



TOWN COUNCIL MEETING

WEDNESDAY 23RD JUNE 2021

Wednesday 16th June 2021

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.30pm on Wednesday 23rd June 2021 to be held in the Ballroom at the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. G. Mellor'.

Mr Alan Mellor
Town Clerk

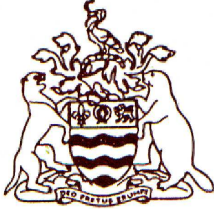


A G E N D A

1	Apologies for Absence		
2	To approve the Minutes of the Meeting of the Town Council held on Monday 26 th April 2021	Minutes Attached	Page 5
3	To approve the Minutes of the Annual Meeting of the Town Council held on Sunday 2 nd May 2021	Minutes Attached	Page 11
4	To receive Declarations of Interest from Members and Officers	Verbal	
5	To receive the Minutes of the following Committees:		
	5a Planning Committee held on Wednesday 21 st April 2021	Minutes Attached	Page 21
6	Revenue Out Turn & Final Accounts 2020/21	Report Attached	Page 29
7	Doris Bainbridge Trust Fund Final Accounts 2020/21	Report Attached	Page 57
8	Town Mayor's Announcements	Verbal	
9	Town Clerk's Announcements	Verbal	
10	Cheque Signatories	Report Attached	Page 61
11	Newark Royal Market and Market Rights	Report Attached	Page 63
12	Representation on Outside Bodies	Report Attached	Page 65
13	To Answer Questions from Town Councillors (if any)	To Follow	
14	To Answer Questions from Members of the Public (if any)	To Follow	

Pre-Group Meetings:

- | | | | |
|---|--------|--------------------|----------------|
| 1 | 6.30pm | Alliance Group | Committee Room |
| 2 | 6.30pm | Conservative Group | Pickin Room |



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

Tel: 01636 680 333 ~ Fax: 01636 680 350

Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 2

Committee Date: Wednesday 23rd June 2021

Minutes of the Remote Extraordinary Meeting of the Town Council held on Monday 26th April 2021 via "Zoom".

Membership Present:	Town Mayor	Cllr Mrs I Brown
	Councillors	J Baggaley M G Cope (Ap) E Cropper Mrs R Crowe R A Crowe Mrs G Dawn L Geary L Goff J Henderson D Ledger J Lee D Lloyd T Mathias (A) Ms J Oliver J Olson M Skinner
Apologies received from:	Councillors	M G Cope
Town Council Staff:	Town Clerk	Alan Mellor
	Deputy Town Clerk	James Radley
	PA to Town Clerk	H Crossland
Public:	There were 2 members of the public present.	
Venue:	Remote meeting via 'Zoom'	

The Town Mayor asked for Apologies; these had been received from Cllr M G Cope.

TC43/20/21 Minutes of the Remote Town Council Meeting held on Wednesday 17th February 2021

Cllr Mrs G Dawn proposed, Cllr d Lloyd seconded, that the Minutes of the Remote Town Council Meeting held on Wednesday 17th February 2021 be **AGREED** as a true and accurate record, and signed by the Mayor in due course.

TC44/20/21 Declarations of Interest

It was **AGREED** to accept any Members Declarations, if any arose, during the meeting; all Declarations of Interest should already be contained within the Agenda reports.

TC45/20/21 Minutes of the Remote Finance & General Purposes Committee held on Wednesday 10th March 2021

The Town Mayor, Cllr Mrs I Brown, presented the Minutes of the Remote Finance & General Purposes Committee held on Wednesday 10th March 2021.

Members were informed that as the positions of both Chairman and Vice-Chairman were currently vacant, if any Members had questions about the Minutes, the Town Clerk would provide an answer in writing.

TC46/20/21 Minutes of the Remote Planning Committee held on Wednesday 24th March 2021

The Chairman, Cllr J Olson, presented the Minutes of the Remote Planning Committee held on Wednesday 24th March 2021.

TC47/20/21 Minutes of the Remote Finance & General Purposes Committee held on Wednesday 7th April 2021

The Town Mayor, Cllr Mrs I Brown, presented the Minutes of the Remote Finance & General Purposes Committee held on Wednesday 7th April 2021.

Members were informed that as the positions of both chairman and Vice-Chairman were currently vacant, if any Members had questions about the Minutes, the Town Clerk would provide an answer in writing.

TC48/20/21 Town Mayor's Announcements

The Town Mayor, Cllr Mrs I Brown, thanked all Councillors, Officers and members of the public who had helped to get us through the last 12 months. She said it had been difficult for everyone, regardless of age, gender or race.

Special mention was made of the market, for their particular effort with home deliveries for those that were unable to go out. Cllr Mrs I Brown said she had been very proud to have been the Mayor during this time.

TC49/20/21 Town Clerk's Announcements

The Town Clerk, Mr A Mellor, followed on from the Mayor's comments; he said that the last year had been one of the most difficult years of his career.

He thanked the Mayor in particular for being so helpful during this time.

He also thanked all Members for their patience and support.

TC50/20/21 Committee Meetings and Political Balance

The Town Mayor began by talking about Councillor Dennis Jones, who had recently resigned. She said he had been a member of the Town Council for a long time; he had decided to leave, but thanks were in order to him.

Cllr D Lloyd then spoke. He informed Members that Dennis Jones was first elected to the Town Council in 1991 and had been the Town Mayor for the Civic Year 1996/1997.

He had been absent between 2007 – 2011.

In total Dennis Jones had served for 9,473 days in local government office. He had been the Chairman of the Environment & Leisure Committee and more recently the Finance & General Purposes Committee.

He was a very cooperative individual, and would be missed and definitely made a contribution to the Town Council, through his longstanding service.

Cllr J Baggaley said that he had known Dennis Jones since he was a teenager; he was a keen supporter of local sport, particularly football. He had experienced health problems over the last few years; this was a real testament to his commitment to the Town Council.

Cllr J Henderson also thanked the Town Clerk and all of the staff. He also noted the work that Dennis Jones had done over the years and thanked him for the advice given to him in the early days.

Cllr Mrs G Dawn added her thanks to the Town Clerk and all the staff. Some of the ideas that had come up over the past year had kept the Town Council on the straight and narrow.

The Town Clerk then began discussion of this Agenda item; he informed Members that the political balance of the Town Council had altered since the Agenda for this meeting had been sent out. This did not, however, change any of the recommendations contained with the Report.

Cllr D Lloyd pointed out that Members should observe the resignations as listed in (i) (ii) and (iii) of the recommendations.

The Town Mayor then read out the other recommendations as in the Agenda report.

Cllr D Lloyd said he supported the recommendations, with a caveat on the positions being filled and sympathised with the situation the Town Clerk was in.

The Town Clerk responded that it was an uncertain position at this time, both nationally and locally.

Cllr G Dawn agreed with Cllr D Lloyd, and said she was more than happy to second the recommendations.

Cllr M Skinner asked what the spending limit would be under the Scheme of Delegation; the Town Clerk said it was related to emergency spending during the pandemic. He said he would not wish to spend any money that had not been properly cleared by the Town Council.

Cllr M Skinner moved an amendment to recommendation (vi) to a limit of £10k; this was seconded by Cllr Ms J Oliver.

Cllr L Geary spoke against the amendment; the Town Clerk was responsible for the payment of salaries for instance and this amount would not cover that.

Cllr D Lloyd thought that the Town Clerk had stated that Group Leaders would be consulted – this would alleviate the issue.

Cllr M Skinner accepted that amendment.

Cllr D Ledger queried paragraph 5.2 – the period between now and Sunday with regard to leaving various positions vacant.

The Town Clerk said he anticipated that the positions would be filled. However, they may not be as there is no majority group in the Town Council. If no agreement is reached, he would consult with the 3 Group Leaders.

All present agreed to this.

Following this discussion:

- (i) Members **NOTED** the resignation of Cllr Dennis Jones from the Town Council.
- (ii) Members **NOTED** the updated position on Political Balance within the Town Council.
- (iii) Members **NOTED** the resignations of Cllr M Cope and Cllr Ms J Oliver from their positions as Vice-Chairman of the Finance & General Purposes Committee and Planning Committee respectively.
- (iv) Members **AGREED** to leave the positions of Chairman & Vice-Chairman of the Finance & General Purposes Committee and the Vice-chairman of the Planning Committee vacant for a few days until the forthcoming Annual Town Council meeting.
- (v) Members **AGREED** to move the Annual Town Council meeting to 12.00 noon on 2nd May 2021, and to hold it remotely using “Zoom”; in so doing an exception to Standing Order 1a was **APPROVED**.
- (vi) Members **AGREED** to grant Delegated Authority to the Town Clerk to make all legally possible decisions on behalf of the Town Council following consultation with the three Group Leaders as discussed above if no appointments were made to the Finance & General Purposes and Planning Committees.
- (vii) In accordance with (vi) above, the Delegation to the Town Clerk would be time limited up to 21st June 2021 or the end of the Lockdown restrictions, whichever was the later date.

TC51/20/21 Model Member Code of Conduct

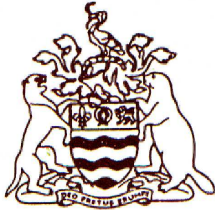
Cllr D Lloyd began discussion of this item. He had no objection but said that all Members should read the document, and read it again. In adopting this model, all Councillors would be committing to the new Code of Conduct.

