



# NEWARK TOWN COUNCIL

Town Hall, Market Place, Newark, Nottinghamshire, NG24 1DU

Tel: 01636 680 333 ~ Fax: 01636 680 350

Email: [post@newark.gov.uk](mailto:post@newark.gov.uk) ~ Website: [www.newark.gov.uk](http://www.newark.gov.uk)

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## FINANCE & GENERAL PURPOSES COMMITTEE

WEDNESDAY 3<sup>RD</sup> APRIL 2019

**Thursday 28<sup>th</sup> March 2019**

Dear Councillor

You are summonsed to attend a meeting of the Finance & General Purposes Committee at 7.30pm on Wednesday 3<sup>rd</sup> April 2019. This meeting will be held in the Council Chamber at the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. C. Mellor'.

**Alan Mellor**  
**Town Clerk**



## **FINANCE & GENERAL PURPOSES COMMITTEE**

### **A G E N D A**

- |          |  |                         |                |
|----------|--|-------------------------|----------------|
| <b>1</b> | <b>Apologies for Absence</b>   |                         |                |
| <b>2</b> | <b>Minutes of the Finance &amp; General Purposes Committee held on Wednesday 6<sup>th</sup> March 2019</b> | <b>Minutes Attached</b> | <b>Page 5</b>  |
| <b>3</b> | <b>Matters Arising</b>   | <b>Verbal</b>           |                |
| <b>4</b> | <b>Declarations of Interest from Members</b>   | <b>Verbal</b>           |                |
| <b>5</b> | <b>Payment Schedule</b>  | <b>Report Attached</b>  | <b>Page 9</b>  |
| <b>6</b> | <b>Voluntary Body/Community Events Grant Applications</b>  | <b>Report Attached</b>  | <b>Page 15</b> |
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## Pre-Group Meetings

1	6.00pm	Conservative Group	Committee Room
2	7.00pm	Independents	Pickin Room
3	7.00pm	Labour Group	Old Robing Room

### **Committee Membership**

Cllr D Lloyd (Chairman)  
Cllr M G Cope (Vice Chairman)  
Cllr Mrs C Barker-Powell  
Cllr Mrs I Brown  
Cllr M Cleasby  
Cllr Mrs R Crowe  
Cllr R A Crowe  
Cllr Mrs G Dawn  
Cllr P Duncan  
Cllr Ms H Gent  
Cllr S Haynes  
Cllr K Girling  
Cllr L Goff  
Cllr D Hyde  
Cllr D Jones  
Cllr T Roberts MBE  
Cllr M Skinner  
Cllr R Williams



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Agenda Item No: 2

Committee Date: Wednesday 3<sup>rd</sup> April 2019

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 6<sup>th</sup> March 2019 in the Town Hall.

Membership Present:	Councillor	D Lloyd (in the Chair)
	Councillors	M G Cope (Vice-Chairman) (Ap) Mrs C Barker-Powell Mrs I Brown M Cleasby Mrs R Crowe R A Crowe Mrs G Dawn (Ap) P Duncan Ms H Gent K Girling L Goff S Haynes D Hyde D Jones T Roberts MBE M Skinner R Williams
<b>Apologies for Absence:</b>	<b>Councillors</b>	M G Cope, Mrs G Dawn
<b>Officers Present:</b>	<b>Town Clerk</b>	Alan Mellor
<b>Taking Notes:</b>	<b>PA to the Town Clerk</b>	Helen Crossland
	There were no members of the public present.	
<b>Venue:</b>	Council Chamber, Town Hall	

**FGP72/18/19 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 6<sup>th</sup> February 2019**

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday 6<sup>th</sup> February 2019 were **AGREED** as a true and accurate record and signed by the Chairman.

**FGP73/18/19 Matters Arising**

There were no Matters Arising.

**FGP74/18/19 Declarations of Interest**

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

**FGP75/18/19 Payment Schedule 10/19**

Members **AGREED** that payment in accordance with Payment Schedule 10/19 in the sum of £455,513.32 (four hundred and fifty five thousand, five hundred and thirteen pounds and 32p) be **APPROVED**.

