



**TOWN COUNCIL MEETING**

**WEDNESDAY 14<sup>TH</sup> AUGUST 2013**

Thursday 8<sup>th</sup> August 2013

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 19:30 on Wednesday 14<sup>th</sup> August 2013 to be held in the Council Chamber at the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. C. Mellor'.

**Mr Alan Mellor**  
**Town Clerk**





## A G E N D A

<b>1</b>	<b>Apologies for Absence</b>		
<b>2</b>	<b>To approve the Minutes of the Meeting of the Town Council held on Wednesday 19<sup>th</sup> June 2013</b>	<b>Minutes Attached</b>	<b>Page 5</b>
<b>3</b>	<b>To receive Declarations of Interest from Members and Officers</b>	<b>Verbal</b>	
<b>4</b>	<b>To receive the Minutes of the following Committees:</b>		
<b>4a</b>	<b>Planning &amp; Regeneration Committee held on Wednesday 26<sup>th</sup> June 2013</b>	<b>Minutes Attached</b>	<b>Page 9</b>
<b>4b</b>	<b>Environment &amp; Leisure Committee, held on Wednesday 17<sup>th</sup> July 2013</b>	<b>Minutes Attached</b>	<b>Page 15</b>
<b>4c</b>	<b>Planning &amp; Regeneration Committee, held on Wednesday 31<sup>st</sup> July 2013</b>	<b>Minutes Attached</b>	<b>Page 19</b>
<b>4d</b>	<b>Finance &amp; Policy Committee, held on Wednesday 7<sup>th</sup> August 2013</b>	<b>Minutes Attached</b>	<b>Page 23</b>
<b>4e</b>	<b>Youth Council held on Wednesday 7<sup>th</sup> August 2013</b>	<b>Minutes to Follow</b>	<b>Page 29</b>
<b>5</b>	<b>Town Mayor's Announcements</b>	<b>Verbal Report</b>	
<b>6</b>	<b>Town Council Leader's Announcements</b>	<b>Verbal Report</b>	
<b>7</b>	<b>Town Clerk's Announcements</b>	<b>Verbal Report</b>	

### Pre-Group Meetings:

<b>1</b>	<b>19:00</b>	<b>Conservative Group</b>	<b>Committee Room</b>
<b>2</b>	<b>18:30</b>	<b>Independent Group &amp; Labour Group</b>	<b>Pickin Room</b>





# NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU  
 Tel: 01636 680 333 ~ Fax: 01636 680 350  
 Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 2

Committee Date: Wednesday 14<sup>th</sup> August 2013

Minutes of the Meeting of the Town Council held on Wednesday 19<sup>th</sup> June 2013 in the Council Chamber of the Town Hall.

Membership Present:	Town Mayor	Cllr B Richardson (in the Chair)
	Councillors	P Baggaley T Bickley JP Mrs I Brown (Ap) K Clayton M G Cope Mrs R Crowe R A Crowe Mrs G Dawn (Ap) Miss R Dawn (Ap) L Goff D Jones D Lloyd D R Payne T Roberts MBE Mrs M Tribe S Wallace C Wetton
<b>Apologies received from:</b>	Councillors	Mrs I Brown, Mrs G Dawn, Miss R Dawn
<b>Town Council Staff:</b>	Town Clerk Mayor's Secretary/PA to the Town Clerk	Alan Mellor Helen Crossland – taking minutes
<b>Public:</b>	There was one member of the public present	
<b>Venue:</b>	Council Chamber	Town Hall

**TC01/13/14 Minutes of the Town Council Meeting held on Wednesday 24<sup>th</sup> April 2013**

The Minutes of the last Town Council Meeting held on Wednesday 24<sup>th</sup> April 2013 were **AGREED** as a true and accurate record, and signed by the Chairman.

**TC02/13/14 Minutes of the Annual Mayor Making Meeting of the Town Council held on Sunday 12<sup>th</sup> May 2013**

**Matters Arising**

**08/13/14 – APPOINTMENT OF CHAIRMEN/VICE CHAIRMEN**

**Environment & Leisure Committee: second paragraph**

Cllr D Lloyd requested that this Minute be altered to reflect the fact that the Conservative Group did not support this section of the nomination process.

Standing Order 14 was discussed and whether given the fact that Cllr Baggaley was proposed, seconded and duly appointed to the position of Vice Chairman of the Environment & Leisure Committee that no one else could be nominated for a period of six months.

The Town Clerk advised that the initial error in nominating Cllr Baggaley who was not a Member of that Committee had resulted in a perverse decision which was not logical. The subsequent appointment of Cllr. Mrs I Brown regularised the position however this was not in accord with Standing Orders as an Agreed decision had been changed within the six month rule. Therefore both outcomes would not be in accordance with Standing Orders and it was a question of which answer was the most logical to follow.

