



TOWN COUNCIL MEETING

WEDNESDAY 18TH APRIL 2018

Thursday 12th April 2018

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.30pm on Wednesday 18th April 2018 to be held in the Council Chamber at the Town Hall.

Yours sincerely

Mr Alan Mellor
Town Clerk



A G E N D A

1	Apologies for Absence		
2	To approve the Minutes of the Meeting of the Town Council held on Wednesday 14th February 2018	Minutes Attached	Page 5
3	To receive Declarations of Interest from Members and Officers	Verbal	
4	To receive the Minutes of the following Committees:		
4a	Planning Committee held on Wednesday 28th February 2018	Minutes Attached	Page 9
4b	Finance & General Purposes Committee held on Wednesday 7th March 2018	Minutes Attached	Page 15
4c	Planning Committee held on Tuesday 27th March 2018	Minutes Attached	Page 21
4d	Finance & General Purposes Committee held on Wednesday 4th April 2018	Report Attached	Page 27
5	Town Mayor's Announcements	Verbal Report	
6	Town Council Leader's Announcements	Verbal Report	
7	Town Clerk's Announcements	Verbal Report	
8	Notice of Motion	Report Attached	Page 31
9	Exempt Notice	Report Attached	Page 33
10	Land Sales	Report Attached	Page 35

Pre-Group Meetings:

1	7.00pm Conservative Group	Committee Room
2	7.00pm Independents	Pickin Room
3	7.00pm Labour Group	Old Robing Room



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
 Tel: 01636 680 333 ~ Fax: 01636 680 350
 Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 2

Committee Date: Wednesday 18th April 2018

Minutes of the Meeting of the Town Council held on Wednesday 14th February 2018 in the Council Chamber of the Town Hall.

Membership Present:	Town Mayor	Cllr Mrs Rita Crowe (in the Chair)
	Councillors	Mrs C Barker-Powell Mrs I Brown M Cleasby M G Cope Cllr R A Crowe Mrs G Dawn (Ap) P Duncan Ms H Gent (Ap) K Girling L Goff S Haynes D Hyde D Jones (A) D Lloyd T Roberts MBE M Skinner R Williams
Apologies received from:	Councillors	Mrs G Dawn, Ms H Gent
Town Council Staff:	Town Clerk	Alan Mellor
	Mayor's Officer	P Tomlinson
Public:	There were no members of the public present.	
Venue:	Council Chamber	Town Hall

TC40/17/18 Minutes of the Town Council Meeting held on Wednesday 13th December 2017

The Minutes of the Town Council Meeting held on Wednesday 13th December 2017 were **AGREED** as a true and accurate record, and signed by the Mayor.

TC41/17/18 Declarations of Interest

Cllr M Cope declared a non-pecuniary interest in Agenda Items 4a – **PR51/17/18 Outstanding Planning Applications – 17/02196/FUL and 17/02269/FUL**, and 4d – **FGP73/17/18 – Town Twinning**.

It was **AGREED** to accept any other Members Declarations, if any arose, during the meeting; all Declarations of Interest should already be contained within the Agenda reports.

TC42/17/18 Minutes of the Planning Committee, Wednesday 3rd January 2018

The Chairman, Cllr T Roberts MBE, presented the Minutes of the Meeting of the Planning Committee held on Wednesday 3rd January 2018.

TC43/17/18 Minutes of the Finance & General Purposes Committee, Wednesday 10th January 2018

The Chairman, Cllr D Lloyd, presented the Minutes of the Finance & General Purposes Committee held on Wednesday 10th January 2018.

TC44/17/18 Minutes of the Planning Committee, Wednesday 31st January 2018

The Chairman, Cllr T Roberts MBE, presented the Minutes of the Meeting of the Planning Committee held on Wednesday 31st January 2018.

TC45/17/18 Minutes of the Finance & General Purposes Committee, Wednesday 7th February 2018

The Chairman, Cllr D Lloyd, presented the Minutes of the Finance & General Purposes Committee held on Wednesday 7th February 2018.

TC46/17/18 Doris Bainbridge Trust Fund

The recommendation was proposed by Cllr M Skinner and seconded by Cllr K Girling who reserved his right to speak.

Members then **CONSIDERED** the report and **AGREED** to allocate the income achieved from the external investment of the Capital Sum to support the cost of holding the Sunday Band Concerts in the Castle Grounds in July and August 2018, estimated to be £1,200.

TC47/17/18 Medium Term Financial Strategy

Cllr D Lloyd moved the recommendation, and thanked the Town Clerk and his Officers for their hard work. The Council's Reserves were still healthy, and the investment strategy was giving good returns.

This was seconded by Cllr M Cope, who also congratulated the Town Clerk on the report.

Members then **CONSIDERED** and **APPROVED** the Medium Term Financial Strategy covering the period 2017 – 2025 as in the Agenda Report.