Cllr Mrs G Dawn agreed with the importance of this document.

Cllr M Skinner requested a Recorded Vote.

Members **AGREED unanimously** to adopt the Local Government Association Model Code of Conduct in its entirety, as had been agreed at the last meeting of the finance & General Purposes Committee (**FGP66/20/21**) refers.

Meeting Closed:	20.10pm	Next Meeting:	Wednesday 23rd June 2021
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NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
 Tel: 01636 680 333 ~ Fax: 01636 680 350
 Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Minutes of the Remote Annual Meeting of the Town Council held on Sunday 2nd May 2021, at 12 noon via “Zoom”.

Membership Present:	Town Mayor	Mrs I Brown (in the Chair)
	Councillors	J Baggaley M G Cope Mrs E Cropper Mrs R Crowe R A Crowe Mrs G Dawn Ms L Geary L Goff J Henderson Miss D Ledger J Lee D Lloyd Mrs T Mathias Ms J Oliver Mrs J Olson M Skinner
Town Council Staff:	Town Clerk Mayor’s Secretary/ PA to the Town Clerk Mayor’s Officer	Alan Mellor Helen Crossland Pete Tomlinson
Venue:	Remote via “Zoom”	
There were 29 members of the public present.		

Prior to the commencement of the meeting Cllr M Cope requested that in accordance with Standing Order 16 (3) a Named Vote be taken on all items.

01/21/22 ELECTION OF TOWN MAYOR

It was proposed by Councillor J Baggaley and seconded by Councillor J Olson, that Councillor L Geary be elected Town Mayor for the Civic Year 2021/22.

There were no other nominations so a Named Vote was held as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope	√		
Esther Cropper	√		
Mrs Rita Crowe	√		
Rob Crowe	√		
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
Johnno Lee	√		
David Lloyd	√		
Tracy Mathias	√		
Jenni Oliver	√		
Jane Olson	√		
Mathew Skinner	√		
TOTALS	17		

and it was **RESOLVED** that: Councillor Lisa Geary be elected Town Mayor for the Civic Year 2021/22.

The Town Mayor then read and signed the Declaration of Acceptance of Office and gave an acceptance speech.

02/21/22 RETIRING TOWN MAYOR

The Town Mayor, Councillor Lisa Geary, called on Councillor J Baggaley to propose a vote of thanks to the Retiring Town Mayor, Cllr Mrs Irene Brown, for the Civic Years 2019/20 and 20/21, which was seconded by Councillor J Henderson.

The Town Clerk then presented Cllr Mrs Irene Brown with her Past Mayor’s Badge.

03/21/22 TOWN MAYOR’S CONSORT

The Town Mayor, Councillor L Geary then announced that during her year in office it was her intention to appoint Mr Ian Watters as her Consort for the Civic Year.

04/21/22 TOWN MAYOR’S CHAPLAIN

The Town Mayor advised the Town Council of the appointment of Mr Chris Rose as the Town Mayor’s Chaplain for the ensuing Civic Year.

05/21/22 ELECTION OF DEPUTY TOWN MAYOR

The Town Mayor invited nominations for the position of Deputy Town Mayor for the Civic Year 2021/22.

Councillor Mrs G Dawn proposed, seconded by Councillor J Henderson that Councillor L Goff be the Deputy Town Mayor.

There were no other nominations so a Named Vote was held as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope		√	
Esther Cropper	√		
Mrs Rita Crowe		√	
Rob Crowe		√	
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
Johno Lee		√	
David Lloyd		√	
Tracy Mathias	√		
Jenni Oliver		√	

Jane Olson	√		
Mathew Skinner		√	
TOTALS	10	7	

and it was **RESOLVED** that: Councillor L Goff be the Deputy Town Mayor for the Civic Year 2021/22.

The Deputy Town Mayor then read and signed the Declaration of Acceptance of the Office.

06/21/22 APPOINTMENT OF GROUP LEADERS

The Town Clerk advised the meeting that appointments to the following positions had been submitted as follows:

Group Leader of the Conservatives – Councillor D Lloyd

Group Leader of the Alliance – Councillor J Henderson

Group Leader of Labour – Councillor J Baggaley

07/21/22 APPOINTMENT OF COMMITTEES

Councillor J Henderson proposed and Councillor T Mathias seconded, the Committee composition for the Civic Year 2021/22. A Named Vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope	√		
Esther Cropper	√		
Mrs Rita Crowe	√		
Rob Crowe	√		
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
Johno Lee	√		
David Lloyd	√		
Tracy Mathias	√		
Jenni Oliver	√		
Jane Olson	√		

Mathew Skinner	√		
TOTALS	17		

and the following was **AGREED**:

Finance & General Purposes Committee

All Town Councillors

Planning Committee

10 Members: 4 Conservative Group, 4 Alliance Group, 2 Labour Group

It was then **AGREED** that the membership of the Committees was as follows:

Finance & General Purposes Committee

All Town Councillors

Planning Committee

Conservative Group

Cllr M Cope

Cllr J Lee

Cllr D Lloyd

Cllr Ms J Oliver

Alliance Group

Cllr Mrs I Brown

Cllr Mrs G Dawn

Cllr J Henderson

Cllr D Ledger

Labour Group

Cllr L Geary

Cllr J Olson

08/21/22 APPOINTMENT OF CHAIRMEN/VICE CHAIRMEN

The Town Mayor then called for nominations for Chairmen and Vice-Chairmen of each Committee.

Finance & General Purposes Committee

Councillor J Baggaley proposed and Councillor E Cropper seconded the nomination of Councillor J Henderson as Chairman of the Finance & General Purposes Committee.

A Named Vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope		√	
Esther Cropper	√		
Mrs Rita Crowe		√	
Rob Crowe		√	
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
John Lee		√	
David Lloyd		√	
Tracy Mathias	√		
Jenni Oliver		√	
Jane Olson	√		
Mathew Skinner		√	
TOTALS	10	7	

There were no other nominations so this was **AGREED**.

Councillor Mrs G Dawn proposed and Councillor J Henderson seconded the nomination of Councillor Mrs I Brown as the Vice-Chairman of the Finance & General Purposes Committee.

A Named Vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope		√	
Esther Cropper	√		

Mrs Rita Crowe		√	
Rob Crowe		√	
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
John Lee		√	
David Lloyd		√	
Tracy Mathias	√		
Jenni Oliver		√	
Jane Olson	√		
Mathew Skinner		√	
TOTALS	10	7	

There were no other nominations so this was **AGREED**.

Planning Committee

Councillor J Henderson proposed and Councillor J Olson seconded the nomination of Councillor Mrs G Dawn as the Chairman of the Planning Committee.

A Named Vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope		√	
Esther Cropper	√		
Mrs Rita Crowe		√	
Rob Crowe		√	
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		

Jay Henderson	√		
Diane Ledger	√		
Johnno Lee		√	
David Lloyd		√	
Tracy Mathias	√		
Jenni Oliver		√	
Jane Olson	√		
Mathew Skinner		√	
TOTALS	10	7	

There were no other nominations so this was **AGREED**.

Councillor J Baggaley proposed and Councillor D Ledger seconded the nomination of Councillor J Olson as the Vice-Chairman of the Planning Committee.

A Named Vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
James Baggaley	√		
Mrs Irene Brown	√		
Max Cope		√	
Esther Cropper	√		
Mrs Rita Crowe		√	
Rob Crowe		√	
Mrs Gill Dawn	√		
Lisa Geary	√		
Laurence Goff	√		
Jay Henderson	√		
Diane Ledger	√		
Johnno Lee		√	
David Lloyd		√	
Tracy Mathias	√		
Jenni Oliver		√	
Jane Olson	√		

Mathew Skinner		√	
TOTALS	10	7	

There were no other nominations so this was **AGREED**.

09/21/22 APPOINTMENT OF COMMITTEE SPOKESPERSON(S)

Appointments to the following positions were **NOTED** as follows:

Finance & General Purposes Committee:

Conservative	Cllr D Lloyd
Alliance	Cllr J Henderson
Labour	Cllr J Baggaley

Planning Committee

Conservative	Cllr Ms J Oliver
Alliance	Cllr Mrs G Dawn
Labour	Cllr J Olson

10/21/22 CLOSURE

The Town Mayor thanked Town Councillors and all those present for attending before declaring the meeting closed.

The date of the next Annual Meeting of the Town Council was scheduled for Sunday 8th May 2022.



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

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Agenda Item No: 5a

Committee Date: Wednesday 23rd June 2021

PLANNING COMMITTEE MINUTES

Minutes of the Remote Planning Committee held on Wednesday 21st April 2021 via "Zoom".

Membership Present:	Councillor	J Olson (Chair)
	Councillor	J Baggaley (Ap) Mrs I Brown M Cope Mrs G Dawn L Geary J Henderson J Lee (A) D Lloyd (A) Ms J Oliver
In Attendance	Town Clerk Councillor	Alan Mellor E Cropper
Apologies	Cllr J Baggaley	
Taking Minutes:	Planning Administrator	Mrs J Hemsall
Public:	There were 0 members of the public present.	
Venue:	Remote meeting via 'Zoom'.	

PR49/20/21 Minutes

Cllr M Cope asked for the Minutes to be amended as follows:

PR48/20/21 Miscellaneous Applications

a. Nottinghamshire County Council Applications

Proposed Residents Parking Restrictions – Balderton Gate, Newark.