**FGP76/18/19 Street Collection Licences**

Members **AGREED** to recommend to Newark & Sherwood District Council that the following application for a Street Collection Licence be **APPROVED**:

- (i) Beaumont House Community Hospice on Saturday 8<sup>th</sup> or Saturday 15<sup>th</sup> June 2019.

Members **NOTED** the request from:

- (ii) The Royal British Legion Poppy Appeal on dates 26<sup>th</sup> October to 9<sup>th</sup> November 2019, which was approved by the Town Clerk under the Delegated Authority as previously agreed.

Members then **AGREED** to recommend to Newark and Sherwood District Council that the following application for a Street Collection Licence be **REFUSED**:

- (iii) Hope for Children on 27<sup>th</sup> May 2019.

The refusal of this application was because it was not in accordance with the Town Council's policy for Street Collections – i.e., not supporting local charities.

**FGP77/18/19 Risk Register**

Members **CONSIDERED** the strategic risks as discussed in the report and **APPROVED** the revised Risk Management Strategy.

**FGP78/18/19 Internal Audit Report**

Cllr Mrs R Crowe wished to congratulate everyone who worked in the Town Hall. She was pleased to see that the actions mentioned had been put in place.

Members **ACCEPTED** the Internal Audit Report and **ENDORSED** the proposed actions in response to the report's recommendations.

**FGP79/18/19 Financial Out Turn**

Members **RECEIVED** and **APPROVED** the financial out-turn report as at 31<sup>st</sup> January 2019.

**FGP80/18/19 Investment Strategy**

The Chairman thanked the Town Clerk for his work and report on this item.

- (i) Members **APPROVED** the withdrawals and additional investments made during the current financial year to date.
- (ii) Members **CONSIDERED** the performance of the investments achieved through the CCLA.

**FGP81/18/19 Town Twinning**

Members **CONSIDERED** the two invitations received for the Town Mayor to attend twinning celebrations.

- (i) **Sandomierz, from 22-23 June**

Following discussion it was **AGREED** to **DECLINE** this invitation because of the clash of dates with the annual Armed Forces Day Parade on Sunday 23<sup>rd</sup> June.

- (ii) **Emmendingen, from 16-20 August**

Following discussion it was **AGREED** to accept this invitation. The official delegation would be the Town Mayor, their Escort and the Town Clerk.

<b>Meeting Closed:</b>	<b>7.40pm</b>	<b>Next Meeting:</b>	<b>Wednesday 3<sup>rd</sup> April 2019</b>
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**FINANCE & GENERAL PURPOSES COMMITTEE**

<b>SUBJECT:</b>	<b>PAYMENT SCHEDULES</b>
<b>REPORT BY:</b>	<b>TOWN CLERK</b>

**1. Recommendations**

1.1 Members to Approve the attached Payment Schedule 11/19.

**2. Background**

2.1 Payment Schedule 11/19 appended to this report.

**3. Financial, Legal, Equality and Risk Issues**

3.1 None.

<b>Background Papers:</b>	<b>None</b>
<b>Lead Officer:</b>	<b>Alan Mellor</b> <b>Tel: 01636 684801</b> <b>Email:</b>



## CHEQUES

### ACCOUNTS FOR PAYMENT SCHEDULE 11/19

**28.02.19**

Voucher No	Payee	Cheque No	Budget Head	Total Amount
1334	Citizens Advice Bureau	19096	CAB Grant	£2,500.00
1335	Wright P	19097	Allotment Bond	£20.00
1336	Petty Cash	19098	Recharges	£3.49
1336		19098	Conferences/Seminars	£17.40
1336		19098	Travel	£57.75
1336		19098	PC Materials	£45.00
1336		19098	Allotment Key	£20.00
1336		19098	Civics	£47.00
1336		19098	TH Maintenance & Equipment	£43.00
1336		19098	TH Bar	£1.00
1336		19098	Market Equipment	£28.34
1336		19098	Market Printing & Stationery	£7.47
1336		19098	Printing & Stationery	£5.96
1336		19098	Mayor's Allowance	£15.19
1336		19098	Refreshments	£115.05
1336		19098	Postage	£2.95

