



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
Tel: 01636 680333 ~ Fax: 01636 680350
Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

PLANNING & REGENERATION COMMITTEE

WEDNESDAY 26TH NOVEMBER 2014

Thursday 20th November, 2014

Dear Councillor

You are summonsed to attend a meeting of the Planning & Regeneration Committee at 7pm on Wednesday, 26th November, 2014 held in the Council Chamber at the Town Hall.

Copies of the Planning Applications to be considered at this meeting can be viewed in advance at Newark Town Council's reception in the Town Hall, Newark Library, at the offices of the District Council in Kelham Hall or online via the Newark and Sherwood District Council's website planning portal:

<http://www.nsd.c.info/eplanning/default.aspx?sid=1&sindex=1>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. G. Mellor'.

Alan Mellor
Town Clerk

PLANNING & REGENERATION COMMITTEE

WEDNESDAY, 26TH NOVEMBER 2014

A G E N D A

- | | | | |
|----------|---|-------------------------|----------------|
| 1 | Apologies for Absence | | |
| 2 | Minutes of the Meeting of the Planning & Regeneration Committee held on Wednesday 29th October 2014 | Minutes Attached | Page 5 |
| 3 | Matters Arising | Verbal | |
| 4 | Declarations of Interest | Verbal | |
| 5 | Outstanding Planning Applications | Report Attached | Page 11 |
| 6 | NSDC Planning Application Decisions | Report Attached | Page 17 |
| 7 | Miscellaneous Applications | Report Attached | Page 23 |

Committee Membership:

Cllr L Goff (Chairman)
Cllr P Baggaley
Cllr Mrs Irene Brown
Cllr K Clayton
Cllr R Crowe
Cllr D Lloyd
Cllr B Richardson (Vice
Chairman)
Cllr A Roberts MBE
Cllr S Wallace



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
Tel: 01636 680333 ~ Fax: 01636 680350
Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 2

Committee Date: Wednesday 26th November 2014

PLANNING & REGENERATION COMMITTEE MINUTES

Minutes of the Planning & Regeneration Committee held on Wednesday, 29th October, 2014 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Goff (Chairman)
	Councillor	P Baggaley (Ap) Mrs I Brown K Clayton (Ap) R Crowe D Lloyd B Richardson (Vice Chairman) A Roberts MBE S Wallace
In Attendance	Town Clerk	Alan Mellor
Apologies	Cllrs P Baggaley, K Clayton	
Taking Minutes:	PA to the Town Clerk	Mrs H Crossland
Public:	There were two members of the public present.	
Venue:	Council Chamber, Town Hall	

PR33/14/15 Minutes

The Minutes of the last meeting held on Wednesday 1st October, 2014 were **AGREED** and signed as a true and correct record.

PR34/14/15 Matters Arising

14/01598/FUL – Land at the Junction of Kelham Road and Great North Road, Newark

The Town Clerk circulated a briefing pack that has been received from the Developers of the proposed Sainsbury' Supermarket. He also updated Members on the progress of the application and advised them that both Nottinghamshire County Council and the Highways Agency had submitted objections. In addition the Highways Agency had used its power to stop the application being determined for a period of three months, which would expire at the end of the calendar year. It was proposed therefore that the application would be brought back to the Committee for consideration when the final position of these two bodies was known.

14/01591/FUL – Northgate Retail Park, Newark

The Town Clerk handed round a copy of an email that had been received from the Managing Director of Northgate Park, which went through the various objections that this Committee had raised to the application at the last meeting.

The Town Clerk reported that he had spoken to the planners earlier in the day and he had been informed that they will be re-consulting on the application in the future. He suggested that the Committee await for this re-consultation before making any further decisions and this was **AGREED**.

PR35/14/15 Declarations of Interest

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR36/14/15 Outstanding Planning Applications

14/01525/FUL BR Electrics, 37B North Gate, Newark

Demolition of existing building and extension to existing food store car park.

No Objection was raised to this application.

14/01632/LBC 63C London Road, Newark

Replacement of 5 rotten/failing twentieth century top open timber casement rear windows with double glazed timer casements.

