



TOWN COUNCIL MEETING

WEDNESDAY 13TH DECEMBER 2017

Thursday 7th December 2017

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.30pm on Wednesday 13th December 2017 to be held in the Council Chamber at the Town Hall.

Yours sincerely

Mr Alan Mellor
Town Clerk



A G E N D A

1	Apologies for Absence		
2	To approve the Minutes of the Meeting of the Town Council held on Wednesday 20 th September 2017	Minutes Attached	Page 5
3	To receive Declarations of Interest from Members and Officers	Verbal	
4	To receive the Minutes of the following Committees:		
4a	Planning Committee held on Wednesday 27 th September 2017	Minutes Attached	Page 9
4b	Finance & General Purposes Committee held on Wednesday 4 th October 2017	Minutes Attached	Page 15
4c	Planning Committee held on Wednesday 1 st November 2017	Minutes Attached	Page 19
4d	Finance & General Purposes Committee held on Wednesday 8 th November 2017	Minutes Attached	Page 25
4e	Planning Committee held on Wednesday 29 th November 2017	Minutes Attached	Page 31
4f	Finance & General Purposes Committee held on Wednesday 6 th December 2017	MINUTES TO FOLLOW	Page 37
5	Town Mayor's Announcements	Verbal Report	
6	Town Council Leader's Announcements	Verbal Report	
7	Town Clerk's Announcements	Verbal Report	
8	Notice of Motion	Report Attached	Page 39
9	PWLB Loans	Report Attached	Page 43

Pre-Group Meetings:

1	7.00pm	Conservative Group	Committee Room
2	7.00pm	Independents	Pickin Room
3	7.00pm	Labour Group	Old Robing Room



NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
 Tel: 01636 680 333 ~ Fax: 01636 680 350
 Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 2

Committee Date: Wednesday 13th December 2017

Minutes of the Meeting of the Town Council held on Wednesday 20th September 2017 in the Council Chamber of the Town Hall.

Membership Present:	Town Mayor	Cllr Mrs Rita Crowe (in the Chair)
	Councillors	Mrs C Barker-Powell Mrs I Brown M Cleasby M G Cope Cllr R A Crowe Mrs G Dawn P Duncan Ms H Gent K Girling L Goff S Haynes D Hyde D Jones (Ap) D Lloyd T Roberts MBE M Skinner (Ap) R Williams
Apologies received from:	Councillors	D Jones, M Skinner
Town Council Staff:	Town Clerk	Alan Mellor
	Mayor's Officer	P Tomlinson
Public:	There was one member of the public present.	
Venue:	Council Chamber	Town Hall

TC16/17/18 Minutes of the Town Council Meeting held on Thursday 22nd June 2017

The Minutes of the Town Council Meeting held on Thursday 22nd June 2017 were **AGREED** as a true and accurate record, and signed by the Mayor.

TC17/17/18 Declarations of Interest

It was **AGREED** to accept Members Declarations if any arose during the meeting; all Declarations of Interest should already be contained within the Agenda reports.

TC18/17/18 Minutes of the Planning Committee, Wednesday 28th June 2017

The Chairman, Cllr T Roberts MBE, presented the Minutes of the Meeting of the Planning Committee held on Wednesday 28th June 2017.

TC19/17/18 Minutes of the Finance & General Purposes Committee, Wednesday 12th July 2017

The Chairman, Cllr D Lloyd, presented the Minutes of the Finance & General Purposes Committee held on Wednesday 12th July 2017.

TC20/17/18 Minutes of the Planning Committee, Wednesday 2nd August 2017

The Chairman, Cllr T Roberts MBE, presented the Minutes of the Meeting of the Planning Committee held on Wednesday 2nd August 2017.

TC21/17/18 Minutes of the Planning Committee, Wednesday 30th August 2017

The Chairman, Cllr T Roberts MBE, presented the Minutes of the Meeting of the Planning Committee held on Wednesday 30th August 2017.

TC22/17/18 Minutes of the Finance & General Purposes Committee, Wednesday 6th Sept 2017

The Chairman, Cllr D Lloyd, presented the Minutes of the Finance & General Purposes Committee held on Wednesday 6th September 2017.

Cllr M Cope said that in Minute FGP 27/17/18 – Allotment Agreement Review; he had not been accurately quoted, the Town Clerk replied that this should be raised again at the next meeting of that Committee when the Minutes will be submitted for approval.

TC23/17/18 Town Mayor's Announcements

The Town Mayor, Councillor Mrs Rita Crowe, reminded Members that the Annual Air Bridge Commemoration Service was to be held on Sunday at Newark Cemetery.

The Mayor also informed Members that her Quiz Night on Monday 25th September was now fully booked.

The Mayor was pleased to report that Newark had achieved a 'Gold Award' in the East Midlands Britain in Bloom. This was a great achievement that would be marked with a ceremony in the Town Hall in the near future.

TC24/17/18 Town Council Leader's Announcements

The Town Council Leader, Cllr D Lloyd had no Announcements.

TC25/17/18 Town Clerk's Announcements

The Town Clerk, Mr Alan Mellor, had no Announcements.

TC26/17/18 Notice of Motion

Members **CONSIDERED** the following motion put to the Town Council in accordance with Standing Order 6 (1).

Motion proposed by Cllr D Lloyd, seconded by Cllr K Girling

- (i) Newark Police Station Custody Suite

Cllr D Lloyd moved the motion, and went through the reason for the submission of this motion.

He said that this proposal was solely focussed on the aim of achieving a financial saving but with seemingly no assessment of the impact that it would have on the resulting Police resources that would be available in Newark. The local community are already concerned about the level of police resources in the town with many seeing the current provision as being inadequate. For example Newark has a significant night time economy attracting significant numbers of people into the town, particularly at the weekends; this currently places a strain on police officer resources and any changes, like these, which will result in officers being taken away from the town are not acceptable.

He was convinced that without the ability for police officers to keep arrested individuals in the Newark custody suite, they would be required to accompany them to the Mansfield or Bridewell police stations and be lost to the streets of Newark for long periods of time.

This proposal is a further example of the process of attrition that will further reduce available police resources and could result in an increase in crime within Newark at the expense of the local community.

This proposal is ill thought out and could have disastrous implications for the local community that will see a further reduction in the already stretched resources available in Newark.

Cllr K Girling then formally seconded the motion.

Cllr L Goff said that too many public services were being lost in Newark and he fully supported the motion.

Cllr T Roberts MBE concurred with the arguments put forward. The Police Station was designed to provide a full range of police services, available to local officers.

There was a danger of a gradual erosion of these services being lost from Newark Police Station which could undermine the longer term viability of the site. The Police Station in Newark is a vital and necessary aspect to help make the local community feel safe.

Cllr K Girling said he was concerned that future plans would further remove emergency services in Newark. Newark was a growing community that needs these services.

Cllr D Lloyd concluded that all the comments made by him and other Members were no criticism of police officers who work to keep the community safe. He hoped that this motion would make Senior Officers think again about this proposal.

Following discussion it was **AGREED UNANIMOUSLY** that Newark Town Council

resolves to:

- (i) Object to the closure of the Custody Suite at Newark Police Station on the basis that it will result in a reduction in the resources available to police the local community in and around Newark.
- (ii) Seek an assurance from the Chief Constable and the Police Commissioner for Nottinghamshire that Newark Police Station will be retained in its current status in the long term.