**Total    £2,929.60**

## AUTOPAY

### ACCOUNTS FOR PAYMENT SCHEDULE 11/19

**28.02.19**

Voucher No	Payee	Budget Head	Total Amount
1337	Ann et Vin	TH Bar	£75.00
1338	A O Cumbernauld	Payroll	£14,191.91
1339	Arcade Framing Gallery	Museum Acquisitions	£80.00
1340	Arco	Market Uniform	£37.99
1341	Aura Journeys	Civic Car	£398.57
1342	Bazzoo Ltd	ENV Equipment	£546.00
1343 - 1344	Bunzl	TH Maintenance & Equipment	£47.69
1345	County Signs	Market Promotions	£315.00
1346	Diprose & Mead	Damage Waiver	£200.00
1346	Diprose & Mead	TH Bar	£125.00
1347	East Midlands in Bloom	Newark in Bloom	£36.00
1348 - 1350	East Midlands Digital Media	Market Promotions	£2,141.33
1351	EE	Telephones	£96.11
1352	ENVA	Market Refuse Disposal	£1,729.20

1353	Farmstar	Env Uniform	£59.94
1354 - 1356	Farmstar	ENV Tools & Equipment	£225.20
1357	Fattorini Ltd	Badges & Shields	£26.61
1358	Gatecare Ltd	Allotment Repairs & Maintenance	£1,710.00
1359	Gateway Automation	PC Repairs & Maintenance	£738.00
1360	Germinal GB Ltd	Cemetery Upkeep	£165.00
1361	GMB	GMB	£41.10
1362	GMS Marketing	TH Maintenance & Equipment	£69.12
1363	Groundsman	Market Equipment	£227.99
1364 - 1365	Harrison I	Travel	£118.65
1366	TC Harrison	Vehicle Running Costs	£532.19
1367	Immediate Media	Museum	£102.00
1368	Jacksons	PC Repairs & Maintenance	£46.12
1369	Jacksons	ENV Tools & Equipment	£175.92
1370	Jones Maintenance	Cemetery Upkeep	£503.40
1371	KD Media Publishing	TH Marketing & Promotions	£188.10
1372 - 1373	Lidsters of Worksop	* Cemetery Tablets	£501.49
1374 - 1375	Marshall & Sons	P & O/S Repairs & Maintenance	£1,414.27
1376	MEC Recycling	Cemetery Upkeep	£135.00
1377	Milvill	PC Materials	£244.80
1378	Mole Country Stores	ENV Tools & Equipment	£15.97
1379	Newark Security Services	P & O/S Security	£697.50
1380	Newark & Sherwood Locksmiths	PC Materials	£127.80
1381	NSDC	Market Repairs & Maintenance	£60.00
1382	North Notts Training Group	Staff Training	£690.00
1383	Notts CC	Payroll	£13,647.65
1384 - 1390	NTC Pay Account	Payroll	£40,300.54
1391	Oliver Photography	Mayor's Allowance	£75.00
1392	Parkinson Partnership	Capital Receipts	£500.00
1393	PHS	TH Maintenance & Equipment	£371.83
1394	PK Pest Control	TH Maintenance & Equipment	£60.00
1395	PK Pest Control	Allotment Repairs & Maintenance	£175.00
1396	Platts Harris	ENV Tools & Equipment	£1,003.53
1397	Primeprint	Market Promotions	£139.00
1398	Reflect Recruitment	Payroll	£58.51
1399	RBS Ltd	Computers	£142.80
1400	Schuller Recycling	TH Maintenance & Equipment	£28.86
1401	Screwfix	ENV Uniform	£53.98
1402	Second Element	TH Maintenance & Equipment	£216.00
1403	Sherwood Forest Hospitals	Health & Safety	£88.00
1404	Smith A	Allotment Repairs & Maintenance	£140.00