After a long discussion, it was proposed by Cllr D Jones and seconded by Cllr S Wallace that Cllr P Baggaley remains as Vice Chairman of the Environment & Leisure Committee as appointed, this was **AGREED**.

The Minutes of the Annual Mayor Making Meeting of the Town Council held on Sunday 12<sup>th</sup> May 2013 were then **AGREED** as a true and accurate record, and signed by the Chairman.

Cllr D Payne then raised the point that there is another annual meeting of the Town Council, the Annual Parish Meeting, whose Minutes are not presented to Members for a full year. It was requested that a draft copy of those Minutes be either submitted to this meeting, or circulated to Members shortly after the Annual Parish Meeting, so that accuracy and clarity may be checked.

The Town Clerk **AGREED** to circulate the draft Minutes of the Annual Parish Meeting to all Members of the Town Council, but reiterated that they would still have to be signed off at the Annual Parish Meeting next year.

**TC03/13/14 Declarations of Interest**

It was **AGREED** to accept any other Declarations of Interest as they may arise during the meeting.

**TC04/12/13 Environment & Leisure Committee Minutes, Wednesday 22<sup>nd</sup> May 2013**

The Chairman, Cllr D Jones, presented the Minutes of the Meeting of the Environment & Leisure Committee held on Wednesday 22<sup>nd</sup> May 2013.

Cllr D Lloyd congratulated the Town Clerk and all the staff at the Town Council on all their work for the Newark Festival.

Cllr D Payne pointed out that the Newark Advertiser had, in fact, congratulated Nottinghamshire County Council and Newark & Sherwood District Council, within their section from the Business Club; this is the second time that this had happened. The Advertiser had been advertising the Festival and was fully aware that the Town Council were holding this event in conjunction with the Liz Hobbs Group, but they did not even acknowledge Newark Town Council within this article/feature.

It was also noted that at the Business Club Meeting to which the article referred, there had been a presentation by the Town Clerk and the Markets and Car Parks Manager from Newark & Sherwood District Council which should have indicated the major involvement of Newark Town Council.

Cllr D Jones expressed his disappointment also that the Newark Advertiser would be running a post festival 8 page spread, and were not rectifying the misrepresentation. The Town Clerk confirmed that this was the second time that this had occurred and that the Editor had apologised to the Leader of the Town Council; he would be speaking to the Business Club about this and the fact that their articles should be accurate.

#### **EL08/13/14 – 70<sup>th</sup> Anniversary of the Death of General Sikorski**

It was pointed out that that the date in this Minute should be '1993/94' not 'the 1980's'.

The Chairman stated that this would be rectified when the Environment & Leisure Committee next meet.

#### **TC05/12/13 Planning & Regeneration Committee Minutes, Wednesday 29<sup>th</sup> May 2013**

Cllr D Payne declared a prejudicial, financial interest in **PR4/13/14 – Outstanding Planning Applications, 13/00570/FUL – 6 Holden Crescent, Newark.**

The Chairman, Cllr L Goff, presented the Minutes of the Meeting of the Planning and Regeneration Committee held on Wednesday 29<sup>th</sup> May 2013.

#### **TC06/13/14 Finance & Policy Committee Minutes, Wednesday 12<sup>th</sup> June 2013**

The Minutes of the Finance & Policy Committee held on Wednesday 12<sup>th</sup> June, were marked **TO FOLLOW** on the Agenda and were circulated prior to the meeting.

The Chairman, Cllr K Clayton, presented the Minutes of the Finance & Policy Committee, held on Wednesday 12<sup>th</sup> June 2013.

#### **FP07/13/14 – Representation on Outside Bodies**

##### **Magnus Educational Foundation**

The issue of the appointments to this outside body that was raised at the Finance & Policy Committee was again discussed, in that one representative would be 'lost' for the forthcoming municipal year due to the fact that the Town Mayor, Councillor B Richardson is an ex officio representative, and was also appointed as a Town Council Representative.

Mention was made that a precedent had been set and the leading group was asked to clarify on what basis the precedence works.

After discussion, the Town Clerk pointed out that the decision taken cannot be reversed for 6 months, in line with Standing Orders. He also pointed out that this situation could occur at any time given that Members are appointed for a four year term of office at which time the Town Council would not know if an individual Member would be appointed as Town Mayor during the term of office.

The Town Clerk agreed to speak to the Magnus Educational Foundation to see if a solution can be found.

**TC07/13/14 Youth Council**

Councillor T Roberts reported that the first meeting was held prior to this meeting tonight and was represented by a very enthusiastic group of young people from the Magnus school and Newark Academy.

He highlighted some of the issues which had been discussed and was encouraged that there was a group of young people who were keen to be part of a Youth Council.