TC48/17/18 Revenue Budget & Precept 2018/2019

Cllr D Lloyd went through the Agenda Report; he said there was continued investment and an increase in what is done on the market. The street cleansing and the introduction of

permanent stall had massively brought down the costs of the market.

He also pointed out that there was an additional element within the budget for the Christmas Lights, the War Memorial Gardens and Newark in Bloom.

The reserves were increased with money set aside for Open Spaces and there was an increase in the budget for Voluntary Body/Community Grants and free room hire associated with that.

Cllr D Lloyd proposed the recommendations and this was seconded by Cllr M Cope. Cllr M Cope thought that £108.84 was extremely good value for money for the services provided by the Town Council.

Members then **CONSIDERED** and **APPROVED**:

- (i) The budget proposals as revised for the financial year 2017/18 in respect of all services and functions operated by the Town Council, giving rise to a projected net expenditure of £983,940.
- (ii) The budget proposals as submitted for the financial year 2018/19 in respect of all services and functions operated by the Town Council, giving rise to a projected net expenditure of £1,015,335.
- (iii) The projected aggregate net expenditure on Town Council services for the financial year 2018/19 be met by way of the levying of a precept of £896,025 on Newark & Sherwood District Council, leaving the sum of £304,224 in General Revenue Balances.

TC49/17/18 Town Mayor's Announcements

The Town Mayor, Councillor Mrs Rita Crowe, informed Members that there would be a St George's Day Dinner on Friday 20th April, and she hoped that Members would be able to support the event.

TC50/17/18 Town Council Leader's Announcements

The Town Council Leader, Cllr D Lloyd, had no Announcements.

TC51/17/18 Town Clerk's Announcements

The Town Clerk, Mr Alan Mellor, had no Announcements.

TC52/17/18 Meeting Dates

A revised copy of the Calendar of Meetings was circulated to Members at the meeting as there was a typing error in the Agenda Report.

Members **AGREED** to the new copy of the calendar of meetings, with the proviso that the Planning meeting scheduled for Wednesday 2nd January 2019 may have to be moved to align with any changes made to the date of the District Council's Planning Committee for that month.

Meeting Closed:	7.50pm	Next Meeting:	Wednesday 18th April 2018
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NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
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Agenda Item No: 4a

Committee Date: Wednesday 18th April 2018

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee held on Wednesday 28th February 2018 in the Council Chamber, Town Hall.

Membership Present:	Councillor	T Roberts MBE (Chairman)
	Councillor	M Skinner (Vice-Chairman) Mrs C Barker-Powell (Ap) Mrs G Dawn (A) Ms H Gent (A) L Goff S Haynes D Hyde (Ap) D Lloyd (Ap) R Williams
In Attendance	Town Clerk Councillor	Alan Mellor K Girling
Apologies	Cllrs Mrs C Barker-Powell, D Hyde & D Lloyd	
Taking Minutes:	Planning Administrator	Mrs J Hemsall
Public:	There were 0 members of the public present.	
Venue:	Council Chamber, Town Hall	

PR61/17/18 Minutes

PR58/17/18 – Outstanding Planning Applications

18/00028/FUL & 18/00029/ADV – Europe foods, 3-5 Bar Gate, Newark

Comments for these applications were as follows:

‘Objection was raised to this application on the grounds that it was contrary to the Shopfronts SPD, it abuts the Conservation Area and is not in keeping with the

surrounding area’.

The Chairman notified Members that this location is actually within the Conservation Area and therefore the Minute should be amended accordingly.

This change was **AGREED**.

The Minutes of the last meeting held on Wednesday 31st January 2018 were, with the above amendment, **AGREED** and signed as a true and correct record.

PR62/17/18 **Matters Arising**

There were no Matters Arising.

PR63/17/18 **Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR64/17/18 **Outstanding Planning Applications**

17/02213/FULM **Green Home, Bowbridge Road, Newark**

Demolition of No. 2 Jubilee Street and erection of 10 no. two storey residential family houses incorporating new access from Jubilee Street.

It was noted that NCC didn’t have any objections to this application and that parking did not look to be an issue with sufficient parking being made available for each property, therefore No Objection was raised to this application.

18/00018/FULM **Plot 9 Brunel Business Park, Jessop Close, Newark**

Construction of 23 no. industrial units (use Classes B1, B2 and B8) and all associated external works.

Cllr Roberts MBE declared a Personal Interest.

No Objection was raised to this application.

18/00103/FULM **Land off Cross Lane, Fernwood Business Park, Fernwood, Newark**

Development of a 4FE Secondary School, 230 Place Sixth Form, Sports Hall, External Play Facilities, Access and Car Parking.

Cllr Haynes raised the issue of the lack of parking spaces on the proposed site. It was suggested that provision should be made for all staff instead of the 67 spaces available for 90 members of staff including disabled parking. Also, concern was raised as to pupils having to cross a nearby road with a speed limit of 40mph, it was suggested that this should be lowered to 30mph if the application goes ahead.

