Return

* Which of the following types of return will you submit, giving details of proceeds and deductions?

Street collection only

Section 7 of 10

PREVIOUS APPLICATIONS

* Have you, or any person named in or associated with this application, previously applied for a similar licence or registration? (check all that apply)

No Yes - application granted and revoked

Yes - application granted Yes - application refused

Application Granted

Only provide details about the most recent application - unless stated otherwise in local guidance notes.

* Local authority application:

* Date of licence/registration:

* Reference number:

Continued from previous page...

* Expiry date

Section 8 of 10

CONVICTIONS

* Have you, or any person named in or associated with this application, been convicted of any crime or offence?

Yes No

Section 9 of 10

ADDITIONAL DETAILS

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

Section 10 of 10

DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd / mm / yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/street-collect-or-licence/newark-and-sherwood/apply-1-to-us/0a1> file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	SHERWOOD AVE PARK – BANNING ALCOHOL
REPORT BY:	TOWN CLERK

1. Recommendation

- 1.1 Members are asked to approve a voluntary trial pilot project to;
- (i) Introduce a formal alcohol ban on Sherwood Avenue Park,
 - (ii) Approve the inclusion of Sherwood Avenue Park as a designated site under the District Councils PSPO powers.

2. Background

2.1 Sherwood Avenue Park is a small park just off the town centre that has green space, a childrens play area and a skate board ramp. The park often has people openly drinking alcohol in the grounds which can be intimidating to people using the park legitimately, and these people are perceived to abuse the area by urinating and defecating in the bushes, breaking glass bottles and being rowdy. They are regarded by many as being a bad influence on the younger people using the facilities legitimately.

3 Current position

3.1 The Park is currently covered by a Designated Public Places Order (DPPO) however these have now been replaced by Public Space Protection Order (PSPO) under the Anti-social Behaviour, Crime & Policing act 2014.

Newark and Sherwood District Council are in the process of formally replacing DPPO's with the new PSPO's.

These new Orders requires that any person who is drinking alcohol and is causing or likely to cause a nuisance or antisocial behaviour, must at an authorised officer's request:

- Leave the area covered by the PSPO
- Hand over any open alcohol containers or throw away any alcohol containers
- Stop drinking at that time within the declared area.

Failure to do so is an offense for which a Fixed Penalty Notice of £75.00 will be issued, non-payment can result in a fine of up to £1,000.

This order is legally enforceable by any authorised officer. In this context, an authorised Officer is one of the Community Protection Officers who are employed by the District Council.

3.2 At present Sherwood Avenue Park doesn't have a formal alcohol ban, whilst there are no alcohol signs in place however these are not enforceable and rely on members of the public adhering to them voluntarily.

4 Proposed ban

4.1 If Members choose to approve the introduction of an alcohol ban for a year, as a voluntary trial project, the PSPO will stay in place. The ban is not intended to detract from or override the powers of the Order.

A voluntary ban should be regarded as an educational tool that can be used by any of the relevant agencies to try and stop people ever considering taking alcohol onto the site in a similar way to the voluntary smoking ban on play parks introduced by Newark and Sherwood District Council a few years ago.

4.2 This ban will give powers to both the Police and the Community Protection Officers to deal with people who either bring alcohol onto the site or behave in a manner that is considered to be anti-social in nature.

5 Review

5.1 If the project is approved, the project will be reviewed in 12 months' time and a report brought back to this Committee. If the pilot project proves successful in stopping people bringing alcohol on to the site Members will be asked to consider introducing the same ban on other sites in the town.

6 Financial, Legal, Equality & Risk Issues

6.1 There are no financial, equality or risk issues associated with the report. The legal implications are contained in the report.

Background Papers:	None.
Lead Officer:	Alan Mellor Tel: 01636 680333 Email: Alan.mellor@newark.gov.uk

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	HAWTON ROAD EAST ALLOTMENT SITE
REPORT BY:	TOWN CLERK

1. Recommendation

1.1 Members are asked to approve the issue of a lease to “Reach” as set out in the report, a charity supporting people with learning difficulties, to occupy Hawton Road east allotment site for use as a project to provide horticultural training and experience to their clients.

2. Background

2.1 Eton Avenue growers have occupied Hawton Road east allotment site for just over 10 years. The group has charitable status and took over what was originally an unused site turning it into a neat and tidy area. They have done this by providing help and assistance to a number of groups of people ranging from special needs, long term unemployed, people with mental health issues and the underprivileged, using horticultural based skills. Prior to the group taking the site on, grass cutting and rubbish removal cost the Town Council between £800 and £1,000 per year.

2.2 Eton Avenue Growers haven’t had a formal agreement with Town Council to use the site, however it has been proved to be a successful and positive arrangement for a site that would otherwise have been left vacant.