It had been **AGREED** that the Youth Council would meet in the two weeks before each Town Council meeting on the same evening as the scheduled Finance & Policy Committee meetings.

The Town Clerk said that he would distribute an updated meeting schedule to all Members.

**TC08/13/14 Final Accounts 2012/13**

Members **APPROVED** the Town Council's financial statements as set out in Section 1 of the Annual Return for the financial year ended 31<sup>st</sup> March 2013.

Members also **APPROVED** the Town Council's Annual Governance Statement as set out in Section 2 of the Annual Return for the financial year ended 31<sup>st</sup> March 2013.

**TC09/13/14 Doris Bainbridge Trust Fund Final Accounts 2012/13**

Members **APPROVED** the financial accounts for the 2012/13 financial year.

**TC10/13/14 Town Mayor's Announcements**

The Town Mayor, Councillor Bryan Richardson, had no announcements.

**TC11/13/14 Town Council Leader's Announcements**

The Town Council Leader, Councillor Mrs Gill Dawn, had no announcements.

**TC12/13/14 Town Clerk's Announcements**

The Town Clerk, Mr Alan Mellor, had no announcements.

<b>Meeting Closed:</b>	<b>8.45pm</b>	<b>Next Meeting:</b>	<b>14<sup>th</sup> August 2013</b>
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Agenda Item No: 4a

Committee Date: Wednesday 14th August 2013

## PLANNING & REGENERATION COMMITTEE MINUTES

Minutes of the Planning & Regeneration Committee held on Wednesday, 26<sup>th</sup> June 2013 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Goff (Chairman)
	Councillor	P Baggaley Mrs I Brown (Vice Chairman) K Clayton R Crowe Mrs G Dawn (Ap) Miss R Dawn (Ap) D Lloyd (Ap) B Richardson (Ap) T Roberts MBE S Wallace (Ap) C Wetton
In Attendance	Town Clerk	Alan Mellor
Apologies	Cllrs Mrs G Dawn, Miss R Dawn, D Lloyd, B Richardson, S Wallace	
Taking Minutes:	Town Clerk	Alan Mellor
Public:	There were no members of the public present.	
Venue:	Council Chamber, Town Hall	

### PR9/13/14 Minutes

The Minutes of the last meeting held on Wednesday 29<sup>th</sup> May 2013 were **AGREED** and signed as a true and correct record.

### PR10/13/14 Matters Arising

The Town Clerk advised Members that the Licensing Application for the Old Kings

Arms (Minute PR6/13/14 refers) has subsequently been withdrawn.

**PR11/13/14 Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

**PR12/13/14 Outstanding Planning Applications**

**13/00550/LBC 16 Kirk Gate, Escape Hair and Beauty, Newark**

Painting woodwork on exterior of building in purple. Erection of studded walls to separate into a small room.

Following a discussion it was decided to **Object** to this application for the following reason:

- (i) It was felt that the proposed purple colour was not in keeping with the surrounding environment in a Conservation Area.

Town Clerk was asked to ascertain from the District Council whether or not there was any planning policy on acceptable colours which were permitted within the Town Centre or a conservation area.

**13/00588/ADV Cafferata Way, Innovation House, Newark**

Prior to the discussion on this item Cllrs Mrs I Brown and T Roberts MBE disclosed a non-prejudicial interest.

Advertisement board.

**No Objection was raised to this application.**

**13/00612/FUL 47-48 Stodman Street, D B Wood Ltd, Newark**

Replacement of aluminium curtain wall shop front with new thermally broken design. Front door location to be moved within elevation.

**No Objection was raised to this application.**

**13/00675/FUL 15 Saucemere Drive, Newark**

Householder application for single storey side extension to house.

**No Objection was raised to this application.**

**13/00690/FUL 15 St Mark's Lane, Yorkshire Bank, Newark**

Proposed alterations and improvements to frontage.

**No Objection was raised to this application.**

**13/00698/LBC 109 Mill Gate, Newark**

Retrospective application for Listed Building Consent for the following works:

1. Removal and replacement of windows WAS01 and WAS02 to second floor level dormers on North-West elevation of Block A.

2. Demolition of 20<sup>th</sup> Century block partition and subsequent erection of new stud partitions to form en suite.

**No Objection was raised to this application.**

**13/00700/ADV 11a Stodman Street, Ilkeston Co-Op Travel, Newark**  
2 x replacement fascia signs, 1 x replacement projection sign.  
**No Objection was raised to this application.**

**13/00707/FUL 2 Fairway, Newark**  
Proposed new dwelling and garage.  
Following a discussion it was decided to **Object** to this application for the following reasons:  
(i) The new dwelling would result in an over intensification of the site,  
(ii) The new dwelling would extend beyond the building line of dwellings on Riverside Road.