Cllr M Cope informed the Chair that he had declared a Prejudicial Interest in this application and it had not been recorded in the Minutes.

The amendment was **AGREED** by Members, therefore the Minutes will be amended and presented at the next meeting of the Planning Committee on 26th May, 2021.

PR50/20/21 **Matters Arising**

There were no matters arising.

PR51/20/21 **Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR52/20/21 **Outstanding Planning Applications**

21/00364/OUT

24 Elizabeth Road, Newark

Outline application for erection of a dwelling within the garden area with all matters reserved.

Cllr L Geary objected to the location of the proposed parking and waste storage next to the boundary fence.

The Town Clerk explained that this was an Outline Application and therefore a detailed application would follow if this was agreed to in principle.

No Objection was raised to this application.

21/00616/FUL

Newark Municipal Building, Balderton Gate, Newark

Proposed boundary treatments and car parking in relation to planning permission 19/01460/FULM.

A discussion took place regarding access into Beaumont Gardens from the proposed development. It was established that this was possible but concern was raised regarding members of the public being able to gain access into the new development from Beaumont Gardens.

It was noted that trees would not be affected in this development and that a traditional fence was to be constructed allowing the free movement of wildlife.

Therefore, **No Objection** was raised to this application.

21/00618/FUL

All Four Seasons Café, 27 Slaughterhouse Lane, Newark

Change of use to a nail bar.

No Objection was raised to this application.

21/00640/LBC

17 Albert Street, Newark

Replace Yorkshire slider kitchen window

(retrospective).

No Objection was raised to this application.

21/00653/HOUSE

73 Balderton Gate, Newark

Proposed demolition and reconstruction of outbuilding with office over.

No Objection was raised to this application.

21/00654/HOUSE

Northway House, 2 Kelham Lane, Newark

Proposed two storey and single storey rear extension, including external wall, brick and render finish to existing elevations.

No Objection was raised to this application.

21/00659/ADV

Starbucks Drive Thru, Godfrey Drive, Winthorpe, Newark

4 no. fascia signs, 2 no. directional signs, 1 no. totem pole, 2 no. menu boards and 1 no. banner sign.

No Objection was raised to this application.

21/00685/RMA

Land south of Newark, Bowbridge Lane, Balderton, Newark

Application for reserved matters approval for access to facilitate the delivery of a Care Home as part of Phase 1.

No Objection was raised to this application.

21/00709/HOUSE

206 Bowbridge Road, Newark

Proposed two storey side and rear extension.

No Objection was raised to this application.

21/00715/HOUSE

The Lodge, 34 London Road, Newark

Demolition of existing extension and conservatory on side elevation and erection of a single storey extension on the same elevation.

No Objection was raised to this application provided that the Conservation Officer was satisfied with the details provided.

21/00722/FUL

Unit C, Maltings Retail Park, North Gate, Newark

Construction of external plant area and canopy to rear of Unit C.

No Objection was raised to this application.

21/00769/HOUSE

6 Fairway, Newark

Single storey rear extension and two storey front extension to existing building.

No Objection was raised to this application.

<p>21/00774/HOUSE</p> <p>&</p> <p>21/00775/LBC</p>	<p>83 Appleton Gate, Newark</p> <p>Change of use from community centre, place of worship, café and shop to community centre, place of worship and 9 flats. Alterations including partial demolition of modern extensions.</p> <p>Cllr M Cope declared a Personal Interest in this application.</p> <p>Concern was expressed regarding the size of the proposed flats, it was felt that these appeared to be small and that car parking could also be an issue for residents of the proposed flats.</p> <p>Cllr Cope decided not to take part in the vote for this application.</p> <p>It was AGREED to OBJECT to these applications on the following grounds:</p> <ul style="list-style-type: none"> a. The proposed flats potentially do not meet the national minimum standard size required; b. The site is over intensive; c. Lack of car parking provision.
<p>21/00791/FUL</p>	<p>Staythorpe Electricity Sports and Social Club, Kings Road, Newark</p> <p>Change of use and conversion of former Chapel (In lawful use as a social club), to 8 no. apartments including demolition of range of single storey modern structures.</p> <p>Concern was expressed that the application stated there were 8 parking spaces with the development but Members were unable to ascertain where these were. Therefore, it was AGREED to OBJECT to this application due to the lack of parking available.</p>
<p>21/00794/HOUSE</p>	<p>95 Valley Prospect, Newark</p> <p>Extend existing flat roof, form rear first floor balcony.</p> <p>No Objection was raised to this application.</p>
<p>21/00841/HOUSE</p>	<p>9 Kelham Road, Newark</p> <p>Single storey rear extension and rear dormer window.</p> <p>No Objection was raised to this application.</p>
<p>21/00866/ADV</p> <p>&</p> <p>21/00867/LBC</p>	<p>46 Market Place, Newark</p> <p>Retain and redecorate existing shopfront and timber doors/frames. Install new fascia signage. Internal works including new wall, floor and ceiling finishes, plumbing and electrical installations, removable and mobile equipment, display counters, fridges and freezers. One fascia sign and one projecting sign.</p> <p>No Objection was raised to these applications.</p>

21/00869/HOUSE	<p>6 Windsor Road, Newark</p> <p>Proposed side extension to semi-detached property with render.</p> <p>No Objection was raised to this application.</p>
21/00874/FUL	<p>Unit 5, Martindale Lane, Newark</p> <p>Change of use from A1 (shop) to Sui Generis (Nail Bar).</p> <p>No Objection was raised to this application.</p>
20/02498/FUL AMENDED	<p>Warehouse, The Wharf, Newark</p> <p>Change of use and internal and external alterations to warehouse to new business hub, co-working office space and café (Classes E(b) and E(c)(ii)).</p> <p>Amendment: Site address updated 30.3.21. Previously 1 Dobsons Quay, Newark</p> <p>Members AGREED to sustain their original comments as follows:</p> <p>NOT TO OBJECT to this application subject to a thorough Bat Survey being undertaken and provided that suitable mitigation was put in place regarding parking.</p> <p>Cllr E Cropper left the meeting at this point.</p>
21/00096/FUL & 21/00097/LBC AMENDED	<p>60 Castle Gate, Newark</p> <p>Minor internal alterations, reinstatements of rear extension and division into 3 no. dwellings.</p> <p>Amendment: Floor plans and elevations, supplement to Design & Access Statement.</p> <p>Members AGREED to SUPPORT these applications provided that the Conservation Officer was satisfied with the details provided.</p>
21/00104/FUL AMENDED	<p>Land adjacent 128 Beacon Hill Road, Newark</p> <p>New detached 3 bedroom dwelling (re-submission of 20/00449/FUL).</p> <p>Amendment: Amended plans and Design & Access Statement.</p> <p>Members AGREED to sustain their original OBJECTION regarding landfill as follows:</p> <p>‘The Town Council notes the comments from the NSDC’s Environmental Officer and the concerns about the proximity of the development to an old landfill site. It supports the actions recommended to ensure that the site is not affected by gas emissions’.</p>
21/00183/FUL	<p>10 Albert Street, Newark</p> <p>Refurbish the existing offices to form two, two</p>

AMENDED bedroom apartments.
Amendment: Amended proposed plans and elevations.
It was **AGREED** to sustain the Committee's original **OBJECTIONS** to this application but with an additional comment regarding the lack of bin storage:

- i. Lack of natural light into the properties due to there not being any windows
- ii. Lack of ventilation
- iii. Proposed properties potentially not meeting the national minimum standard size required
- iv. Lack of waste bin storage

21/00691/LBC **Mill Gate Museum, Mill Gate, Newark**
Installation of decking and pergola on small outside area located at the rear of the building. The installations will not be fixed to the building or the floor cobbles.
No Objection was raised to this application.

21/00891/S73 **Land off Sandhills Sconce, Tolney Lane, Newark**
Application to vary Condition 1 attached to planning permission 12/00562/FUL to amend the temporary permission to permanent.
It was **AGREED** to **OBJECT** to this application on the same grounds as put forward in 2012:
'The Committee **OBJECT** to this application on the grounds that the area is prone to flooding and is a further extension to the wash land'.

21/00446/FUL **North Gate House, 14 North Gate, Newark**
&
21/00447/LBC Conversion of existing 'The Vaults' to residential accommodation – providing 1 no. studio unit and 1 no. apartment.

AMENDED Amendment: The red line has been made larger to include the access to Flat 1 and the kitchen and bathroom in Flat 1 have swapped positions.
No Objection was raised to this application.

PR53/20/21 **Notice of NSDC Planning Decisions**
The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR54/20/21 **Urgent Decision Taken Under The Scheme of Delegation**
Members **NOTED** the decision taken under the Scheme of Delegation to **SUPPORT** the following application:
Interchange Service Station, Winthorpe Newark – application to vary a Premises Licence.

Cllr M Cope declared a Prejudicial Interest in this application.

PR55/20/21 Miscellaneous Applications

a. Nomination for an Asset of Community Value in Newark

The Lilley & Stone School Sports Hall, London Road, Newark

Members raised **NO OBJECTION** to this application.

Cllr M Cope left the meeting at this point.