The Growers have taken on the responsibility for maintaining the site thus saving the Town Council the small cost for grass cutting etc. In return they have use of the site free of charge.

2.3 Gillie Wilkinson, assisted by her husband George, has been the driving force behind the group for most of this time. They provide day to day guidance on the site, obtain funding, vet prospective clients, do the administration and ensure the site operates in a safe and legal manner. For some time now they have indicated that they wish to retire, but don’t want to abandon the group and have “kept going”. Sadly however they have reached the decision that they need to ‘retire’ and have advised the Town Council that they will no longer be able to run the project beyond the end of the year.

3 The Way Forward

3.1 Whilst no one has been found to carry on running the Group in its present form, Reach, a charity supporting people with learning difficulties have indicated they wish to occupy to the site and use it to help their clients using horticultural based activities.

Locally Reach currently occupy Hawtonville community centre, in an agreement with the District Council, run the Café on Balderton sports field and the Flower Pod in Southwell. The existing client base for Eton Avenue growers has been deliberately allowed to run down naturally this summer which will means that most of the existing client base could transfer across to Reach.

3.2 If Members are minded to give Reach a lease for this site then it is proposed that this be for a period of 10 years with a 5 year break clause. Further that it is on the same free of charge basis as with the Eton Avenue Growers group.

4 The Site Ownership

4.1 The site is owned by Newark and Sherwood District Council and is unsuitable for development due to inadequate site access. The District currently lease the site to the Town Council as “allotment land” under a formal lease which has 14 years left to run. The lease is at no cost to the Town Council. The site has no water or mains electricity, and access is largely restricted to pedestrian traffic using a narrow grass strip coming off Hawton Road. The grass strip is just wide enough to allow vehicles to gain access, but on a limited basis.

5 Potential Allotment Site

5.1 The site has always been earmarked for allotments, but ten years ago there was insufficient demand to warrant converting the site into operational allotment plots. Currently the allotment waiting list varies between three/four people in October and gradually climbs through the year until the annual allotment agreements are sent out in September, following which a number of tenancies are terminated and the waiting list reduces back down again.

The Town Council currently has four allotment sites with about two hundred tenants. All the current sites have vehicular access and water on site. Hawton Road east has no water and very limited vehicular access and because of this it anticipated that it will be difficult to persuade members of the public to take plots on the site. If the site were returned to public allotments it is likely that the cost of maintaining the unused area of the site would far exceed any income generated.

6 Financial, Legal, Equality & Risk Issues

6.1 If the site becomes unoccupied and it reverts to grass land it is expected cost will amount to around £1,000 pa to keep it safe.

If the site is converted to public allotments, income is likely to be very low, the average allotment costs £43.17 pa, but the maintenance cost will be similar to if the site was unoccupied. Car parking will also be an issue.

If the site is occupied by Reach, the site will be kept in good order and there will be no cost to the Town Council.

There are no legal or equality risks associated with this report.

Background Papers:	None.
Lead Officer:	Alan Mellor Tel: 01636 680333 Email: Alan.mellor@newark.gov.uk

FINANCE AND GENERAL PURPOSES COMMITTEE

SUBJECT:	EVENTS UPDATE
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members are asked to :

- (i) Consider supporting the 2020 Armed Forces day event in the Market Place,
- (ii) Receive the report on the Newark Festival 2019 and provide comments and/or thoughts on the format and support for the Newark Festival 2020,
- (iii) Consider supporting the Newark Book Festival 2020,
- (iv) Receive the report on the European Juggling Convention event held in August 2019,
- (v) Receive the report on the Brass Band Concert & Brass Explosion events 2019 and consider supporting these events again in 2020,
- (vi) Consider the proposed new layout for the Christmas Lights Switch On event to be held on Sunday 24th November 2019,
- (vii) Consider whether or not to hold the New Years’ Day Hunt Event in the Market Place in January 2020.

2. Armed Forces Day

2.1 This years’ event took place on Sunday 23rd June in the Market Place. The organisation of the event was a collaboration between the Town Council and the Newark Armed Forces Day group, who have historically staged an event in Newark at various locations around the town over many years.

The Town Council provides support to plan, organise and manage the event on the day.

This years’ event comprised a formal parade of military groups, both serving and retired. A craft and military memorabilia market along with a number of military displays and entertainment. All the direct expenditure incurred by the Town Council was funded from two grants that were received from the National Armed Forces Day fund and the District Council. The Town Council’s contribution was limited to the ‘in kind’ cost of officers’ time.

The feedback from the days’ event was again very positive; it attracts an increasing number of people and has become a fixture in the event calendar for the town.

The Armed forces Day group were very pleased with the outcome and remain committed to continue staging the event.