No Objection was raised to this application.

14/01691/FUL 1 Taylors Paddock, Tolney Lane, Newark

Erection of amenity block.

Cllr D Lloyd joined the meeting at 7.20pm during discussion of this application.

Objection was raised to this application, for the following reasons:

- It is a permanent building on a flood plain
- Its' size is excessive for the purpose identified in the application

- Its' size is also out of proportion to the caravan it would serve

Also during discussion of this item it was **AGREED** that the Town Clerk should write to N&SDC pointing out that the Central Government advice with regard to building on flood plains is quite clear that building in flood plains should be avoided wherever possible. The Town Council is unhappy that despite its objections and the above advice the District Council has recently been approving additional building in this area.

- 14/01787/LBC 62A Victoria Street, Newark**
Create new pedestrian access in boundary wall.
No Objection was raised to this application.
- 14/01790/FUL 8 The Paddocks, Newark**
Householder application for the erection of two storey extension to rear of premises.
No Objection was raised to this application.
- 14/01840/FUL 62A Victoria Street, Newark**
Householder application to create new pedestrian entrance in boundary wall.
No Objection was raised to this application.
- 14/01822/FUL H & H Wholesale, 301 Bowbridge Road, Newark**
Change of use from existing cash and carry warehouse (use class B8) to offices, research and manufacture of gaming machines for Reflex Gaming (use class B1). External alterations including cladding to the walls, new glazed entrance and alterations to the windows and doors.
No Objection was raised to this application.
- 14/01823/ADV H & H Wholesale, 301 Bowbridge Road, Newark**
1 no. fascia sign and 2 no. freestanding signs displaying the company's logo for identification purposes.
No Objection was raised to this application.
- 14/01889/FUL Blockbuster Video Express, 36 Lombard Street, Newark**
Refurbishment of a currently unoccupied retail unit, minor amendments to layout and signage to accommodate new tenant along with change of use from A1 (Retail) to A5 (Hot Food Takeaway).
Objection was raised to this application for the following reasons:
- Litter – no provision has been made to address the additional litter that will arise from such an outlet

- Access – there is no access for deliveries
- Parking – there are no parking facilities to ‘pick up’ food, the shop has double yellow lines directly outside it
- Highway safety – the pedestrian crossing near to the shop is already considered to be dangerous and this would exacerbate that problem
- The shop is adjacent to a bus stop which, if there was to be illegal parking outside, would lead to major safety concerns.
- There is already a surfeit of these types of premises in the Town

14/01906/FUL 114 Hawton Road, Newark

Residential development of 1 no. bungalow (revised Design II)

Cllr T Roberts MBE declared a personal interest in this application.

No Objection was raised to this application.

PR37/14/15 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR38/14/15 Miscellaneous Applications

a.

Nottinghamshire County Council Applications

Newark Orchard School, London Road, Newark

20mph School Speed Limit

Following discussion, **No Objection was raised to this application.**

Bowbridge Primary School, Bailey Road, Newark

Construction of a new single storey building to provide a nursery as part of the early years and early intervention service.

No Objection was raised to this application.

Nottinghamshire Minerals Local Plan

Additional Consultation on Sand and Gravel Provision – Shelford West.

Cllr D Lloyd spoke to Members with regard to this consultation; he said that the Town Council was objecting to this Plan due to the traffic impact on Newark that would arise from the proposals for two new sites close to Newark at Coddington and Averham. The Town Council is of the view that the use of these sites, and that over 65% of extraction is in the North of the County, would

result in a significant increase in traffic volumes in and around Newark, particularly through additional HGV movements and that this would exacerbate the traffic congestion that was already being experienced in the Newark area and the town centre in particular.

It was against this background that Cllr Lloyd argued that the plan to extract gravel at Shelford should be supported. If this site was included in the Plan it would potentially reduce the need and scale of extraction from the two sites around Newark. It was also not accepted that the two sites at Coddington and Averham were in anyway better than the Shelford site, and that the Traffic Impact Assessments undertaken by the County Council have not been made available for scrutiny. This is especially relevant given the proximity of Shelford to growth areas and the likely reduction in distance of HGV journeys which, in turn, is more sustainable. If Shelford were included in the Plan then other proposals can be shelved or the levels of extraction revised downwards.