Meeting Closed:	7.55pm	Next Meeting:	Wednesday 13th December 2017
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Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
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Agenda Item No: 4a

Committee Date: Wednesday 13th December 2017

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee held on Wednesday 27th September 2017 in the Council Chamber, Town Hall.

Membership Present:	Councillor	T Roberts MBE (Chairman)
	Councillor	M Skinner (Vice-Chairman) Mrs C Barker-Powell (Ap) Mrs G Dawn (A) Ms H Gent L Goff S Haynes D Hyde (Ap) D Lloyd (A) R Williams
In Attendance	Town Clerk Councillors	Alan Mellor R A Crowe & Mrs R Crowe
Apologies	Cllrs Mrs C Barker-Powell & D Hyde	
Taking Minutes:	Planning Administrator	Mrs J Hemsall
Public:	There were no members of the public present.	
Venue:	Council Chamber, Town Hall	

PR28/17/18 **Minutes**

The Minutes of the last meeting held on Wednesday 30th August 2017 were **AGREED** and signed as a true and correct record.

PR29/17/18 **Matters Arising**

There were no matters arising.

PR30/17/18 **Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR31/17/18 **Outstanding Planning Applications**

17/01014/ADV **Access Models, 43-45 Castle Gate, Newark**

& Non-illuminated hanging sign and fascia signs to corner of passageway.

17/01064/LBC

No Objection was raised to this application.

17/01437/LBC **Newark Castle Station, Great North Road, Newark**

2 no non-illuminated signs, 1 main entrance sign made of aluminium with enamel finish graphics. Mounted with coated steel brackets above entrance. 2 platform signs made of aluminium with enamel finish graphics mounted with steel brackets above entrance.

No Objection was raised to this application.

17/01507/FUL **37-39 Kirk Gate, Newark**

Change of use of the rear of the ground floor from coffee shop to 1 bed apartment. Change of use of the first floor from coffee shop to 2 bed apartment.

No Objection was raised to this application.

17/01538/LBC **37A Stodman Street, Newark**

Internal re-fit of existing layout consisting of removal of non-graded internal stud partition wall and glazing. Alteration of existing internal ramp access and redecoration throughout. No structural alterations made to the Listed Building. Existing shop front and existing stair well to remain, to be made good and redecorated.

No Objection was raised to this application.

17/01554/ADV **37A Stodman Street, Newark**

Fascia sign – individual letters fixed to a fascia panel with locaters/pins with halo lighting. Projecting sign – double sided externally illuminated projecting sign unit.

No Objection was raised to this application provided that it complied with the Newark & Sherwood District Council's Policy regarding lighting within a Conservation Area.

- 17/01562/FUL 10/11 Saracens Head Yard, Newark**
 Form opening between units 10 and 11 at ground and first floor. Modify existing staircase in Unit 11 and install new staircase to Unit 11. Change of Class A1 use to Class A3 for units 10 and 11.
No Objection was raised to this application.
- 17/01573/RMA Land off Hutchinson Road, Newark**
 Submission of reserved matters in pursuance of conditions 02, 04,05,06,07,010,011 and 012 of outline planning permission ref no. 15/01839/OUT for proposed residential development.
No Objection was raised to this application.
- 17/01584/ADV Former B & Q Plc, Northern Road, Newark**
 2 no. internally illuminated with LED flex face signs and 14 no. non illuminated slim frame flex faces.
No Objection was raised to this application.
- 17/01590/FUL Bower Court, Newark**
 Conversion of the Manager's residential 3 no. bedroom flat to 2 no. 1 bedroom flats to the first floor to form sheltered accommodation.
No Objection was raised to this application.
- 17/01599/LBC 1 Potters Cottage, Navigation Yard, Mill Gate, Newark**
 Proposed re-instatement of former opening and installation of matching timber casement window.
No Objection was raised to this application.
- 17/01606/FUL Brownhills Service Centre, Brunel Drive, Newark**
 Construction of a Modular Building.
 Cllr M Skinner declared a Prejudicial Interest in this application and left the room for the discussion.
No Objection was raised to this application.
 Cllr Skinner returned to the meeting.
- 17/01586/FULM Land off Mill Gate, Newark**
 Variation to conditions 5, 6, 7, 9,16 and 20 attached to planning permission 16/00740/FULM.
 The Town Clerk informed Members of the reasons for the variations to the conditions. Members were informed that NSDC and the Environment Agency were happy with the amendments.
No Objection was raised to this application subject to both Newark & Sherwood District Council and the Environment Agency being satisfied with the proposed changes.

17/01672/RMAM Parcel 1 – Land East of Bowbridge Lane, Balderton, Newark

Reserved Matters application for 64 no. residential units on Parcel 1 and Land South of Newark, Bowbridge Lane, Balderton (Approved Reference 14/01978/OUTM).

No Objection was raised to this application.

17/01693/FULM Recreation Ground, Elm Avenue, Newark

Existing playing fields and sports facilities to be altered and supplemented by new sports playing pitches, cycle track, skate park, tennis courts and multi-purpose pitches. Extension of playing pitch areas into vacant land to the East of current facilities. Proposed building including crèche and pre-school facility, training, offices, music, dance and art studios, sports facilities, changing areas to serve both the internal and external sports, function rooms, café and kitchen.

The Chairman put to the Committee the scale and importance of this application and that it should be DEFERRED until the next Planning Meeting scheduled for the 1st November, 2017 in order to allow all Councillors to view the application.

17/01725/FUL 4 Fairway, Newark

Householder application for proposed single storey side and rear extension.

No Objection was raised to this application.

PR32/17/18 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR33/17/18 Miscellaneous Applications

a. Nottinghamshire County Council

Barnby Gate Area

Proposed Residents' Parking Scheme, No Waiting at any Time Restrictions and Parking Bay (3264) – Public Consultation.

Members discussed this application at length. The Chairman pointed out that these schemes generally had a knock on effect and pushed the parking problem onto other areas when these schemes were put in place.

No Objection was raised to this application.

NCC (Newark on Trent), Alexander Avenue and Wolsey Road) (Prohibition and Restriction of Waiting) Order (3261) 2017 – Public Consultation

No Objection was raised to this application.

Licensing Applications

Asda, Lombard Street, Newark

On the 21st August, 2017, an application was submitted for a minor variation to permit alterations to the premises. Those alterations are no longer taking place and the purpose of the application is to revert to plan number SP-GF-BWS-4201 Rev 2 and to attach that plan to the Premises Licence.

Cllr S Haynes and Mrs R Crowe both declared a Prejudicial interest in this application.

No Objection was raised to this application.

Meeting Closed:	7.45pm	Next Meeting:	Wednesday 1st November 2017
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Agenda Item No: 4b

Committee Date: Wednesday 13th December 2017

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Finance & General Purposes Committee held on Wednesday 4th October 2017 in the Council Chamber, Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	M G Cope (Vice-Chairman) Mrs C Barker-Powell (Ap) Mrs I Brown M Cleasby Mrs R Crowe (Ap) R A Crowe (Ap) Mrs G Dawn P Duncan Ms H Gent (Ap) K Girling L Goff S Haynes D Hyde D Jones T Roberts MBE M Skinner R Williams
Apologies for Absence:	Councillors	Mrs C Barker-Powell, Mrs R Crowe, R A Crowe, Ms H Gent
Officers Present:	Town Clerk	Alan Mellor
Taking Notes:	PA to the Town Clerk	Helen Crossland
	There were no members of the public present.	
Venue:	Council Chamber, Town Hall	

FGP30/17/18 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 6th September 2017

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 6th September 2017 were **AGREED** as a true and accurate record and signed by the Chairman.