1405 - 1406	Smith Electrical	PC Repairs & Maintenance	£354.30
1406	Smiths Timber	Allotment Repairs & Maintenance	£1.78
1407	SSE	PC Electricity	£206.71
1408	SSE	P & O/S Electricity	£160.66
1409 - 1410	Staples	Printing & Stationery	£100.91
1411	Tanvic	Mowers	£46.29
1412	Thorpe P	Travel	£130.50
1413	TIS Ltd	TH Contracts	£601.99
1414	Totally locally	Market Promotions	£250.00
1415 - 1418	Tuxford Lawnmower Centre	Mowers	£1,205.13
1419	UK Waste	Cemetery Upkeep	£979.13
1420	Unison	Unison	£304.35
1421 - 1423	Viking Direct	Printing & Stationery	£101.11
1423	Viking Direct	Postage	£20.88
1424	Viking Direct	PC Repairs & Maintenance	£60.55
1425	Virgin Media	Telephones	£559.88
1426 - 1427	Virgin Media	ENV Telephones	£93.58
1428	Watch it Security	Cemetery Upkeep	£662.16
1429	Watch it Security	Allotment Repairs & Maintenance	£360.00
1430	Wilcop Media Ltd	TH Marketing & Promotions	£90.00
1431	Wilcop Media Ltd	Museum	£30.00
1432	Worlds Fair	Market Promotions	£150.00
1433	Madame Zucchini	Market Promotions	£740.00

**Total    £93,046.58**

## DIRECT DEBITS

### ACCOUNTS FOR PAYMENT SCHEDULE 11/19

**28.02.19**

Voucher No	Payee	Budget Head	Total Amount
1434	ASD Wholesale	TH Bar	£313.19
1435	Crown Gas	TH Gas	£2,383.29
1436	Edgars Water	Refreshments	£50.54
1437	Everflow	Water	£516.05
1438	Gas Direct	TH Bar	£10.80
1439	Lex Autolease	Civic Car	£274.00
1440	Natwest Cards	PC Uniform	£98.47
1440		Travel	£23.96
1440		Printing & Stationery	£35.22
1440		Allotment Repairs & Maintenance	£4.50
1440		TH Uniform	£19.50
1440		Market Equipment	£84.00
1440		PC Repairs & Maintenance	£184.94
1440		Dog Bins	£299.94
1440		TH Maintenance & Equipment	£15.96
1441	Natwest Cards	Conferences/Seminars	£117.82
1442	Safety Measures	Health & Safety	£88.80
1443	SSE	ENV Electricity	£60.13
1444	SSE	PC Gas	£314.13
1445 - 1446	Total Gas	PC Gas	£236.98
1447 - 1450	UK Fuels	Vehicle Running Costs	£223.29
1447	UK Fuels	Civic Car	£66.66
1451 - 1452	UK Fuels	Fuel - Mowers	£147.89
1453	Worldpay	Bank Charges	£117.56

**Total      £5,687.62**

**Grand Total   £101,663.80**

**FINANCE & GENERAL PURPOSES COMMITTEE**

<b>SUBJECT:</b>	<b>VOLUNTARY BODY/COMMUNITY EVENTS GRANT APPLICATIONS</b>
<b>REPORT BY:</b>	<b>TOWN CLERK</b>

**1. Recommendations**

1.1 Members are asked to consider the application from ‘Just Sing!’ Newark’s Community Choir.

**2. Background**

2.1 The Town Council’s approved guidelines for this type of grant are attached as Appendix 1.  
The 2019/20 agreed budget for grants to voluntary bodies is £3,600, which remains uncommitted.

**3. Specific Grants**

**3.1 Just Sing! Newark’s Community Choir**

A request for use of rooms on the 2<sup>nd</sup> November 2019 to hold a concert to raise funds for local charity, Home Start Newark. Cost is £262.50 net. See Appendix 2 attached.

**4. Financial, Legal, Equality and Risk Issues**

None.