Determination of a Nomination for an Asset of Community Value in Newark

Members **NOTED** that Newark Lawn Tennis Club, The Pavilion, London Road, Newark, had been registered as an ACV under the terms of the Localism Act 2011.

b. Notification of Appeals

20/00553/OUT – The Cottage, Lincoln Road, Newark

Outline application for residential development consisting of 5 new dwellings including the demolition of the existing dwelling.

Members **NOTED** than an appeal relating to the above site has been made to the Secretary of State.

c. Nottinghamshire County Council Applications

Nottinghamshire Minerals Local Plan

Members **NOTED** that the new Nottinghamshire Minerals Local Plan was formally adopted by Nottinghamshire County Council on 25th March, 2021.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 26th May, 2021
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TOWN COUNCIL

SUBJECT:	REVENUE OUT TURN & FINAL ACCOUNTS 2020/21
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members are asked to:

- (i) Approve the Town Council’s Out Turn Revenue Expenditure & Income for the financial year 2020/21,
- (ii) Approve the Town Council’s Annual Governance Statement as set out in Section 1 of the attached Annual Return for the financial year ended 31st March 2021.

Once Agreed, the Annual Governance Statement must be signed by the Town Mayor and Town Clerk, before the Accounting Statements are considered

- (iii) Members are asked to approve the Town Council’s financial statements as set out in Section 2 of the attached Annual Return for the financial year ended 31st March 2021.

2. Background

2.1 The external auditing arrangements for the 2020/21 financial accounts have been returned to the normal deadlines following last years’ relaxations due to the impact of the Coronavirus. These deadlines are set out below:

- (i) The Final Accounts and the Annual Governance & Accountability Return (AGAR) must be approved and published by 30 June 2021 at the latest.
- (ii) The Public rights to inspect the accounts must now start on or before 1 July 2021.
- (iii) The Final audited accounts and external auditor report and certificate must now be published by 30 September 2021.

2.2 The external auditor remains ‘PFK Littlejohn’, who will undertake any necessary review and checks.

They have set a deadline for the submission of the Town Council’s AGAR as 2nd July 2021.

2.3 Under normal circumstances the Town Council’s Final Accounts would first be submitted to the Finance & General Purposes Committee, for consideration of the detailed out turn figures and then to the Town Council for their formal approval and to sign off the AGAR return.

This report consolidates both of these in order that they can be dealt with at one meeting.

3. Revenue Budget

3.1 **Format**

The out turn papers, attached at Appendix A, provide the following comparative information:

- a. actual expenditure and income for 2019/20
- b. the original estimate of expenditure and income for 2020/21
- c. the revised estimates of expenditure and income for 2020/21
- d. the out turn of expenditure and income for 2020/21

3.2 Overall Financial Position

In overall terms the out turn is better than estimated with total net expenditure of £956,507 being some £2,533 below the revised estimate.

This is a positive outcome particularly in the light of the impact that Coronavirus has had on the Town Council's income streams during the last financial year.

In addition the Town Council established a new Devolution Agreement Reserve Fund with the aim of providing additional funds to support the overall revenue account when the Devolution Grant from the District Council runs out in 2027/28. The revised estimate included a contribution of £40,000. Thanks to an overall net underspend the final contribution was able to be increased to £75,000.

The level of General Revenue Fund Reserves at 31st March 2020 is £263,930.

- 3.3 The impact that Coronavirus has had on the finances of the Town Council has been significant but the mitigating actions that were taken last year have helped to sustain the Town Council's longer term financial strength.

3.4 Medium Term Financial Plan

The level of the General Fund Revenue Balance now stands at £263,930 at 31st March 2021. This is a slight increase of £2,533, however it also needs to be considered together with the Devolution Agreement Reserve which stands at £75,000 and whose aim is to specifically support the Medium Term financial position.

The level of these two reserves is better than the expected position as set out in the Medium Term Financial Plan; this supports the longer term financial forecasts contained within the plan.

As Members will be aware there are further planned reductions in the level of the General Fund Revenue Balance over the next few years, to meet the expenditure arising from the Devolved Services, in advance of the anticipated new housing coming on stream with an associated increase in the Council Tax Base.

3.5 Specific Issues

The following comments are now offered where significant variations apply in the out-turn figures compared with the Second Revised Estimate for 2020/21:

3.5.1 Grants

The Town Council has benefited significantly from the Furlough Grant with a sum of £85,306 being claimed providing financial support for the salary costs of those staff who have been furloughed over the last year. This is slightly more than estimated and has been a most welcome factor in providing financial support over the last year.

3.5.2 **Devolution Agreement Reserve Fund**

The Town Council established this fund following the mid-year review of budgets in 2020/21, an estimated £40,000 contribution was estimated, due to under spendings across many budget heads; a sum of £75,000 has been transferred.

This sum will be available to support the Medium term Financial Plan when the Devolution Grant is expected to run out in 2027/28.

3.5.3 **Central Establishment**

This shows a net underspend of £8,006, the most significant, and welcome, variance arises from a better than expected performance in the return from External Investment with a final income figure of £90,780 being achieved. This represents an increase of £5,780 from the second revised estimate and is only £7,618 less than the performance for the 2019/20 financial year.

3.5.4 **Town Hall**

This shows an underspend of £5,461; savings were achieved in the Maintenance & Equipment, Electricity and Gas budget heads.

3.5.5 **Buttermarket**

This shows an overspend of £32; there was an overspend on Electricity offset by a reduction in the Contingency budget head.

The final Contingency figure of £17,329 remains available to support further unforeseen expenditure in the current financial year.

3.5.6 **Cemetery & Allotments**

This shows a net overspend of £3,258.

The main variance is a reduction in Cemetery Fee income of £4,259.

3.5.7 **Environment & Climate Change**

This shows a net underspend of £2,544; savings were achieved in the Street Furniture & Town Centre Sweeping budget heads.

3.5.8 **Public Conveniences**

This shows a net overspend of £7,532.

The main variance was Payroll (£7,985) arising from a higher than anticipated cover for sickness and a continuing requirement to maintain a physical presence at each site to manage customers access to ensure that the PC's were as Covid safe as possible.

3.5.9 **Leisure & Economic Development**

This shows an underspend of £9,667,

The main variance is a saving in the Marketing & Promotion budget head of £7,461.

3.5.10 **Market**

This shows an under spend of £13,807, which is primarily made up of an improved level of Market Rental income. The total income is down by around

£100,000 from the 2019/20 financial year due to the much reduced size of the market as only traders selling essential goods have been allowed to attend. However it has performed better than anticipated being some £8,228 higher than the second revised estimate.

3.5.11 **Parks & Playing Fields**

This shows a small underspend of £1,319; there are no significant variations to report.

3.5.12 **Sherwood Avenue**

This shows an underspend of £3,043, mainly due to a saving on the Bowling Green Maintenance budget.

3.5.13 **Other Open Spaces**

This shows a small underspend of £1,166; there are no significant variations to report.

3.6 Attached at Appendix B is the Town Councils' Balance Sheet as at 31st March 2021.

4. REPAIRS AND RENEWALS FUNDS

4.1 The Town Council operates a number of funds which have been established to meet the future costs associated with the replacement of existing assets; they cover the following areas: Allotments, Cemetery, Information Technology and Office Equipment. In addition, the Devolved Services Agreement included the transfer of funds for: Public Conveniences, Market, Parks & Playing Fields, Sherwood Avenue and Playgrounds on private estates.

The total balance of these funds reduced over the year by £19,672; this is mainly a result of the expenditure to repair dangerous footpaths in a number of Parks, electricity supply repairs in the Market Place and Tree Works in the Cemetery.

The closing balance now stands at £133,227; with the continuance of the current revenue contributions into these funds I am content that this level of fund balance is adequate to meet known future needs.

5. CAPITAL RECEIPTS

5.1 The balance of Capital Receipts from the sale of assets is shown to be in an 'overdrawn' position totalling £769,763. This has arisen from the requirement to charge the Town Council's investments in the CCLA Property Fund as expenditure to this account.

The total value of these investments (£2,279,920), has been charged against Capital Receipts, rather than charging it to a number of individual accounts.

Members are aware that I don't agree that this is an appropriate way to account for these transactions but the Town Council needs to comply with the accounting advice, against which the accounts are audited.

This however does distort the balance on the Capital Receipts Account as shown in the figures below, the true balance in hand is £1,510,157. When any of the Property Fund investments are recalled the income received will be credited back to the Capital Receipts account.

6. EARMARKED RESERVES

6.1 The Town Council maintains a number of Earmarked Reserve Funds covering a number of specific and general services.

The total balance of these funds increased over the year by £153,850; this is mainly a result of the contributions of £75,000 into the new Devolution Agreement Reserve Fund and £51,500 into the Town Hall Reserve Fund.

The total balance in hand is £593,298; given the historic level of spending I would be confident in advising the Town Council that it has an adequate level of overall reserve funds to meet known future commitments as well as any reasonable unforeseen liabilities.

7. SECTION 106 AGREEMENTS

- 7.1 A further aspect of the Devolution Agreement was the transfer of Section 106 balances related to the provision of open spaces and playgrounds linked with new housing developments.

The sum of £27,749 was used to support the ongoing revenue costs associated with these sites.

This section also includes income and expenditure from CIL receipts. In the year additional income of £31,464 was received and expenditure of £4,137 was made as a contribution to the Tree Planting Project.