FGP31/17/18 Matters Arising

FGP26/17/18 – Cemetery Buildings

Cllr L Goff asked if there was any update on this item; the Town Clerk responded that there was nothing to report.

FGP32/17/18 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP33/17/18 Payment Schedule 5/18

Members **AGREED** that payment in accordance with Payment Schedule 5/18 in the sum of £176,464.29 (one hundred and seventy six thousand, four hundred and sixty four pounds and 29p) be **APPROVED**.

FGP34/17/18 Street Collection Licences

Members **AGREED** to recommend to Newark & Sherwood District Council that the following application for a Street Collection Licence be **REFUSED** as they are outside of the area and do not meet the criteria:

- (i) Animal Defenders International Foundation on Saturday 21st October 2017.

FGP35/17/18 Voluntary Body/Community Events Grant Applications

Cllr K Girling began discussion on this item; he said it appeared that the same people apply for these grants each year/time and asked if there a way of letting smaller charities know about this fund.

Cllr T Roberts MBE noted that some of the larger local charities had professional fundraisers which perhaps meant that they had an advantage when applying for this grant. He suggested that perhaps a limit could be put on the number of times an organisation could request free use of the Town Hall over a number of years.

Cllr M Skinner pointed out that if this application were granted, there would be less than £400 remaining in this budget.

Cllr M Cope said that the money was put in the budget to support community events like this; once it was gone, it was gone.

The Town Clerk then asked Members if they would like him to submit a review of the current policy and application form, to include limiting the number of occasions a charity could apply and the provision of information on the anticipated income to be generated from the hire; this was **AGREED**.

Cllr K Girling then said it would also be useful to have an idea of 'how much' the various charities have had, possibly over the last 3 years, for instance.

Cllr T Roberts thought that maybe two or more charities could get together and hold 'joint' ventures.

Cllr M Cope suggested that the limit could be reduced.

Cllr Mrs I Brown talked about the method employed by N&SDC for charity collections, in that if 80% of the monies collected are not received by the charity, the collections are not allowed.

Cllr T Roberts MBE made the point that charities should not be relying on the Town Council as a funding source in this way.

Cllr D Lloyd said it would interesting to know how much the charities were hoping to raise, and much the costs actually were for their events that were held in the Town Hall.

The Town Clerk then asked Members if they would like him to submit a review of the current policy taking into account the above comments that various Councillors had made, this was **AGREED**.

Members then **AGREED** to grant the following application for free use of the Town Hall:

- (i) Free use of rooms on Saturday 2nd December for Newark Emmaus Trust to hold a Christmas Ceilidh. The cost of room hire is £479.17.

FGP36/17/18 Financial Out-Turn

Cllr K Girling said this report showed that Newark Town Council provided high quality services and made good things happen, with the amount of money that it had.

Cllr P Duncan pointed out that there had been a period of considerable change, and it had been handled extremely well.

Cllr G Dawn asked about the Newark Festival (figures given on page 47 of the Agenda); she said that she would like to see a report back to the Town Council on the Newark Festival so that Members could assess its impact.

The Town Clerk informed Members that the final account from the Festival held in June had not been finalised. It was **AGREED** that this should be on either the November or December Agenda for this Committee.

Members then **RECEIVED** and **APPROVED** the financial out turn for the period 1 April to 31 August 2017 as in the Agenda report.

FGP37/17/18 Final Accounts 2016/17 – External Audit

Members **NOTED** the approval of the Town Council's financial accounts for the 2016/17 financial year ended on 31st March 2017 by the external auditors.

An addendum to the Agenda report was circulated prior to the meeting, and there were no matters which the External Auditor required to be brought to Members attention.

After discussion regarding the additional information in the addendum pertaining to the Local Government Finance Settlement, Members **AGREED** to give delegated authority to the Town Clerk, in consultation with the Chairman of this Committee to submit representations opposing the extension of Referendum Principle to Parish Councils.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 8th November 2017
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Agenda Item No: 4c

Committee Date: Wednesday 13th December 2017

PLANNING COMMITTEE MINUTES

Minutes of the Meeting of the Planning Committee held on Wednesday 1st November 2017 in the Council Chamber, Town Hall.

Membership Present:	Councillor	T Roberts MBE (Chairman)
	Councillor	M Skinner (Vice-Chairman) Mrs C Barker-Powell Mrs G Dawn (A) Ms H Gent (Ap) L Goff S Haynes D Hyde D Lloyd R Williams
In Attendance	Town Clerk Councillors	Alan Mellor Mrs R Crowe, R A Crowe, P Duncan & K Girling
Apologies	Cllr Ms H Gent	
Taking Minutes:	Planning Administrator	Mrs J Hempsall
Public:	There were no members of the public present.	
Venue:	Council Chamber, Town Hall	

PR34/17/18 **Minutes**

The Minutes of the last meeting held on Wednesday 27th September 2017 were **AGREED** and signed as a true and correct record.

PR35/17/18 **Matters Arising**

There were no matters arising.

PR36/17/18 **Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR37/17/18 **Outstanding Planning Applications**

17/01090/FULM Newark Lorry Park, B6326 Great North Road, Newark

Extension of the Newark Lorry Park onto 2 no. adjacent parcels of land which are currently unused. Proposals are intended to accommodate the displacement lorry parking spaces which had been lost due to a neighbouring development.

Non Pecuniary Interests were declared by Cllrs T Roberts, D Lloyd, Mrs R Crowe, R A Crowe, K Girling and P Duncan.

No Objection was raised to this application. It was hoped that if this application should be granted by NSDC that it would stop lorries parking in lay-bys close by.

17/01686/ADV Unit E North Gate Retail Park, North Gate, Newark

1 no external Vets illuminated lozenge, 1 no. flex face sign to be reskinned.

No Objection was raised to this application.

17/01693/FULM Recreation Ground, Elm Avenue, Newark

Existing playing fields and sports facilities to be altered and supplemented by new sports playing pitches, cycle track, skate park, tennis courts and multi-purpose pitches. Extension of playing pitch areas into vacant land to the east of current facilities. Proposed building including crèche and pre-school facility, training, offices, music, dance and art studios, sports facilities, changing areas to serve both the internal and external sports, function rooms, café and kitchen.

All Members present declared a Non Pecuniary Interest in this application.

Members were fully supportive of this application which would bring a significant and welcome investment in sporting facilities into the town and raised No Objection.

17/01736/FUL 2-3 Queen's Head Court, Newark

Formation of one bedroom flat on first floor including change

of use from retail (A1) to residential (A3).

No Objection was raised to this application.

17/01759/LBC

First floor flat, 57-59 Castle Gate, Newark

Paint exterior of property white with grey windows and fit two en-suites upstairs.

No Objection was raised to this application.

17/01760/FUL

A Rose (Newark) Ltd, Abbotts Way, Newark

Construction of new office to centralise the main office on the existing transport site on Newark Industrial Estate.

No Objection was raised to this application.

17/01766/FUL

40 Barnby Gate, Newark

&

17/01767/LBC

Extensions and alterations including single storey rear extension, re-instatement of chimney, re-instatement of side door and creation of stairs to cellar.

No Objection was raised to this application.

17/01770/FUL

12 Hounsfield Close, Newark

Householder application for conversion of attached garage and single storey extension to rear.

No Objection was raised to this application provided that residents nearby raised No Objections.