<b>Background Papers:</b>	<b>None.</b>
<b>Lead Officer:</b>	<b>Alan Mellor</b> Tel: 01636 684801      Email: <a href="mailto:alan.mellor@newark.gov.uk">alan.mellor@newark.gov.uk</a>





# NEWARK TOWN COUNCIL

## APPLICATION FOR VOLUNTARY BODY GRANT

### Guidelines

The following principles and guidelines have been established by Newark Town Council to assist in the consideration and determination of grant applications. Whilst these principles will act as a general guide they are not definitive and applicants of particular worthiness may be considered on individual merit outside these criteria.

### **The Aim of the Scheme**

The Town Council is providing funding to support the work of Voluntary Bodies & Charities that provide services, support and activities to the community of Newark. The grant can be used for free or discounted hire of the function rooms within the Town Hall.

The hire of rooms can cover a wide range of activities covering; charity, cultural, community and sports events.

The primary aim of the scheme is to encourage organisations to utilise the community facilities which are provided in the Town Hall and to support or promote self-help within organisations that may apply.

### **Funding Available**

Newark Town Council has a maximum fund of £3,600 available, during the 2019/20 financial year, to support Voluntary Bodies.

Maximum funding for any one application is normally £500. Applications for grants in excess of this sum may be considered subject to the overall budget limit.

Applications will be considered throughout the year on a 'first come first served basis'.

### **Eligibility**

Applications will be considered from; Community Groups, Charities, Voluntary Bodies, and Sports Clubs.

Applicants must either be located within the Newark Town boundary or the scheme which is the subject of the application must have a focus or be targeted on the community living in Newark.

Preference will be given to locally based organisations serving local needs over national organisations providing services over a wider geographic area than Newark.

Applications are only invited for the use of the facilities available within the Town Hall. They can be for either Fund Raising or Non-Fund Raising Events.

An individual organisation will only be eligible to apply for one event in any two year period.

The Town Council will consider 'one off' bookings as well as regular or block bookings.

All applicants must complete an official Voluntary Body Grant Application Form before it will be considered by the Town Council.

All applications **must** be accompanied by a copy of the organisations most recent audited accounts or a signed statement on the current financial position of the organisation.

### **The Application Process**

Applications will generally be considered by the Town Council's Finance and General Purposes Committee.

The enclosed application form is to be completed and submitted with any request for financial assistance to Mrs Karen Wood, Newark Town Council, Town Hall, Newark, Notts, NG24 1DU.

## Newark Town Council

## Voluntary Body Grant Application Form

Please refer to the separate guidance document when completing this form

1. Applicants Details	
Name of Organisation/Group	Just Sing! Newark's Community Choir
Applicant's Name	Ruth Hockwood
What is the applicant's position in the organisation/community group?	Secretary to the Steering Group.
Contact Name	Ruth Hockwood
Contact Address	17, WALTHAM CLOSE BALDERTON NEWARK NOTTS NG24 3LA
Contact Tel No	01636 676825 (mob 07780 648120)
Email address	ruth.hush123@btconnect.com
2. Scheme/Project Description	
Description & Objectives	
Is the application for a:	
Fund Raising Event: <input checked="" type="radio"/> YES <input type="radio"/> NO	
If yes what is the beneficiary organisation: Home Start Newark.	
Please include an explanation of the purpose for which the application is made	
<p>Just Sing! will hold a fundraising concert in aid of Home Start. The Home Start Network is made up of many hundreds of local Homestarts - Newark Home Start is one of them. Each one is a separate charity and raises funds for its own work. Home Start Newark provides support to parents with children under 5 yrs old. This work is done by volunteers. It may include attending appointments, staffing a drop in centre + a breakfast club.</p>	

Give details of any other funders approached and their responses.

Requests for funding have been made to: - Barcode Warehouse, Hoval, Newdick Steel, NSK, Pratt + Gelsthorpe, Sherwood Windows, Smith's Construction, Vedafors, Willis's printers, Woodbrooks. Kathos have donated £230 and Sipton Buildup Society - £500

Please detail any additional information regarding your organisation and its aims which you may feel will assist the Town Council in considering this application.

Just Sing! is a choir made up of local people who enjoy singing together for fun. The choir is open to all. Over the last year our repertoire has been developed to enable us to sing more a capella songs. The choir performs at local events on request and raises funds for local charities.

