



# NEWARK TOWN COUNCIL

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## FINANCE & POLICY COMMITTEE MINUTES

Minutes of the Meeting of the Finance & Policy Committee held on Wednesday, 11<sup>th</sup> February 2015 in the Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	<b>D Lloyd (in the Chair)</b>
	Councillors	K Clayton M G Cope Mrs G Dawn L Goff D Payne B Richardson (Vice-Chairman) S Wallace C Wetton (Ap)
<b>In attendance:</b>	<b>Councillors</b>	P Baggaley, Mrs I Brown
<b>Apologies for Absence</b>	<b>Councillors</b>	C Wetton
<b>Officers Present:</b>	<b>Town Clerk</b>	Alan Mellor
<b>Taking Notes:</b>	<b>PA to the Town Clerk</b>	Helen Crossland
	There were four members of the public present.	
<b>Venue:</b>	Council Chamber, Town Hall	

### FP39/14/15 Minutes

The Minutes of the meeting held on Wednesday 3<sup>rd</sup> December 2014 were **AGREED** as a true and accurate record and signed by the Chairman.

### FP40/14/15 Matters Arising

#### FP38/14/15 – Financial Out Turn 2013/14

Cllr L Goff asked if there was any update on the Defibrillator for the Town Centre; the Town Clerk informed him there was no news on planning consent yet.

There were no other Matters Arising.

**FP41/14/15 Declarations of Interest**

It was **AGREED** that any Declarations of Interest be taken as they arise on the Agenda.

**FP42/14/15 Payment Schedules 8/15 & 9/15**

Members **AGREED** that payment in accordance with Payment Schedule 8/15 in the sum of £99,575.98 (ninety nine thousand, five hundred and seventy five pounds 98p), and Payment Schedule 9/15 of £114,148.57 (one hundred and fourteen thousand, one hundred and forty eight pounds 57p) be **NOTED**.

**FP43/14/15 Voluntary Body Grant Applications**

**(i) Newark Live at Home Scheme**

The request for the sum of £350 towards the transport costs of the scheme was **AGREED**.

**FP44/14/15 Citizens Advice Bureau**

Following discussion of this item, it was proposed by Cllr D Lloyd, and seconded by Cllr Mrs G Dawn that a grant of £5,000 be given to the Sherwood and Newark Citizens Advice Bureau in the 2015/16 financial year.

The grant to be shown as a separate item within the revenue estimates and should be reviewed annually.

The grant was approved on the understanding that the Citizens Advice Bureau will maintain the current three day opening in Newark during 2015/16 financial year.

It was hoped that by approving this grant other Parish Councils would also be minded to support this organisation as it provides services to residents across the District.

A vote was held and the above was **AGREED**.

**FP45/14/15 Street Collection Licences**

Members **AGREED** to recommend to Newark & Sherwood District Council that the following applications for Street Collection Licences be **APPROVED**:

Cllr D Payne declared a prejudicial interest in this application and took no part in the discussion.

1. RSPCA on Saturday 20<sup>th</sup> June, or any date given.
2. Newark and District Round Table on Saturday 12<sup>th</sup> December 2015.
3. Help for Heroes on Wednesday 22<sup>nd</sup> April 2015.

Cllr L Goff declared a personal interest in this application.

4. Newark Community First Aid on Saturday 18<sup>th</sup> July 2015.

**FP46/14/15 Internal Audit Report**

It was **NOTED** that on page 95 of the Agenda, item 11.2, under the heading of **Actual Control** it should read '*The Medium Term Financial Strategy*' NOT 'The Budget'.

Members then **ACCEPTED** and **ENDORSED** the proposed actions in response to the Internal Audit Report as presented in the Agenda.

**FP47/14/15 Review of Cemetery Fees & Charges**

Cllrs D Payne and L Goff declared a personal interest in this Agenda Item.

Following a discussion about the charge for kerbs in the Cemetery, Cllr K Clayton proposed that the charge should be relevant to the amount that is required for additional work, and suggested an additional £50 be added.

There was no seconder for this proposal, so it was **NOT AGREED**.

Cllr S Wallace then proposed a 2% increase in the Cemetery Fees and Charges, to be effective from 1<sup>st</sup> April 2015; this was seconded by Cllr D Payne.

A vote was taken and this was **AGREED**.

**FP48/14/15 Medium Term Financial Strategy**

The Chairman proposed that this Agenda Item be deferred to the Full Town Council meeting on 18<sup>th</sup> February and this was **AGREED**.

**FP49/14/15 Revenue Budget & Precept 2015/2016**

The Chairman proposed that this Agenda Item be deferred to the Full Town Council meeting on 18<sup>th</sup> February and this was **AGREED**.

The Town Clerk pointed out that he would have to change the report to accommodate the agreed grant of £5,000 to the Sherwood and Newark Citizens Advice Bureau.

**FP50/14/15 Proposed Meeting Dates**

It was proposed by Cllr M Cope and seconded by Cllr L Goff that the meeting schedule and recommended dates be **AGREED**.

<b>Meeting Closed:</b>	<b>7.25pm</b>	<b>Next Meeting:</b>	<b>Wednesday 8<sup>th</sup> April 2015</b>
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