No Objection was raised to this application, however it was also Agreed that the above comments be submitted to the District Council for its attention.

- 18/00217/ADV Newark Town Lock, Mill Lane, Newark**
Proposed signage scheme.
Cllr Girling suggested that the Town Council should contact the applicant to see if the 'uniform' colour of burgundy could be incorporated in the proposed signage. The Town Clerk undertook to speak with the Canal & River Trust to see if this was possible.
No Objection was raised to this application.
- 18/00219/FUL 32 Lime Grove, Newark**
Householder application for single storey rear extension.
No Objection was raised to this application.
- 18/00241/FUL 94 Mill Gate, Newark**
Householder application for proposed single storey side extension.
No Objection was raised to this application.
- 18/00246/LBC 6 Parliament Street, Newark**
Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.
No Objection was raised to this application.
- 18/00247/LBC 14 Parliament Street, Newark**
Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.
No Objection was raised to this application.
- 18/00248/LBC 30 Parliament Street, Newark**
Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged sash windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.
No Objection was raised to this application.
- 18/00253/LBC 32 Parliament Street, Newark**
Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged sash windows with the new windows

on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.

No Objection was raised to this application.

18/00255/LBC

36 Parliament Street, Newark

Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged sash windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.

No Objection was raised to this application.

18/00256/LBC

38 Parliament Street, Newark

Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.

No Objection was raised to this application.

18/00257LBC

40 Parliament Street, Newark

Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.

No Objection was raised to this application.

18/00258/LBC

42 Parliament Street, Newark

Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.

No Objection was raised to this application.

18/00261/LBC

3-5 Parliament Street, Newark

Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation. Removing the existing plot 3 front door and replacing with a new 6 panel door.

No Objection was raised to this application.

- 18/00262/LBC** **5 King Street, Newark**
 Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis and replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.
No Objection was raised to this application.
- 18/00263/LBC** **1 King Street, Newark**
 Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the damaged windows with the new windows on a like for like basis.
No Objection was raised to this application.
- 18/00266/FUL** **41 King Street, Newark**
 Householder application for installation of aluminium secondary glazing, repairing and painting existing windows and windowsills were required.
No Objection was raised to this application.
- 18/00273/LBC** **34 Parliament Street, Newark**
 Installation of aluminium secondary glazing, repairing and painting existing windows and windowsills where required. Replacing the single glazed timber casement windows with new double glazed timber casement windows on the rear elevation.
No Objection was raised to this application.
- 18/00328/OUT** **Land to the Rear of Bridge Cottages, Barnby Road, Newark**
 Erection of a dwelling.
No Objection was raised to this application.
- 18/00234/FUL** **12 Sandhills Park, Newark**
 Householder application for single storey side extension with internal alterations.
No Objection was raised to this application.
- 18/00368/FUL** **95 Valley Prospect, Newark**
 Householder application for proposed extensions and alterations to existing dwelling house.
No Objection was raised to this application.
- 18/00379/FUL** **33 The Paddocks, Newark**
 Householder application for proposed two storey side extension.

No Objection was raised to this application.

PR65/17/18 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR66/17/18 Urgent Decisions Taken Under The Scheme of Delegation

Members **NOTED** that **No Objections** had been raised under the Scheme of Delegation for the following applications:

18/00005/FUL – 24 Lawrence Street, Newark – The provision of a two storey extension to the existing dwelling and the provision of a new dwelling.

Licensing – Minor Variation Application for McDonald's, Newark – To update the plans currently attached to the Premises Licence to show a change of layout following a refurbishment at the restaurant.

PR67/17/18 Notification of Appeal – Highfields School

Amended Developer Contributions Towards Local Infrastructure

Members **NOTED** the appeals that have been lodged with the Planning Inspectorate for the following applications:

16/01134/FULM & 17/00357/FULM.

Cllr Roberts MBE proposed that the Committee's original objections should remain and this was seconded by Cllr M Skinner.

PR68/17/18 Miscellaneous Applications

a. Amended Applications

17/02305/FUL – Land to the East of Top Row, Beacon Hill Road, Newark

Proposed development comprising of 8 no. dwellings.

Amendment – removal of a porch on one of the units and revisions to car parking spaces within the site.

No Objection was raised to this application.

b. Street Naming

18/00023/NEWDEV – Land off Hutchinson Road, Newark

Proposed residential development of 7no dwellings.

The Committee would like to put forward the name **Roland Cope Close** for this development in memory of the late Roland Cope MBE JP, who was a former Town Councillor and Mayor of the Town.