17/01790/ADV

All Four Seasons Café, 27 Slaughterhouse Lane, Newark

2 no. aluminium fascia panels with built up acrylic logos to be externally illuminated. 1 no. aluminium fascia panel with flat cut acrylic lettering stood off, to be externally illuminated. 1 no. externally illuminated projecting sign.

Objection was raised to this application unless it can be demonstrated that the application can comply with the Shopfronts and Signage SPD.

17/01799/FUL

National Probation Service, 11 Appleton Gate, Newark

&

17/01800/LBC

Proposed conversion of the existing B1 office building in to 5 residential flats (C3 use).

No Objection was raised to this application but Members were concerned that the building may contain some internal features which are of historical importance and, if so, they should be preserved as a condition of any planning approval.

17/01837/FUL

Premier Inn, Lincoln Road, Newark

Erection of detached extension block to the existing hotel to provide additional bedrooms, car parking and landscaping.

No Objection was raised to this application.

17/01864/FUL & Amended	<p>1 Stanley Terrace, Newark</p> <p>Conversion of existing detached garage into a 1 bed dwelling (re-submission of 17/01293/FUL).</p> <p>Objection was raised to this application on the same grounds as the previous application, Members felt it was inappropriate and over intensive for the site.</p>
17/01868/FUL	<p>Newark Fire Station, Boundary Road, Newark</p> <p>Application for removal of condition 11 from planning permission 16/01666/FUL as there was no contamination found.</p> <p>No Objection was raised to this application.</p>
17/01875/FUL	<p>14 Rufford Avenue, Newark</p> <p>Householder application for demolition of single garage, alterations to house, two storey side extension and single storey rear extension.</p> <p>No Objection was raised to this application provided that residents nearby raised No Objections.</p>
17/01886/FUL	<p>4 Marton Road, Newark</p> <p>Householder application for a single storey rear extension.</p> <p>No Objection was raised to this application.</p>
17/01931/ADV	<p>36 Middle Gate, Newark</p> <p>Vinyl background with painted foamex letters.</p> <p>Objection was raised to this application unless it can be demonstrated that the application can comply with the Shopfronts and Signage SPD.</p>
17/01848/FUL	<p>Former B and Q Plc, Northern Road, Newark</p> <p>Erection of extension to retail warehouse to provide garden centre and ancillary café.</p> <p>No Objection was raised to this application provided that the combined area does not exceed the allowed retail capacity limit for edge of town retail centres.</p>
17/01897/LBC	<p>37 and 37A Stodman Street, Newark</p> <p>Repair and maintenance works.</p> <p>No Objection was raised to this application.</p>
17/01959/FUL	<p>11 Wellington Road, Newark</p> <p>Householder application for erection of a rear garden office.</p> <p>No Objection was raised to this application.</p>
17/01961/ADV	<p>34 Stodman Street, Newark</p> <p>Replacement and installation of 2 x fascia signs and 2 x hanging signs.</p>

Objection was raised to this application unless it can be demonstrated that the application can comply with the Shopfronts and Signage SPD.

PR38/17/18 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR39/17/18 Miscellaneous Applications

a. Nottinghamshire County Council Applications

The Nottinghamshire County Council (Newark Footpath No. 48) Diversion and Definitive Map and Statement Modification Order 2017.

Members **NOTED** that this order had been CONFIRMED.

Proposed Residents' Parking Scheme

Earp Avenue, Newark

Members Objected to the scheme as it stands but would like to see a scheme put in place with the following changes made:

- **Parking only allowed on one side of Earp Avenue to avoid congestion possibly on the side of the road opposite the houses**
- **Double yellow lines and No Loading signs on Bowbridge Road to prevent any parking**
- **Single yellow line across the driveways to numbers 1,9 and 10 Earp Avenue and 100 Hatton Gardens should be reviewed**

Meeting Closed:	7.50pm	Next Meeting:	Wednesday 29th November 2017
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Agenda Item No: 4d

Committee Date: Wednesday 13th December 2017

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Finance & General Purposes Committee held on Wednesday 8th November 2017 in the Council Chamber, Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	M G Cope (Vice-Chairman) Mrs C Barker-Powell (Ap) Mrs I Brown M Cleasby Mrs R Crowe R A Crowe Mrs G Dawn P Duncan Ms H Gent K Girling (Ap) L Goff S Haynes D Hyde D Jones T Roberts MBE M Skinner R Williams
Apologies for Absence:	Councillors	Mrs C Barker-Powell, K Girling
Officers Present:	Town Clerk	Alan Mellor
	Market Manager	Ian Harrison
Taking Notes:	PA to the Town Clerk	Helen Crossland
	There was one member of the public present.	
Venue:	Council Chamber, Town Hall	

FGP38/17/18 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 4th October 2017

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 4th October 2017 were **AGREED** as a true and accurate record and signed by the Chairman.

FGP39/17/18 Matters Arising

There were no Matters Arising.

FGP40/17/18 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP41/17/18 Payment Schedule 6/18

Cllr M Cleasby queried the costs for Brass Bands within the payment schedule and asked if these costs were negotiated; the Town Clerk responded that he tried to keep costs as low as possible, however, sometimes only one particular band may be available on a certain date. If that was the case, there would be no choice as to which band was booked as the dates could not be moved.

Members then **AGREED** that payment in accordance with Payment Schedule 6/18 in the sum of £208,021.88p (two hundred and eight thousand, and twenty one pounds and 88p) be **APPROVED**.

FGP42/17/18 Voluntary Body/Community Events Grant Applications

Cllr M Skinner asked if all submission for grants were now electronic; the Town Clerk responded that the applications were available electronically but he was also happy to accept handwritten forms if necessary.

Members then considered the proposed changes to the Voluntary Body Grants Policy and application form, and **AGREED** to them, as in the Agenda Report.

FGP43/17/18 Market Operations

The Town Clerk asked if Members would add in to the proposed recommendation the inclusion of 4 bollards in the Cemetery' at recommendation, this was **AGREED**

The Market Manager talked through the Agenda Report for the benefit of Members.

With regard to the bollards (paragraph 4), the Market Manager reported that the contractor had agreed that they would be in place by the end of this month.

Cllr Mrs R Crowe asked about the road outside of the Town Hall; cars were still coming into the Market Place. The Town Clerk said that this would be monitored to see what the impact was with the introduction of the new bollards.

Cllr Mrs R Crowe then asked about the two benches that had been situated outside of the Town Hall prior to the renovations. The Town Clerk responded that they were on their way back, they have been renovated by the College. The delay was that there had been a problem with the colour for the metalwork on the benches – the 'Royalist Claret' that the Town Council had decided upon for the corporate branding policy was proving difficult to match for metal.

Paragraph 6 **Operational Performance** was then discussed. The Market Manager

informed Members that there had been some new traders from April of this year, and that it was clear this was as a result of introducing discounts for those new traders. The total income should rise once the discounts have stopped.

The table within the report did not reflect this fact, as only income was shown, not the number of traders standing.

Cllr T Roberts MBE felt that it would be useful to show the percentage of occupancy of the stalls, day by day, and week by week, within the table. The Market Manager agreed that this could be done; he also said that most markets in Nottinghamshire were experiencing the same difficulties with trader numbers.

Cllr L Goff then spoke; he said he was pleased to see that the percentage of recycling had increased from the trade waste on the market; however, he felt that the new position of the catering units was blocking the public view of the Town Hall.

He also asked how the market was publicised, and whether or not the discounted rates for example were shown on the website.