It was **AGREED** that the Town Council would therefore support the proposal to include Shelford in the Minerals Local Plan.

The Wharf, Newark

Public Consultation – Additional No Waiting at any time restrictions (double yellow lines) TRO 3219

No Objection was raised to this consultation.

Meeting Closed:	7.55pm	Next Meeting:	Wednesday 26th November, 2014
------------------------	---------------	----------------------	---

Agenda Item No: 5

Committee Date: Wednesday 26th November 2014

PLANNING & REGENERATION COMMITTEE

SUBJECT:	SCHEDULE OF OUTSTANDING PLANNING APPLICATIONS
REPORT BY:	TOWN CLERK

1. Recommendations

- 1.1 That the Committee consider their response to the Schedule of Outstanding Planning Applications attached.
- 1.2 Any additional Planning Applications that are received which require comment will be tabled at the meeting.

Background Papers:	Attached
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1897	1 of 1	Ms G Bright 84 Central Avenue Nottingham NG7 7AF	51 Mill Gate Newark NG24 4TU
Received 07.11.14			
Type FUL			

Description – Change of use of a section of the ground floor from A1 and B8 mixed use (discount furniture warehouse) to D2 Assembly and Leisure (Boxing Training Gymnasium).

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1907	1 of 1	Odinist Fellowship 32 Victoria Street Newark NG24 4UT	Newark Volunteer Bureau Bedehouse Chapel Bedehouse Court Newark
Received 31.10.14			
Type LBC			

Description – Fitting of Ventilation Grilles, fitting of security bars to opening panel on east window and grille over ventilation outlet to extractor fan in wc.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1918	1 of 1	Mrs J Butler JSB Swim 12 Winterdale Close Newark NG24 2LZ	12 Winterdale Close Newark NG24 2LZ
Received 07.11.14			
Type FUL			

Description – Use of existing pool for swimming tuition, including:

- 1) Use the pool for two students in lessons simultaneously and
- 2) Provision for an employee who does not reside at 12 Winterdale Close, to work alongside the applicant at the pool.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1923	1 of 1	Vodafone UK Vodafone House The Connection Newbury Berks RG14 2FN	Phones 4U 33 Middle Gate Newark
Received 05.11.14			
Type ADV			

Description – Erection of new illuminated shop signage including projecting sign and internal promotions.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1950	1 of 1	Westleigh Partnerships Ltd	Teknowledge Group 111 Sleaford Road Newark
Received 12.11.14		Tudorgate Grange Business Park	
Type FULM		Enderby Road Whestone Leics	

Description – Erection of 51 houses and 20 flats with associated vehicular access, parking and open space.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1978	1 of 1	Catesby Estates (Residential) Ltd	Land South of Newark, Bowbridge Lane, Balderton, Newark, Notts
Received 18.11.14		c/o Barton Willmore Prince Gate	
Type OUTM		4 Homer Road Solihull B91 3QQ	

Description – Application to vary conditions of Outline Planning Permission 10/01586/OUTM with means of access (in part) for development comprising demolition of existing buildings and the construction of up to 3,150 dwellings (class 3); two local centres including retail and commercial premises (classes A1 to A5), a 60 bed care home (class 2), 2 primary schools, day nurseries/creches, multi use community buildings including a medical centre (class D1), a mixed use commercial estate of up to 50 hectares comprising employment uses (class B1, B2 and B8) and a crèche (class D1); provision of associated vehicular and cycle parking; creation of ecological habitat areas; creation of general amenity areas, open space and sports pitches; creation of landscaped areas; new accesses for vehicles, pedestrians and cyclists (including the Southern Link Road); sustainable drainage measures, including storage ponds for surface water attenuation; associated engineering operations (including flood compensation measures); provision of utilities infrastructure and all enabling and ancillary works.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/2012	1 of 1	Mr & Mrs Bell	9 The Park Newark NG24 1SD
Received 14.11.14		Newark NG24 1SD	
Type FUL			