Meeting Closed:	7.30pm	Next Meeting:	Wednesday 28th March 2018
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NEWARK TOWN COUNCIL

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Agenda Item No: 4b

Committee Date: Wednesday 18th April 2018

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Finance & General Purposes Committee held on Wednesday 7th March 2018 in the Council Chamber, Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	M G Cope (Vice-Chairman) Mrs C Barker-Powell Mrs I Brown M Cleasby Mrs R Crowe R A Crowe Mrs G Dawn P Duncan Ms H Gent K Girling L Goff S Haynes D Hyde D Jones (Ap) T Roberts MBE M Skinner R Williams
Apologies for Absence:	Councillor	D Jones
Officers Present:	Town Clerk	Alan Mellor
Taking Notes:	PA to the Town Clerk	Helen Crossland
	There were four members of the public present.	
Venue:	Council Chamber, Town Hall	

FGP79/17/18 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 7th February 2018

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 7th February were **AGREED** as a true and accurate record and signed by the Chairman.

FGP80/17/18 Matters Arising

There were no Matters Arising.

FGP81/17/18 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP82/17/18 Payment Schedule 10/18

Members **AGREED** that payment in accordance with Payment Schedule 10/18 in the sum of £129,210.13 (one hundred and twenty nine thousand, two hundred and ten pounds and 13p) be **APPROVED**.

FGP83/17/18 Destination Management Plan

Members **CONSIDERED** the Draft Plan and made the following comments:

- (i) It was noted that the Business Club did not seem to be involved, and were not on the list of Consultees; following discussion it was **AGREED** that the membership list should include the Business Club.
- (ii) The Plan highlights and identifies the whole range of attractions that Newark has to offer.
- (iii) Newark Management Group (NMG) - there was a need to understand how the Town Team 'fit' into this; the Town Clerk said that the NMG could be a higher strategic group and the Town Team would then be more operational.
- (iv) Some of the original people involved as Consultees were no longer at Newark & Sherwood District Council.
- (v) It was noted that there were 5 Conservatives on the Consultee list; the Chairman explained how they were appointed, and that it was not on the basis of Political Party.
- (vi) It was suggested that perhaps in the spring months the Market Place could be lit – it was currently very 'dull' in the evening. Advantage should be taken of the facility (the Market Place) – extend the evening and night-time economy.

The Chairman pointed out that the Shopfront Supplementary Planning Document was specifically aimed at lighting in retail units.

It was also noted that the evening and night-time economy was located mainly along Castlegate, and the Market Place was 'day time' economy.

A suggestion was made that there could be more activities in the Market Place, particularly for children; a lot more could be put on.

Other Members felt that there was plenty being put on in the Market Place (themed markets and street entertainment for example) and the Town Council

had spent a lot of money making the Market Place a nice place to be. In the couple of years since the Town Council had taken control of the Market Place, a lot of work had been done.

- (vii) The current review of the Buttermarket would include the 'mix' of shops.
- (viii) The Plan identified the retail potential of the Town.
- (ix) There is now a need to fully develop a Town Plan, looking at 20 years' time – it was **AGREED** that this should be a recommendation from the Town Council.

FGP84/17/18 Risk Register

The Town Clerk presented the report; there were two revisions; Risk No 12 – Workforce Succession Planning and within Risk No 9,10 & 11, Devolved Services, the Town Council Capacity.

There was discussion about the workforce succession planning; Cllr K Girling asked if there was a Skills Matrix in place – as staff left, you would be able to see what skills would need to be replaced. The Town Clerk pointed out that the demographics of the Town Council employees are not an even spread and perhaps there was a need for a better 'balance' of ages in the workforce, in the future.

Cllr D Hyde asked about the new GDPR law that was due to come into effect in May; the Town Clerk responded that he was aware that all Councils will have to deal with Data Protection issues. He reported that was having conversations at the moment with other Councils, and had also had some initial discussion with the Town Council's IT providers. He did not consider it to be a risk at this stage.

Town Council Capacity – the Town Clerk informed Members that he was satisfied that there was now no risk with regard to the transfer of additional services.

Members then **CONSIDERED** the strategic risks as discussed in the report and **APPROVED** the revised Risk Management Strategy.

FGP85/17/18 Internal Audit Report

Cllr Mrs R Crowe was pleased that the recommendations had been carried out and congratulated the Town Clerk.

Members **ACCEPTED** the Internal Audit Report and **ENDORSED** the proposed actions in response to the report's recommendations.

FGP86/17/18 Financial Out Turn

Cllr M Skinner asked about the PWLB Loans; the Town Clerk explained that the application had gone in, but it was a protracted process. He now had to submit a lot more information and this was ongoing.

Cllr K Girling felt that the Town Council was in a good financial position and the people of Newark should be pleased about this. Cllr P Duncan agreed and said that the Devolution Agreement had been successful.

Members **RECEIVED** and **APPROVED** the financial out-turn report as at 31 January 2018.

FGP87/17/18 Investment Strategy

The Town Clerk began discussion on this item. He said that it was now moving towards the end of the financial year and the decisions made last year had proved to

be good ones.

- (i) Members **APPROVED** the withdrawals and additional investments made during the current financial year to date.
- (ii) Members **CONSIDERED** the performance of the investments achieved through the CCLA.