The Market Manager said that on the promotion side various forms of social media were used, Facebook and Twitter for example. Direct mailshots to market traders were also undertaken and he felt that general promotion of the market had increased sevenfold. He also talked about the youth initiative that he had become involved in, as outlined in the report.

The Town Clerk spoke with regard to the siting of the catering units; he pointed out that the whole point of bringing the food vans into the middle of the market place was to increase the amount of people coming into the area, so that they could sit down and look around whilst eating or drinking, and hopefully see what the market had to offer. With the caterers sited on the edge of the market place, this was not happening.

Cllr P Duncan also felt that the benefit of moving the catering was to open up the side of the market square to the retailers. He reiterated that the key was to get new, possibly younger traders onto the market.

Cllr Ms H Gent asked how the promotion of the market had increased sevenfold, without including it on the website. The Market Manager said that this was as a result of direct trader contact, local and regional journals, Radio Newark, advertising on the back of buses, and shopping bags with Newark Royal Market printed on them. The 'What's On in Newark' guide was also in most retail shops around Newark now too. He also pointed out that he tried to attract the public into the market place with the entertainment that is put on – local buskers and bands for example. A lot of the traders do not use the internet.

Cllr Ms H Gent then asked the Market Manager how he felt the improvements were going so far; he responded that the 'branding' (which would be done by Christmas) would certainly lift the market. He said he would also like to attract more Artisan traders which would attract more families. However, some of these types of new traders lack experience and they should be assisted; this assistance could be sought from the college.

Cllr Mrs I Brown asked if there was any provision made for traders in the event of bad weather, for instance, when they did not take enough money to cover their rent. The Market Manager said that a discounted rate is already in place for this eventuality.

Cllr D Hyde said that the changes made by this authority had been fantastic. He felt that there should be a fixed strategy in place – where do we advertise, how well do we do from this etc.

The Market Manager then spoke about footfall; he informed Members that N&SDC were pursuing an objective view of footfall in Newark which would be very useful and informative – currently we only have a subjective view.

The Town Clerk said he was not convinced that promoting the market as an ‘entity’ was a worthwhile process; he felt that it was more important to promote the town generally as a place to visit if more people can be attracted into the town then the market, footfall would increase etc. More thought needed to be given as to how to achieve this.

Cllr M Cope then spoke; he felt that there should be a specific website for the market, even if it was only 2 or 3 pages. He also said that the Market Manager had been quoted as saying ‘rents have not increased for several years’ and asked how long the Council had manage to keep rents the same. The Market Manager informed Cllr M Cope that there had been one increase since 2011, and a decrease in rents on certain days of the week. He added that the traffic congestion over the last 6 months around the town had not helped matters.

Cllr D Jones said that markets had declined in general over a number of years; in Newark, one of the issues could be that there is not a car park anywhere near the market.

Cllr R Williams asked if a Vintage Car Show could be put on in the market place; the Market Manager said that at the Christmas Market there would be some classic cars.

The Town Clerk noted that slowly and gradually the culture of how the space is used (in the market place) is improving. The increasing use of the Market Place for local cafes was having a positive effect on the town centre environment.

- (i) Members **NOTED** the changes that have been made to the layout of the stalls in the Market Place, and **CONFIRMED** the proposal to keep the shop frontage area to the North/East free from stalls apart from special events.
- (ii) Members **APPROVED** the operational changes made to the handling of litter and waste from the Market.
- (iii) The submission of a Planning Application for the use of land on Church Walk (adjacent to the side entrance to St Mary’s Church) as a compound for the storage of waste bins was **APPROVED**.
- (iv) Members **APPROVED** the installation of 11 bollards around the perimeter of the Market Place, and 4 bollards in the Cemetery

It was also **AGREED** to review the impact on road in front of the Town Hall, and monitor the need for any restrictions on that road.
- (v) The Market performance for the first half of the financial year was **NOTED**.

It was also **AGREED** to add in the stall occupancy rates on this report for the next meeting.
- (vi) Members **NOTED** the update on Special Events and proposals for events in 2018.

A further recommendation was **AGREED**:

- (vii) To bring forward a market strategy with the time-bound action plan, draft costings and performance matrix to the January meeting.

FGP44/17/18 Events Update

The Town Clerk went through the Agenda Report.

- (i) Members **AGREED** to support the 2018 Armed Forces Day event in the Market Place on Sunday 24th June 2018, along with the possible visitors from Emmendingen.
- (ii) Members **RECEIVED** the report on the Newark Festival 2017 and the Newark Festival 2018.
- (iii) Members **RECEIVED** the report on the Christmas Lights Switch On event.

FGP45/17/18 WW1 100TH ANNIVERSARY COMMEMORATION

- (i) Members **CONSIDERED** the possible re-location of the Memorial to the Fallen from Newark Cemetery to St Mary's Church grounds.

The Town Clerk informed Members that he had been researching the original siting of the memorial and it appeared to be been put in the cemetery for expedience as no agreement could be reached with regard to the Parish Church grounds.

He had also discovered plans for the Parish Church gardens when they were renovated in 1996. Metal railings were to be put along Appletongate side of the gardens (in line with the railings down each side) and some kind of 'gated access' at the front.

He added that if Members were minded to investigate the possible re-location of the Memorial to the Fallen, then this could form a wider project aimed to improving the area around the Church Gardens. This, in particular, could include the provision of a disabled access. Further some of the words on the stone cross already in situ now need some restoration.

Discussion was then opened on this Agenda Item; Cllr L Goff agreed with the Town Clerk in that the Parish Church was the original preferred site for the memorial but the church hierarchy could not agree, so it was placed in the cemetery. Cllr L Goff felt that the Parish Church grounds were too small and compact; he also asked if a Public Meeting would be called to make this decision.

Cllr Mrs G Dawn said she could not agree with relocating the memorial, and she did not think it was necessary. In the cemetery it is protected, secure and respectful. She felt that putting it in the Church Gardens, with railings all around, would look like a jail. Cllr Mrs Dawn thought that Members should say 'No' to this straight away, and change the recommendations.

Cllr D Jones said that he felt it would be 'disturbing the memory' and that the memorial should be allowed to remain in the cemetery.

Cllr T Roberts MBE informed Members that the current clergy were looking to invigorate the area – to make it a more thoughtful and welcoming place. The church gardens and the memorial already therein are the complete focus of the people of Newark on Armistice Day; there is a need to make this place special and this is the opportunity to do that. He also pointed out that it would be the 100th years of the foundation of the RAF and the Newark Sea Scouts next year.

Cllr D Hyde felt that it would be a more fitting tribute if it were to be placed in the Parish Church gardens.

Cllr Ms H Gent agreed with the recommendation for relocation; she said she could not see any negative aspect.

Cllr R Williams asked if Newark Town Council could declare it to be a 'Garden of Remembrance'. The Town Clerk pointed out that the gardens are owned by the Church – there will need to be another report to this committee before a decision is made.

Cllr M Cope said he was not necessarily in favour of moving the memorial, nor against it. He said he would like to find out if it was feasible and on behalf of the people commemorated on the memorial he felt that the RBL had their voice.

- (ii) The Town Clerk was then requested to investigate the possible re-location of the Memorial to the Fallen to the Church Gardens and bring a report back to this committee to include the possible cost of the project together with possible improvements to the Church Gardens as discussed above. Also to formally consult with the Royal British Legion and other organisations associated with the Armed Forces on the proposal.
- (iii) It was **AGREED** that a 'Poppy Trail' be created around the Town.