The balance on CIL at the year was £64,382; this has been earmarked to support ongoing schemes to improve the environment as identified through the Climate Change Working Group.

8. ANNUAL RETURN

- 8.1 The Annual Return must be approved by the full Town Council no later than 30th June 2021; a draft of the Return is submitted to this meeting see Appendix C.

The first part of the form is the Annual Internal Audit Report. Mr Ken Goddard undertakes the internal audit of the Town Councils financial systems and systems of internal controls and checks based upon an audit plan which is agreed annually by the Town Council.

He has certified this section of the form.

Section 1 is an Annual Governance Statement containing nine statements which the Town Council should consider, and, if in agreement, approve. From my perspective I am happy to advise the Town Council that a 'yes' answer for all nine statements is appropriate.

At Section 2 the accounting statements in the Annual Return present fairly the financial position of the Town Council and its income & expenditure. Upon accepting the accounts this section requires counter signing by the Town Mayor and myself.

Section 3 is the External Auditor's report which will be completed when he has completed the examination of the Annual Return and accompanying documentation.

9. Financial, Legal, Risk, Equality & Environmental Issues

- 9.1 As required by the Audit Regulations.

Background Papers:	Final account working papers
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

APPENDIX A

			First	Second	
	Actual	Estimate	Revised	Revised	
SUMMARY	2019/20	2020/21	Estimate	Estimate	Actual
	£	£	£	£	£
PAYROLL COSTS exc. PCs	671,553	695,000	695,000	695,000	694,962
GRANTS	-277,200	-302,010	-372,010	-384,010	-387,316
NEWARK MARKET	-82,370	-109,890	-11,700	-13,720	-27,527
PARKS & PLAYING FIELDS	198,438	202,910	188,140	186,950	185,631
OTHER OPEN SPACES	-18,638	-16,860	-17,450	-17,630	-18,796
SHERWOOD AVENUE AMENITIES	26,049	27,530	26,580	27,510	24,467
CENTRAL ESTABLISHMENT	-4,027	6,470	5,660	-13,190	-21,196
TOWN HALL	122,457	124,070	130,080	125,590	120,129
BUTTERMARKET	18,065	29,270	25,000	18,250	18,282
CEMETERY & ALLOTMENTS	-53,322	-47,780	-45,250	-45,660	-42,402
ENVIRONMENT & CLIMATE CHANGE	35,248	38,800	45,830	45,920	43,376
PUBLIC CONVENIENCES	136,447	116,680	108,830	122,720	130,252
LEISURE & ECONOMIC DEVELOPMENT	186,792	186,170	108,520	105,030	95,363
DEVOLUTION AGREEMENT RESERVE FUND				40,000	75,000
PWLB LOANS	47,672	66,280	66,280	66,280	66,281
TOTAL NET EXPENDITURE	1,007,164	1,016,640	953,510	959,040	956,507
Precept	927,429	959,387	959,387	959,387	959,387
(Deficit)/Surplus	-79,735	-57,253	5,877	347	2,880
General Fund Balance b/fwd	340,785	239,184	261,050	261,050	261,050
General Fund Balance 31 March	261,050	181,931	266,927	261,397	263,930

				First	Second	
				Revised	Revised	
	Code	Actual	Estimate	Estimate	Estimate	Actual
GRANTS	410	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
INCOME						
Devolved Services Grant		277,200	302,010	302,010	302,010	302,010
Furlough Grant				70,000	82,000	85,306
GROSS INCOME		277,200	302,010	372,010	384,010	387,316

				First	Second	
				Revised	Revised	
	Code	Actual	Estimate	Estimate	Estimate	Actual
MARKET	420	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Printing & Stationery	4025	702	670	500	500	185
Repairs & Maintenance	4101	2,789	3,050	2,800	1,000	623
Electricity	4103	6,852	7,000	7,000	6,500	6,270
Rates	4105	40,824	42,050	41,470	41,470	41,472
Repairs & Renewals Fund	4110	10,980	11,310	5,000	5,000	5,000
Equipment & Tools	4111	3,573	4,120	500	500	400
Food Delivery Service	4139	0	0	0	4,000	10,693
Materials	4112	300	310	50	50	40
Refuse Collection	4065	19,414	18,000	19,000	23,000	22,742
Security	4124	986	1,030	250	250	215
Marketing & Promotion	4125	29,723	30,900	10,000	7,500	1,396
Computers	4029	1,018	1,030	750	500	500
Insurance	4129	648	310	650	650	655
Subscriptions/Licences	4131	320	330	330	360	320
GROSS EXPENDITURE		118,129	120,110	88,300	91,280	90,511
INCOME						
Market Rents	1500/05	200,499	230,000	100,000	100,000	108,288
Notts. CC Grant - Food Delivery Scheme	1531	0	0	0	5,000	9,750
GROSS INCOME		200,499	230,000	100,000	105,000	118,038
NET EXPENDITURE		-82,370	-109,890	-11,700	-13,720	-27,527

				First	Second	
				Revised	Revised	
	Code	Actual	Estimate	Estimate	Estimate	Actual
PARKS & PLAYING FIELDS	429-435	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Bowling Green Maintenance	4099	5,150	5,310	5,310	5,310	5,310
Repairs & Maintenance	4101	3,738	3,780	3,780	3,000	2,162
Repairs & Renewals Fund	4110	13,180	13,580	7,500	7,500	7,500
Safety Inspections	4113	280	290	290	290	290
Annual Play Equipment Inspection	4115	94	100	100	100	100
Security	4126	1,452	1,480	1,480	1,000	676
Licence Fee Public Entertainment	4131	1,000	1,030	1,000	1,070	1,070
Insurance	4129	761	780	780	780	778
Collis Close	4109	6,000	6,000	6,000	6,000	5,843
Parks Service Level Agreement	4117	172,533	177,060	165,900	165,900	165,902
GROSS EXPENDITURE		204,188	209,410	192,140	190,950	189,631
INCOME						
Rents	1107	1,750	2,500	0	0	0
Collis Close	1109	4,000	4,000	4,000	4,000	4,000
GROSS INCOME		5,750	6,500	4,000	4,000	4,000
NET EXPENDITURE		198,438	202,910	188,140	186,950	185,631

				First	Second	
				Revised	Revised	
	Code	Actual	Estimate	Estimate	Estimate	Actual
SHERWOOD AVENUE	436/437	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Bowling Green Maintenance	4099	12,150	12,520	12,520	12,520	11,133
Repairs & Maintenance	4101	3,015	3,350	3,000	4,000	3,906
Repairs & Renewals Fund	4110	4,120	4,240	4,240	4,240	4,240
Safety Inspections	4113	250	270	270	270	270
CCTV	4114	3,000	3,250	3,000	3,000	3,000
Annual Play Equipment Inspection	4115	94	100	100	100	100
Security	4126	2,904	2,920	2,920	2,500	1,292
Green Flag	4116	0	350	0	350	0
Licence Fee Public Entertainment	4131	70	70	70	70	70
Insurance	4129	446	460	460	460	456
GROSS EXPENDITURE		26,049	27,530	26,580	27,510	24,467

				First	Second	
				Revised	Revised	
	Code	Actual	Estimate	Estimate	Estimate	Actual
OTHER OPEN SPACES	439-450	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Repairs & Maintenance	4101	4,115	5,770	5,200	5,500	4,771
Repairs & Renewals Fund	4110	1,310	1,350	1,350	1,350	1,350
Annual Play Equipment						
Inspection	4115	282	290	290	290	290
Security	4126	2,904	2,960	2,960	2,480	2,036
Meadow Cutting	4127	200	210	200	200	200
Insurance	4129	299	310	300	300	306
GROSS EXPENDITURE		9,110	10,890	10,300	10,120	8,953
INCOME						
Section 106	1106	27,748	27,750	27,750	27,750	27,749
Sponsorship	1125	0	0	0	0	0
GROSS INCOME		27,748	27,750	27,750	27,750	27,749
NET EXPENDITURE		-18,638	-16,860	-17,450	-17,630	-18,796

				First	Second	
				Revised	Revised	
Code		Actual	Estimate	Estimate	Estimate	Actual
CENTRAL ESTABLISHMENT	101	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Mayoralty						
Mayor's Allowance	4001	3,000	3,090	500	500	0
Mayor's Sunday/Mayor Making	4002	1,166	1,400	0	0	0
Civic Functions	4004	2,362	3,090	1,000	500	120
Mayoral Car	4010	4,232	3,750	3,000	3,000	2,732
Badges/Shields/Insignia	4011	588	2,000	0	250	161
Mayoral Robes	4765	850	550	0	0	0
Employees						
Pensions	4902	4,910	3,900	3,900	3,850	3,852
Subsistence/Travel & Vehicle Costs	4019	1,573	1,800	1,000	850	399
Honoraria Payment	4020	1,009	1,030	0	1,030	1,030
Advertising/Appointments	4023	100	200	250	200	200
Uniforms	4021	3,351	3,320	2,500	2,500	2,359
Staff Training & Health & Safety	4022	2,222	2,580	1,500	500	1,193
Protective Clothing & Equipment	4024	0	0	0	5,000	4,620
Establishment Expenses						
Printing & Stationery	4025	5,722	5,150	4,000	3,000	2,680
Postage	4027	2,413	2,320	2,000	2,300	2,143
Telephones	4028	6,928	7,160	7,000	8,000	7,544
Information Technology	4029	13,315	13,390	13,000	15,000	15,607
Insurance	4129	3,598	3,710	3,710	3,680	3,678
Audit	4031	2,400	2,400	2,400	2,000	2,000
Consultancy: Personnel/Legal/Audit	4137	7,167	7,730	3,000	3,000	2,660
Office Equipment	4032	644	520	0	0	0
Office Equipment R & R Fund	4860	750	770	0	0	0
Publications	4034	35	50	50	50	64
Bank Charges	4039	2,748	2,580	2,580	3,250	3,186
Conferences/Seminars	4036	934	1,000	0	0	0
Other Expenditure						
Subscriptions	4041	851	770	770	900	906
Grant - St Marys Church	4045	1,760	1,800	1,800	1,800	1,800
Grants - Voluntary Bodies Room						
Hire	4044	3,060	3,710	0	0	0
Grants - Citizens Advice Bureau	4048	5,000	5,000	5,000	5,000	5,000
Grants - Newark Twinning						
Association	4049	530	550	550	0	0
Defibrillator	4042	153	150	150	150	150
Election Costs	4061	11,000	11,000	6,000	5,500	5,500
GROSS EXPENDITURE		94,371	96,470	65,660	71,810	69,584