Members are asked to confirm whether or not they wish the Town Council to continue supporting the event in 2020 along the same lines as in previous years.

3. Newark Festival 2018

3.1 This year’s concerts were at the Riverside Park over the weekend of 14-16 June.

The layout was unchanged from previous years and works well from an operational and viewing standpoint.

The attendance on Friday night was up on previous years', with a change of focus from tribute bands to acts which are more attractive to a younger audience. However the attendance for Saturday concert was slightly down on previous years' thus the overall numbers attending remained at previous year's levels of around 4,000.

The Free Sunday event wasn't as well attended as in previous years. This, in part, may have been due to the poor weather that was experienced on the day. The entertainment was very well received from the audiences who did attend. There remain concerns about the promotion of the Free Sunday which was very poor.

I will be meeting with LHG in the near future to discuss this years' event and consider the format for next year.

Any comments or steer that Members can give will be helpful to me in those discussions.

4. Newark Book Festival 2018

- 4.1 This event has now been taking place for three years and has become a fixture in the towns' event calendar.

Since its inception it has grown each year. It is organised by the Newark Book Festival group which is headed by Sarah Bullimore, with the aid of an Arts Council Grant. The Town Council supports the event in a number of ways; it provides free use of the Town Hall as an event venue and this year they used an empty unit in the Buttermarket as their Festival headquarters and box office.

This years' Festival took place from 12-14th July; it was also supported and sponsored by a wide range of public and private organisations. It included over 45 individual events at a number of venues spread across the town and was very well attended with numbers up on previous years.

A similar Festival is being planned for the weekend of 10-12 July 2020.

I would ask Members to confirm whether or not they wish to continue providing support for this event along the same lines as for 2019.

5. European Juggling Convention

- 5.1 This event took place at Newark Showground from the 3rd-10th August. Some 4,000 people attended from 55 countries around the world.

Along with the organisers of the convention, the Town Council staged a parade and entertainment in the town centre on Sunday 4th August. Around 3,000 'Jugglers' took part and the town certainly came alive for the day and a huge number of very positive comments have been received.

I understand that the juggling visitors were very appreciative of the welcome given to them and it was gratifying to see so many of them visiting the town during the week of the convention. Feedback from town centre retailers, pubs and restaurants was also very positive, the event provided a significant economic boost to the towns businesses.

This particular event is held in a different country every year so it won't be coming back to Newark in the near future. However it did demonstrate the positive impact that major events at the Showground can have on the town if they are properly planned and promoted. To this effect I intend to discuss with the Showground and the District Council how the town can achieve more benefit from visitors to those events.

- 5.2 The planning and operational arrangements for the town centre parade included moving all the market stalls to the perimeter of the Market Place thus providing a much bigger space for the crowds attending event.

I think we can learn from this for other major events that take place in the Market Place and I am seeking Members views on changing the layout for the Christmas Lights Switch On event as discussed below.

6. Brass Explosion and Brass Band Concerts

- 6.1 The annual Brass Band concerts took place in July and August, as usual. This year there was no concert on 4th August when the Juggling parade was held and the concerts scheduled for 28 July and 11 August were cancelled due to bad weather.

Whilst this years' concert schedule was curtailed somewhat they remain well attended and feedback suggests they are greatly appreciated.

- 6.2 The Brass Explosion event took place on Sunday 25th August, the weather was kind and it attracted record attendance. Again feedback has been very positive.

- 6.3 I would ask Members to confirm whether or not they wish these concerts to take place again in 2020.

7. Christmas Lights Switch On Event

- 7.1 Last year's event once again attracted very large crowds, whilst it is not easy to accurately assess the number of people who attended I would suggest that it was in excess of 5,000.

This year's event will take place on Sunday 24th November starting at 11.00am and finishing around 5.00pm.

The format will be similar to previous years with a mix of local and national entertainers. In addition there will be the traditional Charity and Craft market and Fairground rides.

- 7.2 However, as mentioned above in my comments on the Juggling Parade, I would seek Members views on changing the layout of the Market Place for this event.

Moving the market stalls to the perimeter of the Market Place would create a much larger area for the large crowds that come to this event, particularly towards the end when the lights are switched on. This would give me more comfort that the numbers of people attending can be accommodated in a safe and comfortable manner, it will enable people to better view the fireworks and the lights and mitigate against the crush that can be experienced in the walkways between the market stalls.

This will however have a knock on impact of reducing the space available for the fairground rides that have traditionally attended the event and may result in a smaller number of rides that can attend. Whilst this may give Members something of a dilemma I would suggest that the event is more important than the number of fairground rides that attend and priority should be given to enabling more people to attend in safety and comfort.