FGP46/17/18 PWLB LOANS

The Town Clerk went through the report; he felt that from a financial perspective this would be a sensible idea.

- (i) Members **AGREED** to fund the capital projects for the new Leisure Centre, Sports Hub and Town Hall renovation by way of borrowing from the PWLB.
- (ii) Members **AGREED** to recommend to the full Town Council that permission is sought to take out PWLB loans up to an agreed value.
- (iii) As a result of (i) and (ii) the Town Clerk was instructed to submit the necessary applications to obtain borrowing approvals.

FGP47/17/18 DISQUALIFICATION CRITERIA FOR COUNCILLORS AND MAYORS

Members made the following comments on the Disqualification Criteria for Councillors and Mayors consultation paper:

- (i) The possibility of including such offences as Council Tax Benefit Fraud as those that would result in disqualification,
- (ii) Concern that the inclusion of Behaviour Orders should only be included if they were applied through the Courts rather than by a Police officer,
- (iii) Needs to be much clearer methodology going into this.

It was **AGREED** that the Town Clerk be asked to submit comments to the Government taking account of the comments made above.

Meeting Closed:	9.20pm	Next Meeting:	Wednesday 6th December 2017
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NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU
Tel: 01636 680 333 ~ Fax: 01636 680 350
Email: post@newark.gov.uk ~ Website: www.newark.gov.uk

Agenda Item No: 4e

Committee Date: Wednesday 13th December 2017

PLANNING COMMITTEE MINUTES

Minutes of the Meeting of the Planning Committee held on Wednesday 29th November 2017 in the Council Chamber, Town Hall.

Membership Present:	Councillor	T Roberts MBE (Chairman)
	Councillor	M Skinner (Vice-Chairman) Mrs C Barker-Powell Mrs G Dawn (A) Ms H Gent (Ap) L Goff S Haynes D Hyde D Lloyd R Williams
In Attendance	Town Clerk	Alan Mellor
Apologies	Cllr Ms H Gent	
Taking Minutes:	Planning Administrator	Mrs J Hempsall
Public:	There were 0 members of the public present.	
Venue:	Council Chamber, Town Hall	

PR40/17/18 Minutes

The Minutes of the last meeting held on Wednesday 1st November 2017 were **AGREED** and signed as a true and correct record.

PR41/17/18 Matters Arising

PR39/17/18 – Miscellaneous Applications

Proposed Residents’ Parking Scheme, Earp Avenue, Newark

The Chairman informed Members that an email had been received from NCC in response to the comments made by this Committee on 2nd November, 2017. NCC had stated that Earp Avenue was wide enough to have parking on both

sides without causing undue congestion and also, that it was not possible to add the proposed parking/loading restrictions on Bowbridge Road to the current scheme but this request would be passed to the District Manager for Newark & Sherwood for them to consider as a future scheme.

In conclusion Members **AGREED** to retain their original objections.

PR42/17/18 **Declarations of Interest**

It was **AGREED** to accept Members declarations as and when they arose during the meeting.

PR43/17/18 **Outstanding Planning Applications**

17/01946/FUL **15 The Waterfront, Newark**

Householder application for single storey rear extensions.

No Objection was raised to this application.

17/01978/LBC **Victoria Fish Bar, 62 Victoria Street, Newark**

Erect hanging shop sign.

No Objection was raised to this application.

17/01995/FUL **15 Bancroft Road, Newark**

Householder application for glass conservatory with a glass roof.

No Objection was raised to this application.

17/01996FUL **E Gill & Sons Funeral Directors, 55 Albert Street, Newark**

Alterations and extension to existing Funeral Directors premises.

No Objection was raised to this application.

17/02004/FUL **E Gill & Sons (Memorials) Ltd, 52 Albert Street, Newark**

&

Demolition of existing storage buildings, new build of portal frame multi use storage unit.

Amended

No Objection was raised to these applications.

17/02074/FUL **93 Hawton Road, Newark**

Householder application for proposed single storey rear extension and entrance porch.

No Objection was raised to this application.

17/02090/FUL **161 Barnby Gate, Newark**

Change of use from shop/flat to shop/office and 2 flats.

No Objection was raised to this application.

17/02104/FUL **1 Marton Road, Newark**

Householder application for proposed detached single garage.

No Objection was raised to this application.

- 17/02115/FUL 1 Queen's Head Court, Newark**
 Conversion and alterations of Quaker meeting house to provide improved accommodation and a conservatory garden.
No Objection was raised to this application.
- 17/02117/FUL 100 Riverside Road, Newark**
 Householder application for proposed rear ground floor extension.
No Objection was raised to this application.
- 17/01915/FUL 6 Woodlands Close, Newark**
 Householder application for proposed conservatory to rear of existing dwelling.
No Objection was raised to this application.
- 17/02031/LBC 35 Pelham Street, Newark**
 Repair and reconstruct lean-to attached to the main building.
No Objection was raised to this application.
- 17/02131/FUL Orchard View, 51B Beacon Hill Road, Newark**
 Householder application for proposed one and a half storey front garage extension.
No Objection was raised to this application.
- 17/02134/FUL Balderton Gate Post Office, 57 Whitfield Street, Newark**
 Change of use of the room used by the sub-post office back to residential use. Division of the building into two dwellings. Demolition and rebuilding of the single storey sitting room at the rear. Rebuilt sitting room to be one metre longer than at present. Construction of a single storey extension at the rear to accommodate a bathroom and entrance porch. Construction of a boundary wall at the front to the Balderton Gate and Whitfield Street boundaries. Removal of a chimney stack at the rear of the building. Replacement of the top hung windows with sash windows. Opening up of one first floor 'blind' window onto Whitfield Street. Reinstatement of the canopy over the entrance door to Balderton Gate. Removal of redundant 'Post Office' signage and associated repairs to brickwork. Internally, removal of the chimney stack noted above, relocation of the staircase accessing the top floor.
 Members were sorry to see that the Post Office was closing as it was a loss of another local amenity but **No Objection was raised to this application.**
- 17/01380/NPA & Land Off Tollemache Road, North Spittlegate, Grantham**
 Hybrid planning application for the Grantham Designer Outlet Village, comprising: Phase 1 – Full planning permission for erection of up to 20,479 sqm (GEA) of floor space comprising retail units (A1), restaurants and cafes (A3), management suite and tourism unit, play areas and only storage at first floor level

(1,267 sqm). New access road and access points, parking for up to 1,675 cars, 13 coaches, 90 bicycle spaces and a bus stop. Land remodelling, drainage works, hard and soft landscaping and all ancillary works. Phase 2 – outline planning application for up to 12,550 sqm (GEA) of floor space comprising retail units (A1), restaurants and cafes (A3) and only storage at first floor level (2,288sqm); up to 709 car parking spaces (315 net additional), including a decked parking area; 65 bicycle spaces and a hotel (85 rooms, 2,778sqm GEA) with 80 car parking spaces; hard and soft landscaping (all matters reserved with the exception of access).

17/02120/NPA Downtown Garden Centre, Great Gonerby, Grantham

Outline planning permission for the erection of a Designer Outlet Centre of up to 20,479sqm (GEA) of floor space comprising retail units (A1), restaurants and cafes (A3) and storage. Additional large goods retail (5,574sqm GEA), garden centre (5,521sqm GEA) and external display area for garden centre (1,393sqm), tourist information and visitor centre, training academy, leisure unit and offices including high-tech hub/start up offices. Demolition of existing garden centre and sales area and existing warehouse. Improvements to existing Downtown Grantham Store elevations. Reconfigured car parking and provision of new multi-storey car park. Increased coach parking. Access improvements, drainage works, hard and soft landscaping and all ancillary works. All matters reserved with the exception of access.