Description – Householder application for demolition and rebuilding of single storey garage with link. Minor amendments and alterations.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1794	1 of 1	Harrison Simpson Homes Brunel Drive Newark NG24 2EG	8 Harrisons Way Newark NG24 1NS
Received 19.11.14			
Type FUL			

Description – Proposed 1 bed flat and extension to No 8 Harrisons Way with associated parking.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1864	1 of 1	Newark Property Development Ltd Grove Lodge 287 Regents Park Road London N3 3JY	Land off North Gate Newark
Received 19.11.14			
Type OUTM			

Description – Proposal consists of 28 semi-detached town houses/mews houses with 56 integral car parking spaces, these intended to occupy a site currently consented for 99 apartments and two retail units.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1972	1 of 1	Mr R Bates 40 Riverside Road Newark NG24 4RJ	40 Riverside Road Newark NG24 4RJ
Received 20.11.14			
Type FUL			

Description – Householder application for the erection of shower room extension to the rear, garage and porch extension to the front with pitched roof over.

DisRef/Year/App.No	Revision	Applicant	Location
/2014/1990	1 of 1	Mr & Mrs L Briggs Price 33a King Street Newark NG24 4UQ	33A King Street Newark NG24 4UQ
Received 20.11.14			
Type FUL			

Description – Householder application for proposed detached annexe.

PLANNING & REGENERATION COMMITTEE

SUBJECT:	NOTICE OF NEWARK AND SHERWOOD DISTRICT COUNCIL PLANNING DECISIONS
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 That the Committee note the attached District Council Planning Decisions.

2. Background

2.1 Attached are the weekly decision list schedules, forwarded since the last Meeting by Newark & Sherwood District Council.

Background Papers	Attached
Lead Officer	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

Application No	14/01743/HPRIOR	Householder Prior Approvals	
Date Registered	29 September 2014		
Proposal	Proposed single storey rear extension		
Location	49 Southend Avenue, Newark		
Applicant	Mr J Kelly, 49 Southend Avenue, Newark		
Decision	Planning Application Not Required	Conditional	N
Decision Date	23/10/2014		
Application No	13/00231/LBC	Listed Building Consent	
Date Registered	27 February 2013		
Proposal	Erection of single storey and three storey extension and internal and external alterations (re-submission of 11/01434/LBC).		
Location	Newark Museum, 14 Appleton Gate, Newark		
Applicant	NSDC, Kelham Hall, Newark		
Decision	Application Permitted	Conditional	Y
Decision Date	21/10/2014		
Application No	14/01821/CMA	County Matters	
Date Registered	8 October 2014		
Proposal	Construction of a new single storey building to provide a nursery as part of the early years and early intervention service.		
Location	Bowbridge Road Infant and Nursery School, Bailey Road, Newark		
Applicant	NCC, County Hall, West Bridgford, Nottingham		
Decision	No Objection	Conditional	N
Decision Date	27/10/2014		
Application No	14/00735/FUL	Full Planning Permission	
Date Registered	16 September 2014		
Proposal	Replace 3 no. existing antennas with 3 no. new antennas, install 2 no. small equipment cabinets on the rooftop and development ancillary thereto.		
Location	British Telecom Telephone Exchange, Lombard Street, Newark		
Applicant	Arqiva Ltd, c/o Waldon Telecom Ltd, Surrey		
Decision	Application Permitted	Conditional	Y
Decision Date	31/10/2014		