**13/00744/FUL 46 Barnby Gate, Newark**  
Change of use of the rear of no. 46 from a dwelling (class C3) to a pharmacy (class A1). Demolition of the existing unauthorised rear extension to no. 46, construction of a new single storey extension and removal of part of some internal walls.  
**No Objection was raised to this application.**

**13/00745/LBC 46 Barnby Gate, Newark**  
Demolition of the existing unauthorised rear extension to no. 46, construction of a new single storey extension and removal of part of some internal walls.  
**No Objection was raised to this application.**

**13/00758/DEM A1/A46 Junction, Brownhills Motorhomes Ltd, Newark**  
Prior notification of demolition of two storey office building.  
**No Objection was raised to this application.**

**13/00654/LDC 8 Cardinal Hinsley Close, Newark**  
Lawful Development Certificate for an existing porch to front elevation.  
**No Objection was raised to this application.**

**13/00795/FUL 13 The Avenue, Newark**  
Householder application for extension to existing garage incorporating car port under new pitched roof.  
**No Objection was raised to this application.**

**13/00801/FUL 19 Lombard Street, Newark**  
Minor alterations and change of use from Sui Generis to A1, A2 and A5.

Following a discussion it was decided to **Object** to the proposed 'A5' use (Hot Takeaway) as there was insufficient parking in the area and would have an adverse impact on traffic flows on a busy road.

**No Objection** was raised to the change of use to 'A1 & A2'.

**13/00818FUL**     **British Sugar Corporation Ltd, Great North Road, Newark**  
Erection of a Toutabri Canopy above an existing Soil Storage Bunker.

**No Objection** was raised to this application.

**13/00817/LBC**     **A D P Newark, 13 Appleton Gate, Newark**  
Various internal refurbishment works and general external repairs to the fabric of the building.

**No Objection** was raised to this application.

#### **PR13/13/14**     **Notice of NSDC Planning Decisions**

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

#### **PR14/13/14**     **Miscellaneous Applications**

**a.**                     **Nottinghamshire County Council – Proposed Parking Restrictions**

**Lovers Lane and Barnby Gate, Newark**

Members discussed the above and **No Objection** was raised to the following proposals :

- (i) Introduce No Waiting at any time on Lover Lane around accesses into Queens Court and Tithe Barn,
- (ii) Introduce No Waiting at any time on Barnby Gate around the junctions of Charlotte Close, William Street, Century Street, Whitfield Street and Sam Derry Close,
- (iii) Introduce No Waiting at any time on parts of Barnby Gate between William Street and Cross Street.

Members decided to **Object** to the proposed removal of excessive lengths of restrictions along Barnby Gate between Charlotte Close and Sam Derry Close, on the following grounds :

- (i) The removal of restrictions would not be beneficial to the flow of traffic along a busy narrow road,
- (ii) Concerns were raised about the impact the removal would have on emergency vehicles access along Barnby Gate.

**Castle Gate, Newark (permit holders' only parking places)**

Following a discussion it was decided to **Object** to this

application for the following reason:

- (i) The proposal would have an adverse impact on traffic management and flow of vehicles along Castle Gate

**Proposed Prohibition of Parking (Double Yellow Lines) and No Stopping on Entrance Clearway – Boundary Road and Holden Crescent, Newark**

Members discussed the above and **No Objection** was raised.

<b>Meeting Closed:</b>	<b>8.10 pm</b>	<b>Next Meeting:</b>	<b>Wednesday 31<sup>st</sup> July 2013</b>
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# NEWARK TOWN COUNCIL

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Agenda Item No: 4b

Committee Date: Wednesday 14<sup>th</sup> August 2013

## ENVIRONMENT & LEISURE COMMITTEE MINUTES

Minutes of the Meeting of the Environment & Leisure Committee held on Wednesday, 17<sup>th</sup> July 2013 in the Council Chamber, Town Hall.

Membership:	Councillor	D Jones (in the Chair)
	Councillors	Mrs I Brown T Bickley JP M G Cope R A Crowe Mrs R Crowe Miss R Dawn (Ap) L Goff Mrs M Tribe (Ap)
<b>In attendance:</b>	Councillors	K Clayton, Mrs G Dawn
<b>Apologies:</b>	Councillors	Miss R Dawn, Mrs M Tribe
<b>Officers Present:</b>	Town Clerk	Alan Mellor
	Deputy Town Clerk	James Radley
	Museum Curator	Patty Temple
	There was one member of the public present	
<b>Venue:</b>	Council Chamber, Town Hall	
<b>Taking Notes:</b>	Helen Crossland – PA to the Town Clerk	

### Matters discussed

#### EL09/13/14 Minutes

Before the meeting started, the Town Clerk pointed out that Cllr P Baggaley may be the Vice-Chairman, but he is not on this Committee, Cllr Mrs I Brown is.