FGP88/17/18 Sports Club Support

Prior to discussion of this item, the Chairman said that he would take the report in an itemised fashion; he was aware that some Members had interests to declare and asked for those declarations to be made.

Cllr R Crowe declared a prejudicial interest in Newark Rugby Club and said he would leave the meeting for the discussion of this.

Cllr Mrs R Crowe declared a personal interest in Newark Rugby Club.

Cllr K Girling declared a personal interest in Newark Town Bowls Club.

Cllr M Skinner declared a personal interest in Ransome Bowls Club.

The Chairman then went through the background of the Agenda Report. He then proposed the recommendations prior to the discussion.

Members **CONSIDERED** and **AGREED**:

- (ii) The request from Newark Town Bowls Club for the Town Council to provide financial support to their building repair project and the purchase of wheelchairs to enable disabled people to play bowls.

Cllr L Goff proposed that Standing Orders be suspended to allow the members of the public present to speak should they wish to do so.

The Chairman felt that Members had all the information required in the Agenda report, and that it would not be necessary and Members agreed.

Cllr Mrs G Dawn then suggested that the Maple Leaf Pub monies should go towards open spaces for children; Yorke Drive was losing some of their open space.

The Town Clerk pointed out that the decision made at the last meeting to allocate that money to Sports would now come under the 6 month rule.

The Chairman said that he did not believe sport was a core activity for Newark Town Council; he felt that the issue of Bridge Ward needed to be worked on, in another place, then maybe come back to this committee for support.

He then asked for a seconder, and Cllr M Cope seconded the recommendation.

Members **AGREED** to allocate £2,000, or the shortfall balance up to a maximum of £5,500 if their grant application was not successful.

The Club had also requested permission to use the Town Council Crest and this was **AGREED**. A formal letter of permission on headed paper is to be sent to the Club.

- (iii) The request from the three Bowls Clubs using the Beaumont Gardens bowling greens for the Town Council to install toilet facilities in the pavilion.

The Town Clerk informed Members that the main decision to be made on this

recommendation would be 'in principle'.

The Chairman asked for a seconder and Cllr Cope seconded the recommendation.

Members **AGREED** to allocate £5,500 to install toilet facilities, at Beaumont Gardens Bowling Green.

- (i) Cllr R A Crowe left the meeting at this point.

The request from Newark Rugby Club for the Town Council to provide financial support to their improvement project.

Cllr M Cope started the discussion; he felt that the Rugby Club was the best Youth Club in the area. They would be celebrating their Centenary next year. They do not usually ask for public support (money) but the Town Council has recently helped other sport in the town, and Cllr M Cope felt that this application should be supported also.

Cllr T Roberts MBE also said that the Rugby Club had been self-supporting for a long time and that hundreds of young people had been helped, and used the Club.

Cllr L Goff declared a personal interest at this point as he was a first aider for the Newark Rugby Club.

The Chairman asked for a seconder and Cllr M Cope seconded the recommendation.

Pursuant to decision already made, Members **AGREED** to allocate the residual amount of funding available to Newark Rugby Club. This would be between £40,000 and £45,000.

Cllr T Roberts MBE suggested that Newark Town Council's support should be recognised in some way by the Rugby Club.

Cllr R A Crowe returned to the meeting.

FGP89/17/18 Kiddey Stones

The Chairman went through the Agenda Report.

Cllr L Goff proposed that the Kiddey Stones be erected on the Riverside Park. There was no seconder for this proposal so it was not agreed.

The Chairman then put forward the following suggestions for other sites which could accommodate the Kiddey Stones:

- (i) Newark College – either side of the entrance possibly.
- (ii) Entrances to the Industrial Estate.
- (iii) The new school at Fernwood.
- (iv) The new primary school on land south of Newark.

Cllr T Roberts MBE was concerned about vandalism.

The Town Clerk said the Stones need to be put somewhere that also discourages the public from climbing on them, or indeed falling from them and causing injuries.

Cllr L Goff suggested that they might be able to be accommodated in the Town Hall Ballroom; it was decided that this was not possible.

Cllr Mrs I Brown requested that this item be deferred to the next meeting; other Members were not in agreement with this suggestion.

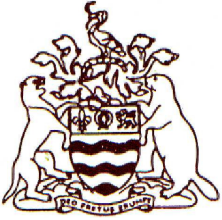
The Chairman then proposed that:

The four options put forward above be looked at, and funding options pursuant to this.

A vote was held and this was **AGREED** with one abstention.

Cllr P Duncan said he understood that there was a 'Kiddey Trust' and asked if this could be a source of funding towards moving the Stones. The Town Clerk said there was such a fund, but at the moment it is used for the items that are in the Town Hall; he would investigate this option further.

Meeting Closed:	8.50pm	Next Meeting:	Wednesday 4th April 2018
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Agenda Item No: 4c

Committee Date: Wednesday 18th April 2018

PLANNING COMMITTEE MINUTES

Minutes of the Meeting of the Planning Committee held on Tuesday 27th March 2018 in the Committee Room, Town Hall.