Application No	14/01677/FUL	Full Planning Permission
Date Registered	19 September 2014	
Proposal	Householder application for erection of first floor side extension to house over existing ground floor accommodation.	
Location	32 Ashworth Close, Newark	
Applicant	Mr & Mrs Dawes, 32 Ashworth Close, Newark	
Decision	Application Permitted	Conditional Y
Decision Date	28/10/2014	
Application No	14/01712/FUL	Full Planning Permission
Date Registered	25 September, 2014	
Proposal	Householder application for proposed single storey rear extension and installation of solar panels to the main roof on the front south elevation.	
Location	3 Magnus Street, Newark	
Applicant	Mr & Mrs Olson, 3 Magnus Street, Newark	
Decision	Application Permitted	Conditional Y
Decision Date	31/10/2014	
Application No	14/01790/FUL	Full Planning Permission
Date Registered	10 October 2014	
Proposal	Householder application for the erection of two storey extension to rear of premises.	
Location	8 The Paddocks, Newark	
Applicant	Mr A Mimmack, 8 The Paddocks, Newark	
Decision	Application Permitted	Conditional Y
Decision Date	07/11/2014	
Application No	14/01663/LBC	Listed Building Consent
Date Registered	29 September 2014	
Proposal	Reinstate Non Load Bearing Wall and Reinstate Doorway	
Location	63B London Road, Newark	
Applicant	Mr M Jackson, 6 Brooks Close, East Bridgford, Nottingham	
Decision	Application Permitted	Conditional Y
Decision Date	07/11/2014	
Application No	14/01699/ADV	Advertisement Consent
Date Registered	24 September 2014	
Proposal	Illuminated Signage	
Location	The Old Post Office Public House, 34 Kirk Gate, Newark	
Applicant	Stonegate, Porter Tun House, 500 Capability Greent, Luton	
Decision	Application Permitted	Conditional Y
Decision Date	11/11/2014	

Application No	14/01664/FUL	Full Planning Permission	
Date Registered	17 September 2014		
Proposal	Erection of non food A1 retail unit and A3 (restaurant/café) unit along with associated parking and landscaping.		
Location	Malkiln Lane, Newark		
Applicant	Harlaxton Estates Partnership, Mayden Park, Northern Road, Newark		
Decision	Application Permitted	Conditional	Y
Decision Date	11/11/2014		
Application No	14/01548/RMA	Reserved Matters	
Date Registered	18 September 2014		
Proposal	Erection of 3 no. dwellings (approval of access, appearance, landscaping, layout, scale) (resubmission of 14/00936/RMA)		
Location	Land off Heaton Close, Newark		
Applicant	Gascoines Group Ltd, 1 Church Street, Southwell, Notts		
Decision	Application Permitted	Conditional	Y
Decision Date	10/11/2014		

PLANNING & REGENERATION COMMITTEE

SUBJECT:	MISCELLANEOUS APPLICATIONS
REPORT BY:	TOWN CLERK

a.	<p>Amended/Additional Applications</p> <p>Northgate Retail Park, Newark Erection of two adjoining retail units to accommodate Costa Coffee and Subway. Amended description and additional information received 11th November 2014.</p>
b.	<p>Nottinghamshire County Council Applications</p> <p>NCC plans to introduce 20mph speed limits outside all schools in the County and as part of this programme, the Council is currently considering introducing this limit outside the following schools:</p> <p>William Gladstone C of E Primary School Barnby Road Academy Primary and Nursery School Mount C of E Primary School and Newark Orchard School (Town Site)</p> <p>Pelham Street Area, Newark – Proposed Residents’ Parking Scheme</p> <p>Members are asked to consider the above proposal in the Pelham Street area following issues raised about parking from the nearby ASDA store.</p>
c.	<p>Notification of Appeals</p> <p>20 Pelham Street, Newark Change of use of existing outbuilding to detached single bedroom dwelling.</p> <p>An Appeal relating to the above site has been made to the Secretary of State following refusal of planning permission.</p>

d.	<p>Adoption of the Householder Development Supplementary Planning Document (SPD), the Conversion of Traditional Rural Buildings SPD and the Shopfronts and Advertisements Design Guide SPD</p> <p>Members are asked to consider the document overleaf relating to the Adoption of the Householder Development Supplementary Planning Document, the Conversion of Traditional Rural Buildings and the Shopfronts and Advertisements Design Guide.</p>
----	---

Background Papers:	None
Lead Officer:	<p>Alan Mellor</p> <p>Tel: 01636 684801</p> <p>Email: alan.mellor@newark.gov.uk</p>