Apologies were given to Cllr Mrs I Brown for this omission on the Committee Membership list.

The Minutes of the previous meeting held on Wednesday 22<sup>nd</sup> May 2013 were accepted as a true and accurate record and signed by the Chairman.

**EL10/13/14 Matters Arising**

**EL04/13/14 Museum Update**

The Town Clerk reported that the artwork mentioned in this Minute had been purchased at a reduced price, as agreed.

**EL08/13/14 – 70<sup>th</sup> Anniversary of the Death of General Sikorski**

The Town Clerk informed Members that approximately 130 people from the North of England had attended what was a very successful event; thanks were given to the Town Council for working with the Polish Consulate in putting the event on.

**EL11/13/14 Declarations of Interest**

It was **AGREED** that Declarations of Interest be taken as they arise on the Agenda.

**EL12/13/14 Museum Update**

The Curator was thanked for the superb Twinning Exhibition that was on display over the Twinning Weekend.

Members **NOTED** the Museum's other activities as outlined in the report.

**EL13/13/14 Apprenticeship Scheme**

Members **NOTED** the report with regard to the Apprenticeship Scheme.

The Chairman asked the Deputy Town Clerk if there would be another Apprentice taken on; the Deputy Town Clerk has made an approach to the training agency already and agreed to report back to a future meeting of this Committee.

**EL14/13/14 Cemetery Regulations – Wooden Crosses**

Councillor L Goff declared a personal interest in this Agenda Item.

Members **AGREED** that wooden crosses should be allowed as memorials in London Road Cemetery, on a permanent basis.

It was **AGREED** that the Cemetery Regulations be amended accordingly as in the Agenda Report:

*'5.16 Wooden memorial crosses may be installed in the Cemetery and can be regarded as permanent memorials in a similar manner to a stone memorial.*

*A cross:-*

*Requires written permission from the authority before it is installed,*

*Is subject to the same permission fee as for a memorial stone,*

*Is to be within the same size criteria as for a conventional stone memorial,*

*Must be made from a wood that is resistant to rot without treatment,*

*Is subject to the same testing regime as stone memorials.*

*The cross needs to be made from timber of a proven origin that has an indicated*

*untreated life of over 25 years.*

**EL15/13/14 Newark Festival 2013**

It was **AGREED** that the Festival had been very successful and enjoyed by a lot of people. The Town Clerk said that the figures for the event would be available at the Finance & Policy Committee meeting on Wednesday 7<sup>th</sup> August.

The Agenda Report was **NOTED**.

Members then discussed the Music Festival Working Group and appointments to it.

The Conservative Group declined to put forward a candidate at this moment in time. Cllr M Cope stated that he personally saw no need for this group as the Festival would be in its third year in 2014; the point was also made that information was not fed back to the Conservative Group until a very late stage in the months prior to the Festival this year.

After discussion the following appointments were made:

Cllr Mrs G Dawn

Cllr D Jones

Vacancy

It was **AGREED** that the Conservative Group could nominate a representative at a time in the future to sit on this Committee.

Members then **AGREED** to the following appointments to the Music Festival Working Group:

1. Cllr Mrs G Dawn
2. Cllr D Jones

<b>Meeting Closed:</b>	<b>7.50pm</b>	<b>Next Meeting:</b>	<b>Wednesday 18<sup>th</sup> September 2013</b>
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Agenda Item No: 4c

Committee Date: Wednesday 14th August 2013

## PLANNING & REGENERATION COMMITTEE MINUTES

Minutes of the Planning & Regeneration Committee held on Wednesday, 31<sup>st</sup> July 2013 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Goff (Chairman)
	Councillor	P Baggaley (Ap) Mrs I Brown (Vice Chairman) (Ap) K Clayton R Crowe Miss R Dawn (A) D Lloyd B Richardson (Ap) T Roberts MBE S Wallace C Wetton (Ap)
<b>In Attendance</b>	Town Clerk	Alan Mellor
<b>Apologies</b>	Cllrs P Baggaley, Mrs I Brown, B Richrdson, C Wetton	
<b>Taking Minutes:</b>	PA to the Town Clerk	Mrs H Crossland
<b>Public:</b>	There was one member of the public present.	
<b>Venue:</b>	Council Chamber, Town Hall	

### PR15/13/14 Minutes

The Minutes of the last meeting held on Wednesday 26<sup>th</sup> June 2013 were **AGREED** and signed as a true and correct record.

**PR16/13/14 Matters Arising**

**PR12/13/14 – Outstanding Planning Applications**

**13/00550/LBC – 16 Kirk Gate, Escape Hair and Beauty, Newark**

With regard to this application, the Town Clerk was asked to ascertain from the District Council whether or not there was any policy on acceptable colours which were permitted within the Town Centre/Conservation area; the Town Clerk informed Members that he had since been informed by the District Council that there is no such policy in place.