TOWN HALL	Code			First	Second	
		Actual	Estimate	Revised	Revised	Actual
		2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Premises						
Maintenance & Equipment	4101	14,911	15,900	14,000	11,000	9,554
Electricity	4103	8,156	8,500	8,500	8,500	5,936
Gas	4104	16,831	17,000	17,000	15,000	13,204
Rents	4107	109	110	110	110	112
Rates	4105	20,376	20,990	20,990	20,700	20,709
Sewerage/Water Charges	4106	1,675	1,600	1,600	1,600	1,561
Town Hall Maintenance Reserve	4860	50,000	51,500	51,500	51,500	51,500
Supplies and Services						
Contractual Services	4122	10,089	10,880	10,000	10,250	10,371
Marketing & Promotion	4125	1,033	1,030	0	0	0
Refreshments	4035	1,838	1,740	750	250	172
Bookings Expenditure	4163	2,211	2,660	0	0	0
Bar Purchases	4168/71	4,428	4,000	1,000	0	750
Establishment Expenses						
Insurance	4129	5,611	5,780	5,780	5,730	5,736
Subscription/Licences	4131	937	980	950	950	778
GROSS EXPENDITURE		138,205	142,670	132,180	125,590	120,383
INCOME						
Lettings	1160/63	8,359	10,000	0	0	0
Refreshments	1035	540	600	100	0	36
Town Hall Bar	1168/71	6,849	8,000	2,000	0	218
GROSS INCOME		15,748	18,600	2,100	0	254
NET EXPENDITURE		122,457	124,070	130,080	125,590	120,129

	Code			First	Second	Actual
		Actual	Estimate	Revised	Revised	
		2019/20	2020/21	Estimate	Estimate	
BUTTERMARKET	202	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Premises						
Maintenance & Equipment	4101	2,516	2,500	2,500	2,500	3,226
Electricity	4103	1,479	250	2,000	3,000	4,850
Contractual Services	4122	500	1,000	500	250	200
Contingency	4861	20,000	35,000	25,000	20,000	17,329
GROSS EXPENDITURE		24,495	38,750	30,000	25,750	25,605
INCOME						
Rents	1107	6,430	9,480	5,000	7,500	7,323
GROSS INCOME		6,430	9,480	5,000	7,500	7,323
NET EXPENDITURE		18,065	29,270	25,000	18,250	18,282

	Code			First	Second	
				Revised	Revised	
		Actual	Estimate	Estimate	Estimate	Actual
CEMETERY & ALLOTMENTS	301/2	2019/20	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Premises						
Maintenance of Allotments	4102	4,348	4,240	4,300	6,000	7,261
Cemetery Upkeep of Grounds	4322	24,797	25,570	25,570	25,570	25,782
Rates	4105	8,347	8,600	8,600	8,500	8,483
Electricity	4103	1,323	1,200	1,300	1,300	1,082
Gas	4104	1,430	1,400	1,400	1,400	1,084
Water and Sewerage	4106	785	750	800	800	849
Capital Funding						
R & R Fund Cemetery	4830	5,000	5,150	2,500	2,500	2,500
Supplies and Services						
Equip, Tools & Materials	4320	2,175	2,060	2,000	2,000	1,526
Vehicle & Machinery Costs						
	4310-13	13,479	12,880	13,000	13,000	11,890
Establishment Expenses						
Telephone	4028	3,180	3,180	3,180	3,000	3,354
Insurance	4129	8,088	8,330	8,100	8,270	8,269
GROSS EXPENDITURE		72,952	73,360	70,750	72,340	72,080
INCOME						
Allotment Rents	1350	6,067	5,750	6,000	6,000	5,888
Plinths/Memorial Tablets	1362	21,133	24,750	20,000	22,000	22,853
General Fees	1360	99,074	90,640	90,000	90,000	85,741
GROSS INCOME		126,274	121,140	116,000	118,000	114,482
NET EXPENDITURE		-53,322	-47,780	-45,250	-45,660	-42,402

ENVIRONMENT & CLIMATE CHANGE	Code			First	Second	Actual
		Actual	Estimate	Revised	Revised	
		2019/20	2020/21	Estimate	Estimate	
303	2019/20	2020/21	2020/21	2020/21	2020/21	2020/21
		£	£	£	£	£
Dog Litter Bins	4324	7,337	9,490	7,500	9,490	9,490
Street Furniture	4325	1,396	1,640	1,500	1,500	125
Town Centre Sweeping	4050	10,500	11,000	11,000	11,000	10,500
Newark in Bloom	4340	25,612	25,750	25,750	23,800	23,130
Green Flag/Heritage Site	4116	0	520	330	330	329
Tree Planting	4327	0	0	0	7,500	4,138
Climate Change Projects		0	0	0	0	0
GROSS EXPENDITURE		44,845	48,400	46,080	53,620	47,712
INCOME						
Newark in Bloom	1340	9,597	9,600	250	200	198
Community Infrastructure Levy	1110	0	0	0	7,500	4,138
GROSS INCOME		9,597	9,600	250	7,700	4,336
NET EXPENDITURE		35,248	38,800	45,830	45,920	43,376

Code				First	Second		
				Revised	Revised		
		Actual	Estimate	Estimate	Estimate	Actual	
PUBLIC CONVENIENCES		401	2019/20	2020/21	2020/21	2020/21	2020/21
			£	£	£	£	£
Employees							
Payroll: Gross	4900	114,446	97,000	90,000	100,000	107,985	
National Insurance	4901	6,351	6,500	6,500	6,500	5,913	
Superannuation	4902	17,266	20,000	15,000	22,000	20,782	
Premises							
Repairs and Maintenance	4601	5,627	5,840	4,000	4,000	3,625	
Rates	4105	13,453	13,850	0	0	0	
Electricity	4103	13,725	13,000	12,000	12,500	13,881	
Gas	4104	918	1,400	1,000	1,000	1,102	
Water & Sewerage	4106	9,893	6,000	6,000	4,000	6,036	
Repairs & Renewals Fund	4860	5,000	5,150	2,500	2,500	2,500	
Supplies & Services							
Materials Inc. Cleaning	4602	3,667	3,600	3,600	1,500	1,298	
Contractual Services	4622	3,793	5,150	4,000	4,000	2,959	
Establishment Expenses							
Telephone Costs	4028	1,338	1,280	1,000	1,000	817	
Insurance	4129	1,069	1,100	1,100	1,090	1,093	
GROSS EXPENDITURE		196,546	179,870	146,700	160,090	167,991	
INCOME							
Vending & Weighing Machines	1635/40	30	20	0	0	0	
St Marks Charges	1620	7,544	9,000	1,000	500	554	
London Road Charges	1618	1,709	2,250	0	0	0	
Tolney Lane Charges	1619	5,899	6,250	0	0	310	
Rents Tolney Lane Kiosk	1621	3,725	3,720	3,720	3,720	3,725	
Rents London Road Kiosk	1622	7,192	6,950	6,900	6,900	6,900	
NSDC - SLA	1650	34,000	35,000	26,250	26,250	26,250	
GROSS INCOME		60,099	63,190	37,870	37,370	37,739	
NET EXPENDITURE		136,447	116,680	108,830	122,720	130,252	

	Code			First	Second	Actual
		Actual	Estimate	Revised	Revised	
		2019/20	2020/21	Estimate	Estimate	
LEISURE & ECONOMIC DEV	501					
		£	£	£	£	£
Promotions						
Christmas Lights Displays	4725	61,665	63,140	63,140	58,000	56,152
Christmas Lights Promotions	4726	15,493	15,450	0	0	2,775
Museum/Civic Regalia						
Museum Revenue	4770	2,598	2,580	500	500	372
Museum Acquisitions	4772	0	0	0	0	0
Museum Insurance cover	4129	4,743	4,880	4,880	4,850	4,849
Arts & Entertainment Programme						
Band Concerts	4720	8,711	19,000	0	0	0
Violin School Event	4722	250	250	0	0	0
Newark Festival	4723	61,500	45,000	20,000	20,000	20,000
Newark Half Marathon	4051	1,000	1,000	0	0	0
Marketing & Promotion	4745/50	26,307	29,250	20,000	21,800	14,339
Twining/Friendship Links						
Civic Twining	4750	1,001	1,150	0	0	0
Friends Support Groups	4760	0	260	0	0	0
Admin. Expenses						
Consultancy: Personnel/Legal/I Audit	4137	8,500	8,760	0	0	0
GROSS EXPENDITURE		191,768	190,720	108,520	105,150	98,487
INCOME						
Sunday Band Concerts	1720	1,784	2,000	0	0	0
Christmas Lights	1726	1,200	1,000	0	0	3,000
Museum	1770	1,992	1,550	0	120	124
GROSS INCOME		4,976	4,550	0	120	3,124
NET EXPENDITURE		186,792	186,170	108,520	105,030	95,363