If Members are in agreement with this suggestion it may also provide an opportunity to spread out the event utilising more of the roads adjacent to the Market Place perhaps including Bridge Street, Cartergate and parts of St Michaels precinct.

- 7.3 Members are asked to consider these proposals for the 2019 Christmas lights Switch on event.

8. New Years' Day Hunt

- 8.1 This event has traditionally taken place in the Market Place on New Years' Day and it has been held every year since I have been in post, which is now nine years.

I understand that it has a long history but hasn't been held continuously as some previous administrations have taken the decision not to hold it.

8.2 It attracts a relatively small audience when compared to other event; from my perspective I have received very little feedback on the event over the last nine years; either positive or negative.

8.3 Members are asked to consider whether or not they wish to hold the event in January 2020.

9. Finance, Legal, Equality & Risk Issues

9.1 None.

Background Papers:	Events working files.
Lead Officer:	Alan Mellor 01636 684801 alan.mellor@newark.gov.uk

FINANCE AND GENERAL PURPOSES COMMITTEE

SUBJECT:	YOUTH COUNCIL
REPORT BY:	TOWN CLERK

1. Recommendations

1.1. Members are asked to consider:

- (i) The establishment of a Newark Town Youth Council,
- (ii) The inaugural membership of a maximum of 18 young people from the Magnus and Grove schools,
- (iii) The proposed administrative arrangements as outlined in the report,
- (iv) The financial arrangements and whether or not to approve of a budget to be allocated to the Youth Council.

2. Background

2.1 In April 2013 the Town Council approved the establishment of a Youth Council, it was established with the following arrangements:

- (i) Representation and Membership; Membership of the Youth Council should be subject to young people living within three miles of the Newark Town Council boundary.
- (ii) Initial Youth Council to comprise young people in school years 7 through to 13.
- (iii) The size of the Youth Council be set at a maximum of 18 to mirror the number of Members on the Town Council.

The Town Council also approved a small budget of £2,000, which was made available to the Youth Council to spend on projects.

The Youth Council remained in operation for just over a year before it was disbanded in the Autumn of 2014.

2.2 This report is submitted for Members to consider re-establishing a Youth Council and if that is agreed the composition and arrangements for its operation.

3. Administrative Arrangements

3.1 The previous Youth Council originally met bi-monthly however this frequency reduced to a quarterly basis as other time commitments for the students became problematic.

Meetings were held in the Town Hall in the early evening prior to the old Finance & Policy Committee.

3.2 The previous Youth Council was established through links with local schools which proved a success in getting young people engaged in the process and putting themselves forward to serve on the Council. It was agreed that in the first instance approaches be made to the Magnus and Grove schools to ascertain whether or not they had their own established internal 'Youth Councils' who would be interested in establishing the first Town Youth Council. Volunteers then came forward from both schools to serve on the Youth Council.

3.3 From my previous experiences in working the Youth Council I would suggest it requires support both from an Officer and Member perspective.

I would therefore suggest that one or more Members put themselves forward to take on a role of Championing the Youth Council. This should include attending their meetings and perhaps visiting schools to raise awareness of the initiative and seek volunteers from interested pupils.

I would further suggest that meetings be held prior to the Finance & General Purposes Committee; this will enable the Youth Council to benefit from the support of myself and my PA.

4. Financial, Legal, Equality & Risk Issues

4.1 None.

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	FINAL ACCOUNTS 2018/19 – EXTERNAL AUDIT
REPORT BY:	TOWN CLERK

1. Recommendation

1.1 Members are asked to :

- (i) Note the approval of the Town Council’s financial accounts for the 2018/19 financial year ended on 31st March 2019 by the external auditors.

2. Background

2.1 The statutory deadline for all Town/Parish Councils to publish the signed external audit report on their financial accounts is; 30th September each year.

The Town Council approved the Annual Governance & Accountability Return for the 2018/19 financial year at its meeting held on Tuesday 19th June 2019.

The completed return and accompanying supporting documents were sent to the external auditors, PKF Littlejohn, on 21st June, before the appointed deadline.

2.2 I am pleased to report that the external auditor has now completed the audit of the 2018/19 Annual Return has issued his certificate that:

‘On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no matters have come to our attention giving cause for concern that the relevant legislation and regulatory requirements have not been met.’

In other words they have approved the accounts without the need to bring any matters to the attention of the Town Council.

3. Financial, Legal, Equality & Risk Issues

3.1 None

Background Papers:	Final Account working papers.
Lead Officer:	Alan Mellor Tel: 01636 680333 Email: Alan.mellor@newark.gov.uk

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	EXEMPT NOTICE
REPORT BY:	TOWN CLERK

1 Recommendation

- 1.1 That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the remainder of the meeting on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk
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