**PR17/13/14 Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

**PR18/13/14 Outstanding Planning Applications**

**13/00746/FUL      Caretaker’s Bungalow, Magnus C of E School, Earp Avenue, Newark**

Proposed refurbishment of the existing caretaker’s bungalow to form classroom space. Proposed construction of garage, construction area (canopy over) and formation of new access from the Magnus Church of England.

Cllr S Wallace declared a personal interest in this application.

**No Objection was raised to this application.**

**13/00848/ADV      Stephenson Nuttall & Co, 6-8 Castle Gate, Newark**

Projecting sign and wall board.

**No Objection was raised to this application.**

**13/00854/OUTM      Brownhills Leisure World, Lincoln Road, Newark**

Erection of 120 bedroom hotel and ancillary uses, 120 car parking spaces, access road and off site highway improvements (extant permission 10/00684/OUTM).

**No Objection was raised to this application;** however, mention was made that the same conditions should be put on this application as were applied last time.

**13/00888/FUL      141 Farndon Road, Newark**

Householder application for first floor extension to rear.

**No Objection was raised to this application.**

**13/00889/FULM      Cotham Road, Field Ref 8884, Hawton, Newark**

The construction and operation of a wind farm consisting of four 130 metre high to blade tip wind turbines, an 80 metre anemometry mast and associated infrastructure for a period of 27 years.

Following a long discussion and a vote, it was **AGREED** to raise **An Objection** to this application on the following grounds:

1. The number of turbines is excessive.

2. They will have an adverse visual impact on the environment.
3. The development will result in an over intensification of wind turbines in a sensitive part of the countryside.

**13/00909/FUL**

**78 Mill Gate, Newark**

**and**

**13/00915/LBC**

Internal alterations to provide 3 bedrooms with en-suite facilities for use as bed and breakfast accommodation, first floor rear extension, provision of off street bins store, improvement of access to the garden, including a small, secure garden store.

**No Objection was raised to this application.**

**13/00927/FUL**

**Post Office, Paxtons Court, Newark**

**and**

**13/00928/ADV**

Installation of a new Bank of Ireland ATM through the 1<sup>st</sup> pane of shopfront glazing to the right of the main entrance door when viewed from outside.

**No Objection was raised to this application.**

**13/00929/FUL**

**28 The Paddocks, Newark**

Householder application for proposed single storey front extension and new extended access drive.

**No Objection was raised to this application.**

**13/00985/FUL &**

**Unit 1, Maltkiln Lane, Newark, Nottinghamshire**

**13/00986/ADV**

Change of Use to D2, Internal Fit out, changes to elevations and external signage

Acrylic Board with Corporate Logo

**No Objection was raised to this application**

**13/01006/ADV**

**Dream Beds, Northgate Retail Park, Newark, Nottinghamshire**

New internally illuminated flex sign to replace existing redundant sign, new projecting sign to match adjacent units

**No Objection was raised to this application**

**PR19/13/14 Notice of NSDC Planning Decisions**

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

**PR20/13/14 Miscellaneous Applications**

**a.**

**Notices of Appeals and Appeal Decisions**

The Committee **NOTED** that an appeal has been made to the Secretary of State following the refusal of planning permission.

**b.**

**Review of Statement of Licensing Policy**

Members were asked to consider the draft revised statement of policy under the Licensing Act 2003 and to make any comments to Newark & Sherwood District Council by 1<sup>st</sup> September 2013.

This item was discussed at some length; following a vote it was

**AGREED** that the Town Clerk should write to the District Council and ask for a précis of this statement of policy, and also a copy of the old policy to compare it to. Members would then be able to see what the difference is between the two.

The Town Clerk would then prepare a report for the next meeting of this Committee.

- c. **Minor Variation to a premises licence – One Stop Stores,  
197-199 Bowbridge Road, Newark**  
**No Objection was raised to this application**

<b>Meeting Closed:</b>	<b>7.40pm</b>	<b>Next Meeting:</b>	<b>Wednesday 28<sup>th</sup> August 2013</b>
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# NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU  
 Tel: 01636 680 333 ~ Fax: 01636 680 350  
 Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

**Agenda Item No: 4d**

**Committee Date: Wednesday 14th August 2013**

## FINANCE & POLICY COMMITTEE MINUTES

Minutes of the Finance & Policy Committee held on Wednesday, 7<sup>th</sup> August 2013 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	<b>K Clayton (in the Chair)</b>
	Councillors	P Baggaley M G Cope Mrs G Dawn L Goff D Lloyd D Payne S Wallace C Wetton
<b>In attendance:</b>	<b>Councillors</b>	Mrs I Brown, Mrs R Crowe, R Crowe, T Roberts MBE
<b>Apologies for Absence</b>	<b>Councillors</b>	None
<b>Officers Present:</b>	<b>Town Clerk</b>	Alan Mellor
<b>Taking Notes:</b>		Helen Crossland
	There was one member of the public present.	
<b>Venue:</b>	Council Chamber, Town Hall	

### **FP11/13/14 Minutes**

The Minutes of the meeting held on Wednesday 12<sup>th</sup> June were **AGREED** as a true and accurate record and signed by the Chairman.