REPAIRS AND RENEWALS FUNDS 2020/21					
	Balance 31.03.2020	Contrib. 2020/21	Actual Expend	Projects	Balance 31.03.2021
	£	£	£		£
ALLOTMENTS					
	175				175
CEMETERY					
	46,654	2,500		2020/21 Revenue provision	
		9,100		Sale of Vehicles	
			-11,438	Tree Works	
			-2,472	Memorial Seats	
					44,344
INFORMATION TECHNOLOGY	332	4,240		2020/21 Revenue provision	
			-2,716	Laptops	
					1,856
OFFICE EQUIPMENT	9,303	0		2020/21 Revenue provision	
					9,303
MARKET PLACE	14,187	5,000		2020/21 Revenue provision	
			-6,047	Electric Repairs	
			-1,131	Bollard Repairs	
					12,009
PUBLIC CONVENIENCES	21,030	2,500		2020/21 Revenue provision	
			-795	Tolney Lane Door Repairs	
			-2,792	Painting Tolney Lane Toilets	
					19,943
PARKS & PLAYING FIELDS	49,321	7,500		2020/21 Revenue provision	
			-12,846	Fountain Gardens Footpath Repairs	
			-7,225	Riverside Play Equipment	
					36,750
PARKS SHERWOOD AVE.	4,906			Miscellaneous	
		4,240		2020/21 Revenue provision	
			-8,639	Skate Park Refurbishments	
					507
PARKS PRIVATE ESTATES PLAY AREA	6,990	1,350		2020/21 Revenue provision	
					8,340
Totals	152,898	36,430	-56,101		133,227

RESERVE FUNDS 2020/21					
	Balance 31.03.2020	Contrib. 2020/21	Expend	Projects	Balance 31.03.2021
	£	£	£		£
CAPITAL RECEIPTS					
	-713,412				
			-2,036	Cemetery Improvements	
			-13,047	Ransome & Marles Cricket Club	
			0	South Church Walk Land Purchase	
			-760	Statue Relocation	
			-5,750	Scag Mower	
			-23,055	Street Furniture Painting	
			-11,703	Dog Bins	
					-769,763
DORIS BAINBRIDGE INVESTMENT FUND					
	0	2,000		Investment Interest	
					2,000
ELECTIONS					
	3,813	4,400		Adjustment Town Council Elections May 2019	
		5,500		2020/21 Revenue provision	
					13,713
RISK MANAGEMENT					
	946			Miscellaneous	
					946
TOWN HALL					
	322,033	51,500		2020/21 Revenue provision	
			-3,636	Heating Pumps	
			-3,025	Painting	
			-3,475	Roof repairs	
					363,397
MUSEUM					
	7,656				
		2,587		R Kiddey Legacy Gift	
					10,243
BUTTERMARKET AND NEIGHBOURHOOD PLAN					
	80,000				
					80,000
DEVOLUTION AGREEMENT RESERVE					
	0	75,000		2020/21 Revenue provision	
					75000
LOCAL IMPROVEMENT SCHEME					
	37500	12500		2020/21 Revenue Income	
					50000
Totals	-261,464	153,487	-66,487		0
					-174,464

SECTION 106 AGREEMENTS					
2020/21					
	Balance	Contrib.	Probable	Projects	Balance
	31.03.2020	2020/21	Expend		31.03.2021
	£	£	£		£
COMMUNITY INFRASTRUCTURE LEVY	37,056				
		31,464		CIL Income 2020/21	
			-4,138	Tree Planting	
					64,382
GRANGE ROAD	21,065				
			-3,402	Revenue Expenditure	
					17,663
FARNDON ROAD					
DE HAVILLAND WAY	926				
			-926	Revenue Expenditure	
					0
NEWBURY ROAD					
OPEN SPACE & PLAY AREA	32,703				
			-16,352	Revenue Expenditure	
					16,351
AUTUMN CROFT					
	30,000				
			-5,000	Revenue Expenditure	
					25,000
BARNBY ROAD					
	16,688				
			-2,069	Revenue Expenditure	
					14,619
Totals	138,438	31,464	-31,887		138,015

APPENDIX B

**NEWARK TOWN COUNCIL
BALANCE SHEET FOR THE FINANCIAL YEAR
ENDED 31 MARCH 2021**

2019/20			2020/21	
£	£		£	£
14,439,840		Fixed Assets	14,476,895	
3,072,803		Land and Buildings	3,113,496	
		Vehicles, Plant and equipment		
1		Non Operational Assets	1	
971,322		Community Assets	991,129	
<u>2,279,920</u>		Long Term Investments	<u>2,279,920</u>	
	20,763,886	Total Fixed Assets		20,861,441
		Current Assets		
1,541		Stock and Work in Progress	791	
138,022		Debtors and Prepayments	135,770	
150,000		Short Term Investments	290,000	
<u>108,977</u>	398,540	Cash at Bank and in Hand	<u>-17</u>	426,544
		Current Liabilities		
-120,117		Creditors and Receipts in advance		-67,837
	-120,117			
	<u>278,423</u>	NET CURRENT ASSETS		<u>358,706</u>
		Long Term Liabilities		
	-1,300,800	Long Term Borrowing		-1,270,304
		TOTAL ASSETS less LIABILITIES		<u>19,949,843</u>
	<u>19,741,509</u>			
		Represented by:		
		RESERVES		
19,463,086		Capital Financing Account	19,591,137	
-713,412		Capital Receipts	-769,763	
		General & Earmarked Reserves	726,524	
592,347		Section 106 Agreements	138,015	
138,438		General Fund	<u>263,930</u>	<u>19,949,843</u>
<u>261,050</u>	<u>19,741,509</u>			

PLEASE SEE ACCOUNTS SECTION ON WEBSITE

www.newark.gov.uk

TOWN COUNCIL

SUBJECT:	DORIS BAINBRIDGE TRUST FUND FINAL ACCOUNTS 2020/21
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members are recommended to :-

- (i) Approve the financial accounts for the 2020/21 financial year.

2. Background

2.1 In 1996 the Town Council was bequeathed the sum of £56,018 from a lady by the name of Doris Bainbridge, to be held in Trust and used for works at Newark Castle and its' grounds.

2.2 It has been agreed that, acting in their capacity as Trustees, Members of the Town Council should have regard to the best interests of the Charity as their paramount consideration, as distinct from the wider interest of the Town Council. Further, that as the Trust specifically refers to the Town Mayor and Town Councillors of Newark-on-Trent, the responsibility for making decisions on the Trust and the application of Trust Funds should be retained by the Full Town Council.

2.3 The Capital Sum became available to be spent, in accordance with the objectives of the Trust, on 1st February 2017.

At the meeting of the Full Town Council held on 22nd February 2017 it was agreed that £28,920 would be spent on the installation of Christmas Lights in trees located in the Castle Grounds. A further £1,000 has been now been paid to the District Council as an initial contribution to the Gatehouse project at the Castle.

This leaves a balance uncommitted of the Capital Sum of £26,098. This is available to support other projects at the Castle Grounds which support the purposes of the Trust

2.4 I would remind Members that at the meeting of the Town Council held on 24th February 2016, approval was given to invest the capital sum with CCLA, in their Local Authority Property Fund (Minute TC45/15/16 Refers).

This has resulted in Investment Income increasing significantly from previous years, but has clearly been offset, to a certain extent, by the expenditure incurred as set out above, interest of £1,083.96 has been achieved in the 2020/21 financial year.

3. Annual Accounts

3.1 As a Trust the accounts should be shown separately from those of the Town Council; I have attached at Appendix 1 the accounts for 2020/21.

3.2 The revenue account shows a transfer of £1,083.96 to an Interest Reserve Fund. This reflects the cancellation of the planned Sunday Band Concerts due to the Coronavirus. This sum will now be available to support the cost of future Sunday Band Concerts held in the Castle Grounds.

4. Financial, Legal, Risk, Equality & Environmental Issues

4.1 None.

Background Papers:	Doris Bainbridge Trust file.
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

Trust Funds - Doris Bainbridge Bequest Trust Fund

The Town Council is the sole managing trustee for the Doris Bainbridge Trust Fund.

The bequest of Mrs Doris Bainbridge (£56,018) was received in January 1998 and has been invested on a long term basis. In accordance with the terms of the Bequest the capital must be held for 20 years before it can be used to support the objectives of the Trust. This period expired on 31st January 2017.

The investment interest achieved can also be used for the benefit of the Castle and Grounds.

In the 2020/21 financial year the accrued interest was retained in an Interest Reserve Fund to support future summer band concerts which are held in the Castle Grounds.