Membership Present:	Councillor	T Roberts MBE (Chairman) (Ap)
	Councillor	M Skinner (Vice-Chairman) Mrs C Barker-Powell Mrs G Dawn (Ap) Ms H Gent (A) L Goff (Ap) S Haynes D Hyde (A) D Lloyd (Ap) R Williams
In Attendance	Town Clerk Councillor	Alan Mellor R A Crowe
Apologies	Cllrs T Roberts MBE, Mrs G Dawn, L Goff & D Lloyd	
Taking Minutes:	Planning Administrator	Mrs J Hempsall
Public:	There were 0 members of the public present.	
Venue:	Committee Room, Town Hall	

The Vice Chairman, Cllr M Skinner, took the meeting in the Chairman's absence.

PR69/17/18 Minutes

The Minutes of the last meeting held on Wednesday 28th February 2018 were **AGREED** and signed as a true and correct record.

PR70/17/18 Matters Arising

There were no matters arising.

PR71/17/18 Declarations of Interest

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR72/17/18 Outstanding Planning Applications

18/00320/FUL Unit E, George Street, Newark

Conversion of 2 storey warehouse into 2 residential apartments.

No Objection was raised to this application provided that NCC Highways were in agreement with the application.

18/00381/ADV Aldi Stores Ltd, North Gate, Newark

1 no. illuminated freestanding post mounted double sided sign.

Cllr Skinner declared a non-prejudicial interest in this application.

Cllr Haynes declared a prejudicial interest in this application and left the room.

No Objection was raised to this application.

Cllr Haynes returned to the meeting.

18/00383/FUL Aldi Stores Ltd, North Gate, Newark

Re-surfacing, re-landscaping and re-design of layout to car park. Full re-roof and rendering of external walls to existing store.

Cllr Skinner declared a non-prejudicial interest in this application.

Cllr Haynes declared a prejudicial interest in this application and left the room.

No Objection was raised to this application.

Cllr Haynes returned to the meeting.

18/00436/FUL Keepers Cottage, Great North Road, Newark

Change of use from A2 former Citizens' Advice Bureau to B1 office accommodation.

Cllr R A Crowe declared a non-prejudicial interest in this application.

No Objection was raised to this application.

18/00441/FUL 125 Hawton Road, Newark

Householder application for erection of a boundary fence.

No Objection was raised to this application.

- 18/00464/FUL** **13 Sandfield Way, Newark**
Householder application for proposed single storey extension to family dwelling.
No Objection was raised to this application.
- 18/00469/FUL** **30 Riverside Road, Newark**
Householder application to extend the existing dormer on the front elevation to create an additional first floor room.
Cllr R A Crowe declared a non-prejudicial interest in this application.
No Objection was raised to this application.
- 18/00484/FUL** **The Poplars, Barnby Road, Newark**
Proposed 1.5 storey detached dwelling on land adjacent 'The Poplars' including double vehicular access and boundary wall with electric gates to new dwelling and 'The Poplars'.
The Chairman informed Members that this was a new application for a new dwelling and the previous application for this address was for the addition of an annexe.
No Objection was raised to this application.
- 18/00499/FUL** **26 Valley Prospect, Newark**
Householder application for single storey extension on front of existing house.
No Objection was raised to this application provided that residents in neighbouring properties raised No Objections.
- 18/00508/FUL** **38 Fairway, Newark**
Householder application for first floor side extension and ground floor rear extension.
No Objection was raised to this application.
- 17/02087/FUL** **Land at Tolney Lane, Newark**
Change of use of land to a private gypsy and traveller caravan site consisting of one mobile home, one amenity building and two touring caravans and associated works.
Members discussed this application at length and concern was expressed with regard to this area being in Flood Zone Risk 3, one of the highest classifications for flooding.
Cllr Mrs Barker Powell expressed her concern at the lack of suitable sites for the gypsy/traveller community but was in agreement with an objection being proposed on flooding grounds.
Cllr Crowe informed Members that Newark was over the limit for the number of gypsy/traveller dwellings sited in the town. The Town Clerk reinforced the point that there was a deficit

of sites within the District.

Cllr Skinner proposed that the Committee **Object** to this application on flooding grounds and this was seconded by Cllr Haynes, this was **AGREED**.

18/00526/RMAM Land North and East of existing Fernwood Development, Newark

Proposed residential development for up to 1050 dwellings and associated facilities (education and recreation), infrastructure and utilities. Application for outline permission (including access).

Cllr Skinner suggested that this application be **DEFERRED** until the next meeting on 2nd May, 2018 in order for all Members to be able to view the details of the application. This was **AGREED**.

18/00530/FUL 6 Sandfield Way, Newark

Householder application for demolition of existing garage and lean to, erection of a rear and side single storey extension.

No Objection was raised to this application.

18/00554/FUL 10 Robert Dukeson Avenue, Newark

Householder application for single storey front and rear extensions.