### **FP12/13/14 Matters Arising**

#### **FP01/13/14 – Minutes**

With regard to the budget increase for Newark in Bloom, Cllr D Lloyd congratulated the Town Council on such a positive improvement in the town; this was endorsed by Cllr Mrs G Dawn.

#### **FP07/13/14 – Representation on Outside Bodies**

Newark Town Partnership – Cllr D Payne asked if the Town Clerk had received any indication of support from the County Council.

The Town Clerk said nothing had been received so far; the planned meeting of the Partnership had been cancelled and the Town Clerk had been informed that they were looking to review their constitution. It was **AGREED** that a further report be brought back to the next meeting.

#### **FP13/13/14 Declarations of Interest**

It was **AGREED** that any Declarations of Interest be taken as they arise on the Agenda.

#### **FP14/13/14 Defibrillators**

During discussion of this item, concerns were raised about possible vandalism to any such equipment, particularly if it were to be sited in a telephone box. It was suggested that the Town Council should pay for the equipment, but find another 'group' to install and look after it.

Questions were raised about how the equipment would be accessed and general security.

The Town Clerk went through the report, and expanded on what he had already been able to find out and additional information was distributed to all Members via an Addendum.

A motion was put forward by Cllr Mrs G Dawn to defer this report at this meeting, then look at some of the questions being raised and bring a further report to the Town Council meeting next week. This was seconded by Cllr D Payne. A vote followed and this motion was not agreed.

Another motion was put forward by Cllr P Baggaley to accept the original recommendations, with the proviso that the Town Council write to the various groups to see if they would take responsibility as 'caretakers', if the Town Council provide the funding. This was seconded by Cllr C Wetton and followed by a vote, and was **AGREED**.

Cllr M G Cope proposed that the costs should be taken from the existing budget of Requests for Financial Aid; this was seconded by Cllr D Lloyd. A vote was taken and this was **AGREED**.

#### **FP15/13/14 Payment Schedules 2/14 & 3/14**

Members **AGREED** that payments in accordance with Payment Schedule 2/14 in the sum of £194,795.04 (one hundred and ninety four thousand, seven hundred and ninety five pounds 04p) and Payment Schedule 3/14 in the sum of £204,491.61 (two hundred and four thousand, four hundred and ninety one pounds 61p), be **NOTED**.

#### **FP16/13/14 Requests for Financial Aid**

Cllr D Lloyd proposed that all the requests be granted with the proviso that the groups concerned inform people that they have been supported by Newark Town Council. This was seconded by Cllr D Payne and after a vote was **AGREED**.

Cllr M G Cope pointed out that the funding for these Grant Aid awards be should be shown in the accounts by a charge against the Grant Aid budget with a corresponding credit to the Town Hall Lettings budget. The Town Clerk confirmed that this would be the case.

1. **Newark Civic Trust** – the hire fee for this event would be £173; it was **AGREED** to grant free use of the Ballroom.
2. **Newark Apprentice Recruitment Fair** – the hire fee for this event would be £300; it was **AGREED** to grant free use of Ballroom.
3. **Newark Carnival** – it was **AGREED** to receive a further report back on this issue when the Town Council had made a decision on the Newark Festival for 2014.

#### **FP17/13/14 Street Collection Licences**

Members **NOTED** the decision to refuse the application for a street collection from Parkinsons UK.

Cllr D Payne requested the Town Clerk to write to our local MP to say that the Town Council is not happy about the lack of control over 'chuggers'. This was **AGREED**.

#### **FP18/13/14 Financial Out Turn**

Members **RECEIVED** and **NOTED** the financial out-turn report as at 30 June 2013.

#### **FP19/13/14 2013-2014 National Pay Award**

Members **RATIFIED** the implementation of the 2013-2014 pay award which was agreed nationally by the National Joint Council for Local Government Services, terms and conditions to be effective from 01 April 2013.

#### **FP20/13/14 Newark Festival**

Members **NOTED** the financial out turn of the Newark Festival 2013.

Cllr D Lloyd asked if the Committee should, in fact, be considering making the Festival an annual event, not just for the next year 2014.

Cllr D Lloyd reported that his group could support recommendations (ii) and (iii) of the report. With regard to recommendation (iv) he felt that the Town Council should use the agreed budget to commission someone, like Liz Hobbs Group, to stage the event.