The Chairman explained to Members that 17/01380/NPA and 17/02120/NPA, were extremely similar even down to the square meterage of floor space.

The Town Clerk informed Members that he had spoken to Planners at Newark & Sherwood District Council and they were proposing to Object to both applications. AM said the cumulative effect of two outlet villages could have a knock on effect for Newark as well as Grantham and would suggest that a Retail Impact Study should be done to assess the potential impact for the retail sector in Newark.

It was **AGREED** to submit objections to both applications on the following grounds:

- (i) Both applications are in close proximity to Newark Town Centre and Newark's Edge of Centre Retail Units. They could have a severe detrimental impact on the existing retail sector in Newark,
- (ii) Both applications could have a severe detrimental impact on allocated new sites for retail developments in Newark together with any associated housing and other amenity facilities which would arise from those developments,
- (iii) Both applications will result in drawing shoppers away from Newark,

- (iv) Neither application has a supporting Retail Capacity Assessment, this should be required before any further consideration to either application is made. Such a report should include the impact on Newark in particular together with any other retail centres within a similar distance to Grantham

PR44/17/18 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

Cllr L Goff pointed out that he was disappointed to see that permission had been given for the demolition of the Sawmill.

PR45/17/18 Urgent Decision Taken Under The Scheme of Delegation

Members **NOTED** the decision taken under the Scheme of Delegation not to object to application no's 17/01752/FUL and 17/01753/LBC for the Change of Use from Clinic to Offices at 23 Mill Gate, Newark.

PR46/17/18 Nottinghamshire Minerals Local Plan Issues and Options Consultation / Nottinghamshire County Council's Statement of Community Involvement 2017

Concern was expressed at the continuous removal of gravel and the effect this could have on Kelham Bridge due to the increased amount of heavy traffic.

It was **AGREED** to DEFER this discussion until the next Planning Meeting due to take place on 3rd January 2018 in order to give Members time to read the documents available. The Town Clerk informed Members that any comments already given on the previous plan, which has now been withdrawn, cannot be taken into account for the new plan. The Town Clerk agreed to send all Members the link to enable them to view the documents concerned.

PR47/17/18 Miscellaneous Applications

a. Amended Applications

17/01693/FULM – Recreation Ground, Elm Avenue, Newark

Existing playing fields and sports facilities to be altered and supplemented by new sports playing pitches, cycle track, skate park, tennis courts, multi-purpose pitches and provision of alternative route for existing bridleway. Extension of playing pitch areas into vacant land to the east of current facilities. Proposed building including crèche and pre-school facility, training, offices, music, dance and art studios, sports facilities, changing areas to serve both the internal and external sports, function rooms, café and kitchen.

Amended plans and additional reports.

All Members present declared a Non Pecuniary Interest in this application.

Members were fully supportive of this application which would bring a significant and welcome investment in sporting facilities into the town and raised **No Objection**.

Cllr D Lloyd suggested that the Chairman or Vice Chairman of

this Committee should attend the Planning Meeting at Newark & Sherwood District Council on 5th December, 2017, to convey the Town Council's support for this application. It was **AGREED** that the Chairman Cllr T Roberts MBE would attend the meeting.

b. Notification of Appeals

17/00415/ADV – In 'N' Out Centres Ltd, Retail Unit adjacent Topps Tiles, 1 Northern Road, Newark

Erection of a large totem sign.

16/01884/FUL – Mr C Price, Shannon Falls, Tolney Lane, Newark

Change of use of scrubland for the siting of 8 static mobile homes for gypsy travellers and reduce ground levels to 10.5m AOD.

Members **NOTED** the above appeals.

Members asked the Town Clerk to enquire at NSDC as to what has been done regarding developments that have gone up on Tolney Lane without permission.

c. Nottinghamshire County Council Applications

Newark Strategic Cycle Route Network

Lincoln Road, Newark – Proposed 30mph Speed Limit – TRO 3271 Public Consultation

Proposal to introduce a 30mph speed limit on Lincoln Road as part of the Newark Strategic Cycle Route Network Scheme. In addition to the new speed limit, it is proposed to introduce an off-road cycle path along the north-west side of Lincoln Road. The new path would commence at the junction with Winthorpe Road and continue to Harvest Drive where it would cross over onto the opposite side of Lincoln Road.

Hawton Road, Newark – Proposed 30mph Speed Limit – TRO 3270 Public Consultation

Proposal to introduce a 30mph speed limit on Hawton Road as part of the Newark Strategic Cycle Route Network Scheme.

Cllr D Lloyd suggested that if NCC were proposing a 30mph speed limit on Lincoln Road and Hawton Road then Beacon Hill Road should also be included, this meaning that all roads leading into Newark would have a 30mph limit. It was **AGREED** that the Town Clerk would write to Nottinghamshire County Council asking them to introduce further speed restrictions on Beacon Hill Road.

No Objection was raised to the above applications.

Meeting Closed:	7.55pm	Next Meeting:	Wednesday 3rd January 2018
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NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

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Agenda Item No: 4f

Committee Date: Wednesday 13th December 2017

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Finance & General Purposes Committee held on Wednesday 6th December 2017 in the Council Chamber, Town Hall.

MINUTES TO FOLLOW

TOWN COUNCIL

SUBJECT:	NOTICE OF MOTION
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 That Members consider the motion below that the Town Clerk has received in accordance with Standing Order 6 (1).

2. Background

2.1 A Motion submitted by Cllrs D Lloyd and K Girling concerning the possible closure of the Police Custody Suite at Newark Police Station was considered, and supported unanimously, at the last Town Council meeting held on 20th September.

Since then the Chief Constable has taken the decision to ‘mothball’ the custody suite. Attached at Appendix 1 is the letter received setting out his reasons for coming to this decision.

2.2 A further Motion on this issue has been received; Proposed by Councillor D Lloyd and Seconded by Councillor Stuart Wallace:

MOTION PROPOSED BY COUNCILLOR D LLOYD, SECONDED BY COUNCILLOR K GIRLING:

Newark Police Station Custody Suite

The Town Council is disappointed that the Chief Constable for Nottinghamshire Policy has now taken the decision to mothball the Newark Custody Suite. This decision is in spite of the many calls from local people and organisations to keep this facility open.

The Town Council is not convinced by the Chief Constables arguments that this decision will not have an adverse impact on the policing in Newark.

The Town Council remains concerned that Police Officers will now be taken off the streets of Newark in order that prisoners can be taken to other custody suites across the county and beyond.

Further it is difficult to accept that the possible use of the Custody Suite at Grantham will in any way assist with the loss of Police Officers time. Further, has any assessment been undertaken on the logistics and cost of transferring prisoners from Grantham to courts in Nottinghamshire?

Whilst the Chief Constable has given an undertaking that Newark will continue to have an operational Police Station to accommodate the 24/7 response teams, this undertaking does not extend to a guarantee that the existing Police Station will be retained in the future.

Therefore this Council now resolves to:

- (i) Seek an assurance from the Chief Constable and the Police Commissioner for Nottinghamshire that the existing Newark Police Station will be retained in its current status in the long term.
- (ii) Request that the Chief Constable monitors the impact of this decision by measuring the change in Police Officers time that is operationally available from Newark Police Station, and provide this information to the Town and District Councils.