No Objection was raised to this application.

18/00582/FUL Aldi Stores Ltd, North Gate, Newark

Installation of new plant equipment.

Cllr Skinner declared a non-prejudicial interest in this application.

Cllr Haynes declared a prejudicial interest in this application and left the room.

No Objection was raised to this application.

Cllr Haynes returned to the meeting.

PR73/17/18 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR74/17/18 Urgent Decisions Taken Under The Scheme of Delegation

Members **NOTED** the decisions taken under the Scheme of Delegation not to object to the following applications:

17/02305/FUL – Land to the east of Top Row, Beacon Hill Road, Newark – Proposed development comprising of 7 no. dwellings (amended).

and

Application for a Premises Licence – **Co-Op, (former Sawmill Public House), Beacon Hill Road, Newark.**

PR75/17/18 Miscellaneous Applications

a. Amended Applications

17/02213/FULM – Green Home, Bowbridge Road, Newark

Demolition of No. 2 Jubilee Street and erection of 9 no. two storey residential family houses incorporating new access from Jubilee Street.

Amendment: Reduction in the number of dwellings from 10 to 9.

No Objection was raised to this amended application.

16/01212/FUL – Beaconhill Retail Park, Northern Road, Newark

The proposal has been revised to include a variation of the range of goods currently able to be sold from the building.

No Objection was raised to this amended application.

The Town Clerk undertook to confirm the specific schedule of goods that the applicant was seeking approval to sell and discuss the matter further with the Chairman if this appears to be problematic.

b. Nottinghamshire County Council Applications

Proposed extinguishment – Coddington Footpath 1 & Newark Footpath 18.

No Objection was raised to this application.

Meeting Closed:	7.35pm	Next Meeting:	Wednesday 2nd May 2018
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NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

Tel: 01636 680 333 ~ Fax: 01636 680 350

Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 4d

Committee Date: Wednesday 18th April 2018

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Finance & General Purposes Committee held on Wednesday 4th April 2018 in the Council Chamber, Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	M G Cope (Vice-Chairman) Mrs C Barker-Powell Mrs I Brown M Cleasby Mrs R Crowe R A Crowe Mrs G Dawn (Ap) P Duncan (Ap) Ms H Gent K Girling L Goff S Haynes D Hyde D Jones (A) T Roberts MBE M Skinner R Williams
Apologies for Absence:	Councillors	Mrs G Dawn & P Duncan
Officers Present:	Town Clerk	Alan Mellor
Taking Notes:	Town Clerk	Alan Mellor
	There was one member of the public present.	
Venue:	Council Chamber, Town Hall	

FGP90/17/18 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 7th March 2018

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 7th March were amended as follows:

- (i) FGP88/17/18 - changed to read that Cllr M Skinner declared a personal interest in Ransome Bowls Club not Newark Town Bowls Club.
- (ii) FGP88/17/18 – changed for decision (ii) to read ‘for the Town Council to provide financial support to their building repair project, not beguiling repair project.

With the above amendments the minutes were **AGREED** as a true and accurate record and signed by the Chairman.

FGP91/17/18 Matters Arising

Minute FGP86/17/18 - the Town Clerk advised the Committee that approval had now been received from the Government for the Town Council to take out loans from the PWLB in the sum of £1.345m as requested.

FGP92/17/18 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP93/17/18 Payment Schedule 11/18

Members **AGREED** that payment in accordance with Payment Schedule 11/18 in the sum of £147,589.85 (one hundred and forty seven thousand, five hundred and eighty nine pounds and 85p) be **APPROVED**.

FGP94/17/18 Street Collection Licences

- (i) Members **NOTED** the delegated decision taken, after consultation with the Chairman of this Committee, to grant the application for Newark & District Scouts on Sunday 22nd April 2018, in conjunction with their annual St George’s Day Parade.
- (ii) The application from Phoenix Children’s Foundation was declined on the basis that there was no local connection associated with the charity.
- (iii) The application from Beaumont House Community Hospice was approved, on the basis that the collection be held in September as the preferred date or no later than the first week in October to ensure that it does not clash with the Royal British Legion Poppy Day Appeal collections.

FGP95/17/18 General Data Protection Regulations (GDPR)

The Town Clerk went through the Agenda Report, and recommendations.

A number of issues were raised by Members on the impact that GDPR could have on the Town Council and their roles as ‘Ward Councillors’.

Cllr K Girling & Cllr Mrs I Brown asked how GDPR affected Members and the data that they obtained from constituents, particularly when trying to assist them with problems that they bring to their attention. The Town Clerk said that GDPR was not intended to make Members life more difficult or interfere with their role when helping constituents.

He undertook to obtain more specific advice to assist Members in these circumstances.

Cllr L Goff asked whether or not the personal information of other Members was caught by GDPR. The Town Clerk advised that some personal data would require approval from Members and he would be writing to all Members in due course.