Cllr K Clayton informed the meeting that his group also agreed in principle with points (ii) and (iii), but instead of point (iv), they would like to have a 'cross party' meeting with all Councillors who wish to attend to put forward ideas and points.

Cllr D Payne raised the point about 'free' tickets and asked exactly how many there were. The Town Clerk explained how the system had worked, with visitors, staff and sponsors.

Cllr S Wallace said that at the moment, there is no measurement at all of what the impact of the Festival was on the Town. The Town Clerk reported that he had received the results of the survey carried out by the District Council, but not in time to put within this report. This would be circulated to all Members for information. It was also reported that comments from the Twinning Association would be in the next Environment & Leisure Agenda. Cllr M G Cope pointed out that 'economic impact' on the Town is not the function of this Council.

Cllr S Wallace also asked about 'Mega-Gig', mentioned in the report (4.4); Cllr K Clayton said that this was one of the things that could be discussed at a 'cross party' meeting.

It was **AGREED** to:

- (i) In principle to hold a Newark Festival in 2014,
- (ii) In principle to allocate a budget of £70,000 to Newark Festival 2014,

- (iii) To hold a meeting for all Members of the Town Council, at a date to be decided, but as soon as possible.

#### **FP21/13/14 Appointments to Outside Bodies**

The resignation of Cllr L Goff from the Newark & Sherwood Council for Voluntary Services and Newark MIND was **NOTED** by Members.

The Town Clerk asked if the Committee wished to appoint another Councillor to serve on the two bodies for the civic year 2013/2014.

After discussion it was **AGREED** not to make a replacement appointment at this time and to ask the Town Clerk to write to all of the Outside Bodies and ask whether they still want a Town Councillor representation, and, if so, what they expect from these representatives.

#### **FP22/13/14 Newark Sports Hub Project**

Cllr P Baggaley declared a personal interest in this Agenda Item.

Cllr D Payne left the meeting during the discussion of this item.

Cllr M G Cope informed the meeting that after reading some of the Sport England documentation related to funding applications for outdoor sports facilities, he felt that this project seems to be the responsibility of a Principal Authority, not a Parish Council. Whilst he is very supportive of the provision of sports facilities he was not able to agree with the Town Council incurring expenditure on the production of these strategies which are the proper responsibility of the District Council. He also asked how much funding for the project was coming in from other Parish Councils whose residents would benefit from the facilities provided by the project.

The Town Clerk advised Members that the production of these strategies was the responsibility of Newark & Sherwood District Council, but their documents are not up to date and this project will not go any further forward until they are.

Cllr D Lloyd agreed that various Parishes should be making a contribution towards this; also any plans must tie in with District policy. Discussion followed about funding from various other sources.

Cllr P Baggaley pointed out that this project is not just about competitive sport; one of the conditions will be to improve costs for people who do not have access at the moment. The District Council are not willing at this time to pay for a Playing Pitch Strategy, but there is a need to get on with this. Newark has a very distinct community and is of great benefit to the surrounding parishes. He said that he was in the process of asking them if they would like to contribute to this. Farndon have been trying to replace their pavilion for the last ten years. Sport England is the only governing body that requires this Playing Pitch Strategy; these are only guidelines, they are not law.

The Town Clerk said that any governing body would look more favourably on this project if these plans are already in place. These proposals have been submitted to make progress with the project as soon as possible. These strategies should provide an analysis of what sports are the most needed and can then inform what sports can be accommodated on the RHP site as part of the production of a Feasibility Study which would be the next step in the process.

Cllr S Wallace said that this was a once in a lifetime opportunity for the provision of sports facilities for the Town but was concerned that some sports may be excluded from the strategy document. Cllr P Baggaley said that all outdoor sports would be considered as part of the production of this strategy.

Members **AGREED** a sum of £7,500 as a contribution towards the production of a Playing Pitch strategy, and an 'in principle' decision to fund the production of a Feasibility Study for

the development of a Sports Hub on the RHP site.

**FP23/13/14 Mayoral Transport**

Members **CONSIDERED** a further three year contract hire agreement for Mayoral Transportation to official functions and events and **AGREED** to the hire of a Ford Mondeo 1.6 for three years.

**FP24/13/14 Personnel Sub-Committee Minutes**

Members **RECEIVED** and **NOTED** the Minutes of the Personnel Sub-Committee which was held immediately prior to this meeting.

<b>Meeting Closed:</b>	<b>9.05pm</b>	<b>Next Meeting:</b>	<b>Wednesday 2<sup>nd</sup> October 2013</b>
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Committee Date: Wednesday 14th August 2013

## YOUTH COUNCIL MINUTES

Minutes of the Youth Council held on Wednesday, 7<sup>th</sup> August 2013 in the Council Chamber, Town Hall.

**MINUTES TO FOLLOW**