Kelham Hall
Kelham
Newark
Nottinghamshire
NG23 5QX

www.newark-sherwooddc.gov.uk

By email

Telephone: 01636 655862
Email: Adrian.Allenbury@nsdc.info

19th November 2014

Dear Consultee

Adoption of the Householder Development Supplementary Planning Document (SPD), the Conversion of Traditional Rural Buildings SPD and the Shopfronts and Advertisements Design Guide SPD

On the 12th November 2014, Newark & Sherwood District Council adopted the Householder Development SPD, the Conversion of Traditional Rural Buildings SPD and the Shopfronts and Advertisements Design Guide SPD, collectively referred to as the Design SPDs. Copies of the SPDs and their associated documents are available on the Council's website at www.newark-sherwooddc.gov.uk/spds/ and at Kelham Hall. Copies of the SPDs and their supporting documents are also available in all local libraries across the District. Further details are set out in the Adoption Statement overleaf.

As SPDs the documents provide guidance on policies within the Council's adopted Core Strategy Development Plan Document (DPP) and the adopted Allocations & Development Management DPD but do not introduce new policy. The documents are part of the Council's Local Development Framework (LDF) and will be a material consideration in the determination of planning applications.

Any person with sufficient interest in the decision to adopt any of the SPDs may make an application to the High Court for permission to apply for judicial review of the decision. Any such application must be made promptly and in any event no later than 3 months after the date on which the SPD was adopted.

The SPDs and their supporting documents were consulted on for 8 weeks from 28th July 2014 to 22nd September 2014. The Consultation Responses Document is available on the Council's website and contains all the representations received about these documents, and the responses of the District Council, as well as any actions following from these responses.

For further information please contact the Planning Policy Business Unit on 01636 655862 or by email at planningpolicy@nsdc.info.

Yours faithfully

Matthew Norton
Business Manager - Planning Policy

PROSPERITY PEOPLE PLACE PUBLIC SERVICE

Notice of Adoption
Newark & Sherwood Local Development Framework
'Design' Supplementary Planning Documents

In accordance with Regulations 11, 12, 13, 14 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012, notice is hereby given that Newark & Sherwood District Council formally adopted its 'Design' Supplementary Planning Documents (SPDs) on 12th November 2014, namely the **Householder Development SPD**, the **Conversion of Traditional Rural Buildings SPD** and the **Shopfronts and Advertisements Design Guide SPD**.

The adopted SPDs have been modified in accordance with Section 23 (1) of the Planning & Compulsory Purchase Act 2004. The changes to the documents are set out in full within the Consultation Responses Document which is available to view on the Council's website and at Kelham Hall.

Any person with sufficient interest in the decision to adopt any of the SPDs may make an application to the High Court for permission to apply for judicial review of the decision. Any such application must be made promptly and in any event no later than 3 months after the date on which the SPD was adopted.

Paper copies of the adopted SPDs, their Sustainability Appraisal Scoping Reports and Equality Impact Assessments, along with this Adoption Statement and the Consultation Responses Document are available for public inspection free of charge at Newark & Sherwood District Council Offices at Kelham Hall (Monday to Thursday 8:45am to 5:15pm, Friday 8:45 to 4:45pm), and on the Council's website: www.newark-sherwooddc.gov.uk/spds/.

In addition paper copies of the 'Design' SPDs, along with the supporting documents, will be available at local libraries in the Newark & Sherwood District: Balderton, Bilthorpe, Blidworth, Cllpstone, Collingham, Dukeries, Edwinstowe, Farnsfield, Lowdham, Newark, Ollerton, Rainworth, Southwell and Sutton-on-Trent. For all library opening hours please see: www.nottinghamshire.gov.uk

For further information please contact Planning Policy Business Unit via:

- Telephone: 01636 655862
- Email: planningpolicy@nsdc.info; or
- Post: Planning Policy Business Unit, Newark & Sherwood District Council, Kelham Hall, Newark, Nottinghamshire NG23 5QX.

Kirsty Cole
Deputy Chief Executive