Please provide details of the rooms required within the Town Hall together with dates and times of the event

Room(s) required	Date(s) required	Time(s) required
Georgian ballroom	2 <sup>nd</sup> Nov. 2019	6.30pm - 10.00pm
Council chamber	2 <sup>nd</sup> Nov 2019	6.30pm - 10.00pm

**3. Costs**

How much money do you wish to apply for in grant aid (maximum £500), please contact the Town Council (see accompanying Grant Guidelines)

HIRE DESCRIPTION	COST
1. Use of Georgian Ballroom + Council	£762 - 50 (net)
2. Chamber as a concert venue to	
3. raise funds for Home Start,	
4. Publicity + tickets,	<del>£50</del>
5. Musical Director	<del>£60</del>
6. Accompanist.	<del>£50</del>
More:	

	Wine & soft drinks Publicity + tickets Musical Director Accompanist	\$350 50 90 50
What is the anticipated total cost of your scheme?		\$510 plus hire of ballroom
<b>4. Outputs and Outcomes</b>		
<b>Outputs</b>		
Please explain the following about your scheme		
(a)	How will it contribute and/or support the community of Newark?	① Funds raised will support the work of Home Start Newark in helping local vulnerable families. ② Affordable local entertainment. ③ Choir members enjoy performing.
(b)	Who is it open to?	All. (no auditions)
(c)	How many participants do you anticipate will take part?	Choir = 40 approx, Audience = 125 max,
(d)	If your event is to raise funds, how much money do you expect to achieve?	\$600 approx
<b>Outcomes</b>		
What other benefits will be achieved from this scheme?		
Financial help for a local Charity. Local, affordable, accessible entertainment for local people by a choir made up of local people. Choir members will enjoy singing and performing - an opportunity to showcase our efforts		

<b>Declaration</b>	
To the best of my knowledge, the information supplied on this form is correct and complete.	
Signed	<i>R Lockwood</i>
Name and Position	RUTH LOCKWOOD SECRETARY JUST SING!
Date	18 <sup>th</sup> March 2019.
All applications <b>must</b> be accompanied by a copy of the organisations most recent audited accounts or a signed statement on the current financial position of the organisation.	

### **Just Sing! Community Choir - Financial Position**

#### Balances as at 31/12/2018

Cash	£ 166.12
Current a/c	£2,844.38
<b>Total assets</b>	<b>£3,010.50</b>

#### Income and expenditure for 2018

Balance at 31/12/17	£3,350.58
Income	
Subs and coffee	£3,165.62
Income from performances and workshops	£ 585.00
Grants	£ 700.00
Miscellaneous income	£ 67.40
<b>Total Income</b>	<b>£4518.02</b>
Expenditure	
Choir Director	(£1,980.00)
Accompanist	(£ 160.00)
Sheet Music, Printing etc.	(£1,158.83)
Refreshments and barrista	(£ 284.11)
Miscellaneous expenditure	(£ 775.16)
Charity Donation	(£ 500.00)
<b>Total Expenditure</b>	<b>(£4,858.10)</b>
<b>Deficit for year</b>	<b>(£ 340.08)</b>

**Independent Examiner's Report to the Members of Just Sing**

I report to the members on my examination of the accounts of the community group for the year ended 31 December 2018.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul George Leonard Colcomb FCCA  
3 Waters Edge  
Kings Scaunce Avenue  
Newark  
Nottinghamshire  
NG24 1FS

15 March 2019



**FINANCE & GENERAL PURPOSES COMMITTEE**

<b>SUBJECT:</b>	<b>EXEMPT NOTICE</b>
<b>REPORT BY:</b>	<b>TOWN CLERK</b>

**1 Recommendation**

- 1.1 That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the remainder of the meeting on the grounds that the Committee’s remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

<b>Background Papers:</b>	<b>None</b>
<b>Lead Officer:</b>	<b>Alan Mellor – Town Clerk</b> <b>Tel: 01636 684801</b> <b>Email: <a href="mailto:alan.mellor@newark.gov.uk">alan.mellor@newark.gov.uk</a></b>