Revenue Account		
2019/20		2020/21
£		£
	Income	
		0
1,441.96	Interest	1083.96
<u>1441.96</u>	Total Income	<u>1083.96</u>
	Expenditure	
	Transfer to Reserve Fund	1083.96
0	Band Concerts	0
1,441.96	Total Expenditure	<u>1083.96</u>
<u>2,131.06</u>		
Balance Sheet		
	Assets	
26,098.00	Investments	26,098.00
0.10	Cash at Bank	1,084.06
<u>26,098.10</u>	Total Assets	<u>27,182.06</u>
	Represented By:	
	Reserve Funds	
26,098.10	Capital Reserve	26098.10
0	Interest Reserve	1,083.96
<u>26,098.10</u>	Total	<u>27,182.06</u>

TOWN COUNCIL

SUBJECT:	CHEQUE SIGNATORIES
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members are asked to:

- (i) To approve the list of authorised cheque signatories to the Town Council’s main bank accounts for the Civic Year 2021 – 2022 as recommended in the report,
- (ii) To approve the list of authorised cheque signatories to the Town Mayor’s Charity bank account for the Civic Year 2021 – 2022 as recommended in the report,

2. Background

2.1 Financial Regulation 6.4 currently states that ‘cheques and requests for auto-payments to be processed against the Council’s bank account shall be signed by two Members, normally being the Chairmen or Vice-Chairmen of the Town Council’s Committees, together with one of the following Officers, the Town Clerk (being the Acting Responsible Finance Officer) and the Deputy Town Clerk.

2.2 In accordance with 2.1 above, the following Councillors be nominated cheque signatories:

Councillors:	J Henderson	Chairman	Finance & General Purposes Committee
	Mrs I Brown	Vice-Chairman	Finance & General Purposes Committee
	Mrs G Dawn	Chairman	Planning Committee
	J Olson	Vice-Chairman	Planning Committee

2.3 In accordance with previous practice, the Committee is also asked to approve the inclusion of the Town Mayor, Councillor L Geary, in the above list.

2.4 In addition to the Town Council’s main bank account a separate Town Mayor’s Charity bank account is open which is used for any transactions relating to the Town Mayor’s charitable transactions during the year.

This is currently operated with two signatures being required; namely the Town Mayor for the civic year and the Town Clerk.

It is really helpful, in order to better facilitate the authorisation of cheques, if this arrangement includes three signatures. Cheques can then be signed in the event that one of the signatures is not available.

If Members agree with this suggestion then any two of the following approved signatories are proposed:

Town Mayor – Cllr L Geary

Chairman of Finance & General Purposes Committee – Cllr J Henderson

Town Clerk – Alan Mellor

3. Financial Legal, Equality, Risk and Environmental Issues

None.

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

TOWN COUNCIL MEETING

SUBJECT:	NEWARK ROYAL MARKET AND MARKET RIGHTS
REPORT BY:	MARKETS MANAGER

1. Recommendations

- 1.1 Members are asked to consider the formal resolution for the holding of Markets at Newark Market Place, as facilitated by Part 3 of the Food Act 1984 on Mondays, Tuesdays, Thursdays, Fridays, Saturdays and Sundays.

2. Background

Newark Royal Market

- 2.1 Following discussions with a specialist markets legal advisor it is confirmed that Newark Market rights, granted by Royal Charter in 1329, relate only to the market held on Wednesdays and an annual May fair.
- 2.2 To ensure that we can seek the protection of all of our markets held on other days or the week, the Town Council is required to formally mandate the establishment of its market following acquisition through devolution. Part 3 of the Food Act 1984 provides for such markets to be established on any day(s) it chooses.
- 2.3 Markets are currently held on every day of the week with the exception of Tuesdays.

The market days to be mandated are:

All additional days of the week to Wednesdays, for markets to be held at Newark Market Place.
- 2.4 The formal mandating of such rights is a prerequisite to allow legal defence and protection of our markets against any other rival market that may seek to operate in the local area, and in doing so, may cause impediment and adverse effect to the Newark Market.

3. Market Rights

- 3.1 The Town Council through its devolution agreement with Newark and Sherwood District Council has market rights, granted by Royal Charter, which means it can seek legal protection from rival markets.
- 3.2 This protection extends to six-and-two-third miles from Newark Market Place and so extends beyond the Council's local government boundary.
- 3.3 The devolution agreement provides that Newark and Sherwood District Council will seek to protect the market rights enjoyed by the Town Council against rival markets and to that end are likely to need to compile a markets licencing policy to enable any

required enforcement of the Town Councils rights.

The licensing of another market can extend the protection boundary beyond six and two third miles.

- 3.4 In addition, the District Council will need to make arrangements to regulate such rival markets to ensure that any person or organisation wishing to operate a rival market or car boot sale within this boundary will only be permitted to do so with the Council's prior agreement.
- 3.5 A licence, with a potential licence fee, could then be issued which will waive the Council's right to take legal action for that event. The licence only relates to Council market rights, the organiser will still need to obtain any other consents and permissions needed, whether statutory or private.
- 3.6 It will be by negotiation as to whether the District Council or the Town Council will take any fees received.
- 3.7 The Devolution agreement does stipulate that the Town Council will be liable for all costs incurred by the District Council in defending its market rights. An estimate of such costs will be sought and agreed by the Town Council before any instruction is given by the Town Council for the District Council to take appropriate action

4. Financial, Legal, Equality, Risk and Environmental issues

- 4.1 Without the formal mandating of all markets there is a risk that it will not be possible to enforce our market rights which could then lead to an adverse impact on the viability of such markets.

Background Papers:	None
Lead Officer:	Ian Harrison Tel: 01636 681495 Email: ian.harrison@newark.gov.uk

FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	REPRESENTATION ON OUTSIDE BODIES
REPORT BY:	TOWN CLERK

1. Recommendation

1.1 That Members consider the appointment of Town Council representatives on Outside Bodies for the 2021/22 Civic Year.

2. Background

2.1 In accordance with previous practice, Members are requested to consider the appointment of representatives to the Outside Bodies shown at Appendix 1.

2.2 Members are asked to review the appointments highlighted in **RED**.

A number of the non-charity appointments are for a Civic Year, I am aware that a number of these bodies haven't met for some time due to the impacts of the Coronavirus restrictions. This position may well continue for the current Civic Year and therefore Members may wish to consider whether or not such appointments are necessary at this time.

2.3 The Outside Bodies listed at Appendix 1 are a mix of registered Charities and other bodies that are not so formally constituted. The role of Members when sitting on these bodies are summarised below:

(i) Charities – these organisations are seeking Town Councillors to serve as they are seen as being ‘upstanding’ members and representatives of the local community. Their role on the Charity is not to represent the Town Council, indeed by law they should always act in the best interest of the Charity concerned, irrespective of any implications that decision could have for the Town Council. The following organisations fall into this category:

- Hospital of St Leonard of Newark
- Lilley & Stone School Charities
- Magnus Educational Foundation
- Newark Mind
- Newark Municipal Charities
- Newark & Sherwood CVS
- W E Knight Education Trust

(ii) Other Bodies – the remainder of outside bodies are more focussed on actual service delivery/projects often influencing other service

providers in and around Newark. On these bodies the role of the Town Councillor is more as a representative of the Town Council and should be focussed on what is in the Town Council's interest rather than the body itself.

3. Financial, Legal, Equality, Risk and Environmental Issues

3.1 None.

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

REPRESENTATION ON OUTSIDE BODIES – UPDATED FGP 12TH JUNE 2019

OUTSIDE BODY	TOWN COUNCIL REPRESENTATION	TERM OF OFFICE
East Midlands Museum Service	Town Hall Curator	Civic Year
Hospital of St Leonard of Newark	Town Mayor – ex officio Cllr L Goff Mr R Williams	4 year term to June 2023 4 year term to February 2022
Lilley & Stone School Charities	Town Mayor – ex officio Cllr T Mathias Cllr E Cropper	4 year term to June 2023 4 year term to June 2023
Magnus Educational Foundation	Town Mayor – ex officio Cllr J Baggaley Cllr J Henderson	4 year term to June 2023 4 year term to June 2023
Newark Allotments & Gardens Assn	Cllr J Henderson	Civic Year
Newark Civic Trust Awards	Town Mayor	Permanent
Newark Healthcare Consultative Group	Cllr Mrs I Brown Vacancy	Civic Year Civic Year
Newark Mind	Cllr J Olson	Civic Year
Newark Municipal Charities	Mr D Hyde Cllr M Skinner	4 year term to February 2020 4 year term to February 2022

Friends of Newark Cemetery	Deputy Town Clerk Cllr L Goff	Civic Year Civic Year
Newark on Trent Twinning Association	Town Mayor – ex officio Cllr L Geary Cllr E Cropper	Civic Year Civic Year
Newark & Sherwood CVS	Cllr L Geary	Civic Year
Safer Neighbourhood Groups	All Councillors	
W E Knight Education Trust	Cllr Mrs G Dawn Cllr J Baggaley Cllr T Mathias	3 year term to June 2022 3 year term to June 2022 3 year term to June 2022
Newark in Bloom	Cllr Mrs G Dawn	Civic Year
Newark Heritage Forum	Cllr Mrs G Dawn	Civic Year