Cllr S Haynes said that the Town Clerk should check what, if any, personal data was stored on 'Chip & Pin' machines as these could be caught by GDPR. He also suggested that the Town Clerk should look at introducing Microsoft Cloud (I think will check this not sure!!) as part of his review of data security and back-ups which is currently underway.

Members then **CONSIDERED** and **APPROVED**:

- (i) The proposed Town Council's GDPR Consent Form;
- (ii) The proposed Town Council's Privacy Notice;
- (iii) The proposed Town Council's Information & Data Protection Policy;
- (iv) The proposed Town Council's Document Retention Policy;
- (v) The appointment of the Town Clerk as the Town Council's Data Protection and Data Controller Officer on an interim basis pending further advice on those appointments.

FGP96/17/18 Representation on Outside Bodies

Members **CONSIDERED** the appointment of Town Council representatives on Outside Bodies.

The following Members were then appointed:

- (i) East Midlands Museum Service – Cllr D Lloyd proposed and Cllr K Girling seconded the appointment of the Town Hall Curator for the ensuing civic year, this was **AGREED**.
- (ii) Hospital of St Leonard of Newark – Cllr D Lloyd thanked Cllr L Goff for his work on the charity for the last four years. Cllr Ms H Gent proposed and Cllr T Roberts MBE seconded the appointment of Cllr R Williams to serve on this charity for a four year term starting from February 2018.

Cllr L Goff proposed himself to serve on this outside body but this was not seconded and therefore is was **AGREED** that Cllr R Williams be appointed.

- (iii) Newark Allotments & Gardens Association – Cllr D Lloyd proposed and Cllr Ms H Gent seconded Cllr L Goff to serve on this body for the ensuing civic year, this was **AGREED**.

Cllr L Goff said that he had not attended a meeting of this group for some time, the Town Clerk undertook to find out if it was still holding meetings and advise the group of Cllr Goff's appointment.

- (iv) Newark In Bloom - Cllr K Girling proposed and Cllr D Hyde seconded Cllr Mrs R Crowe to serve on this body for the ensuing civic year, this was **AGREED**.

- (v) Newark Healthcare Consultative Group - Cllr M Skinner proposed and Cllr S

Haynes seconded Cllrs Mrs I Brown and R Williams to serve on this body for the ensuing civic year, this was **AGREED**.

(vi) Newark Heritage Forum - Cllr K Girling proposed and Cllr Ms H Gent seconded Cllr D Lloyd to serve on this body for the ensuing civic year, this was **AGREED**.

(vii) Newark MIND – Cllr D Lloyd proposed and Cllr R Crowe seconded Cllr Mrs Barker-Powell to serve on this body for the ensuing civic year, this was **AGREED**.

(viii) Newark Municipal Charities– Cllr R Crowe proposed and Cllr R Williams seconded Cllr M Skinner to serve on this body for a four year term starting from February 2018, this was **AGREED**.

Cllr D Lloyd thanked Cllr Mrs I Brown for her work on the charity for the last four years.

(ix) Newark on Trent Twinning Association – Cllr D Lloyd proposed and Cllr T Roberts MBE seconded Cllr M Cleasby to serve on this body for the ensuing civic year, this was **AGREED**.

Cllr Ms H Gent proposed and Cllr M Skinner seconded Cllr K Girling to serve on this body for the ensuing civic year, this was **AGREED**.

(x) Newark & Sherwood CVS - Cllr D Lloyd proposed and Cllr T Roberts MBE seconded Cllr R Williams to serve on this body for the ensuing civic year, this was **AGREED**.

(xi) W E Knight Education Trust - Cllr D Lloyd proposed and Cllr M Skinner seconded Cllrs M Cope, T Roberts MBE and R A Crowe to serve on this body for a three year term starting from October 2018, this was **AGREED**.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 13th June 2018
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TOWN COUNCIL

SUBJECT:	NOTICE OF MOTION
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 That Members consider the motion below that the Town Clerk has received in accordance with Standing Order 6 (1).

2. Background

2.1 **MOTION PROPOSED BY COUNCILLOR K GIRLING, SECONDED BY COUNCILLOR D LLOYD:**

That this Council calls upon the Chief Constable and the Police and Crime Commissioner of Nottinghamshire Police to expand upon their recent answer with regard to the redirection of resources following the closure of Newark’s Custody Suite and the increase in the police precept, in order to clarify their ‘increase in officers’ that Newark town environs will experience.

This matter arises due to the evident reluctance to evidence actual policing in the town and the upsurge in serious incidents and perpetual receipt of complaints of open disregard of authority demonstrating the increase and unabated level of lawlessness in our town which is unanswered.

3. Financial, Legal, Equality and Risk Issues

None

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

TOWN COUNCIL

SUBJECT:	EXEMPT NOTICE
REPORT BY:	TOWN CLERK

1. Recommendations

- 1.1 That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the remainder of the meeting on the grounds that the Committee’s remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Background Papers:	
Lead Officer:	<p>Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk</p>