3. Financial, Legal, Equality and Risk Issues

None

Background Papers:	None
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

TOWN COUNCIL

SUBJECT:	PWLB LOANS
REPORT BY:	TOWN CLERK

1. Recommendations

1.1 Members are asked to consider the recommendation from the Finance & General Purposes Committee to take out loans from the PWLB totalling £1,345,000.

2. Background

2.1 The Finance & General Purposes Committee considered the report attached at Appendix 1 regarding the possibility of applying for PWLB loans to fund three capital projects.

The Committee made the decisions:

- (i) Members **AGREED** to fund the capital projects for the new Leisure Centre, Sports Hub and Town Hall renovation by way of borrowing from the PWLB.
- (ii) Members **AGREED** to recommend to the full Town Council that permission is sought to take out PWLB loans up to an agreed value.

2.2 The capital expenditure for the three projects is as follows:

- (i) Leisure Centre - £500,000
- (ii) Sports Hub Project - £500,000
- (iii) Town Hall Renovations - £345,000

The above three projects give a total capital expenditure of £1,345,000. The Town Council is asked to formally approve borrowing of this sum from the PWLB,

3. Financial, Legal, Equality and Risk Issues

3.1 Contained in report to Finance & General Purposes Committee which is attached at Appendix1 of this report.

Background Papers:	Medium Term Financial Plan working papers.
Lead Officer:	Alan Mellor Tel: 01636 684801 Email: alan.mellor@newark.gov.uk

Agenda Item No: 10

Committee Date: Wednesday 8th November 2017

FINANCE AND GENERAL PURPOSES COMMITTEE

SUBJECT:	PWLB LOANS
REPORT BY:	TOWN CLERK

1. Recommendations

1.1. Members are asked to consider:

- (i) Funding the capital projects for the New Leisure Centre, Sports Hub and Town Hall renovation by way of borrowing from the PWLB,
- (ii) Subject to the decision at (i) above to recommend to the full Town Council that permission is sought to take out PWLB loans up to an agreed value,
- (iii) Subject to (i) & (ii) above instruct the Town Clerk to submit the necessary applications to obtain the borrowing approvals.

2. Background

2.1 Parish Councils are able to borrow money from the Government in order to finance capital projects through the United Kingdom Debt Management Office, this is historically and commonly known as the Public Works Loan Board (PWLB).

There is a process to follow for Parish Councils who wish to take advantage of this source of funds.

2.2 The Town Council currently has no outstanding PWLB loans; the previous loans totalling just over £288,000 were repaid in 2013, following the sale of land at Bowbridge Road to the District Council.

Since that date any capital expenditure incurred by the Town Council has been funded from either capital receipts or reserve funds.

2.3 In this financial year the Town Council has paid the final instalment of the £500,000 contribution to the new Leisure Centre built by the District Council on Bowbridge Road. The approved estimates also include a further total sum of £500,000 contribution to the planned Sports Hub project and the provision of replacement cricket facilities at Kelham Road.

Both of these contributions represent valid 'Capital' expenditure supporting the provision of assets within the town. The Town Council has previously agreed that they be met from Capital Receipts.

The approved estimates for 2017/18 included an estimated balance of Capital Receipts of just over £570,000 by the end of March 2018. This presumed that both the above

contributions would have paid in full by that time.

2.4 In addition the major project to renovate the Town Hall has been undertaken this financial year, the Town Council's contribution to these works will be in the region of £300,000. The cost of these works has been agreed to be met from the Town Hall Repair Reserve Fund with the residual balance from Capital Receipts.

2.5 As these contributions represent Capital expenditure they could also be financed by way of borrowing from the PWLB.

This possible option has a number of advantages that Members may wish to consider:

- (i) Interest Rates remain at historically low levels, the current PWLB rates range from just under 2% for loans up to 10 years up to 3% for loans of 50 years.
- (ii) The Town Council has a number of other potential capital projects which may need to be funded over the next few years, including the ongoing Town Hall works and further extensions and/or new site for the cemetery. The preservation of Capital Receipts for these projects would represent a sensible financial position that would support the longer term plans of the Town Council.

2.6 For this type of capital expenditure I would suggest that a 30 year loan would be a reasonable period. The first years' repayment for each £500,000 borrowed is £25,150. If all the projects mentioned above were to be funded through a PWLB loan then this would add £65,390 to the Town Council's revenue expenditure in the first full financial year.

2.7 Members will appreciate that this additional expenditure has not been included in the current revenue budget or Medium Term Financial Plan (MTFP), therefore both the short and longer term affordability is the key issue which Member's need to consider.

In this context I have attached at Appendix 1 the original and a revised MTFP for Members to assess whether or not they wish to fund some or all of this expenditure by borrowing.

The Revised MTFP includes the following changes:

- (i) The actual General Reserve Fund Balance brought forward from 2016/17 of £543,740, an increase of £9,482 from the original estimate figure.
- (ii) PWLB Loan repayments totalling £65,390 in 2018/19, this reduces by £486 per annum as the loan is repaid.
- (iii) Markets – as mentioned under Agenda Item 8 above, the operational changes to the Market service is expected to reduce expenditure by around £60,000 per annum. For the purpose of this report a reduction of £50,000 has been included. This should hopefully provide some additional leeway in the MTFP.

I would remind Members that the MTFP includes an assumed annual increase in the Council Tax charge of 1.5% per annum over the life of the MTFP.

2.8 As Members will see the revised MTFP shows a slightly worse position, this is as would be expected given that this proposal will add to the Town Council's underlying level of net expenditure. However over the next six years the level of the General Reserve Fund doesn't fall below the previously agreed minimum of £100,000.

The General Reserves position can also be boosted by transferring back some or all of the £250,000 balance in the Town Hall Reserve Fund if the cost of the renovation works are funded from borrowing. In effect one of the benefits from this proposal is that

it can release funds back into the revenue account, if required, to maintain an adequate level in the General Reserve Fund over the medium to longer term.

3. Financial, Legal, Equality & Risk Issues

3.1 Contained in the report.

Background Papers:	Budget working papers.
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(i) ORIGINAL MEDIUM TERM FINANCIAL PLAN

Summary Medium Term Financial Plan								
		2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024
		£000	£000	£000	£000	£000	£000	£000
Total Expenditure		1,228	1,253	1,278	1,304	1,330	1,356	1,384
Council Tax		-864	-893	-928	-967	-1,003	-1,042	-1,085
Devolved Services Grant		-240	-255	-269	-283	-308	-323	-352
Increase/ (Reduction) in Balances		-124	-105	-81	-54	-19	9	53
Balance b/fwd		534	410	305	224	170	151	160
Balance c/fwd		410	305	224	170	151	160	213

(ii) REVISED MEDIUM TERM FINANCIAL PLAN

Summary Medium Term Financial Plan								
		2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024
		£000	£000	£000	£000	£000	£000	£000
Total Expenditure		1,228	1,203	1,225	1,251	1,276	1,301	1,328
Council Tax		-864	-893	-928	-967	-1,003	-1,042	-1,085
Devolved Services Grant		-240	-255	-269	-283	-308	-323	-352
PWLB Loans		0	65	65	64	64	63	63
Increase/ (Reduction) in Balances		-124	-120	-93	-65	-29	1	46
Balance b/fwd		543	419	299	206	141	112	113
Balance c/fwd		419	299	206	141	112	113	159

